

**COMMITTEE ON ACADEMIC PLANNING & RESOURCE ALLOCATION  
(CAPRA)**

**Wednesday, September 23, 2015**

**2:00 – 4:00 pm**

**KL 360**

**Documents available at: UCM Box "[CAPRA AY 15-16](#)"**

**I. Consultation with Provost/EVC (2:00 – 2:30)**

**II. Consultation with Project 2020 Team Members (2:30 – 3:00)**

AVC for Real Estate Abigail Rider and Director of Academic Facilities Planning Steve Rabedeaux will provide Project 2020 updates. Division Council is considering the creation of a web form on which faculty members can submit their input on Project 2020 building concerns. The Project 2020 staff is working with the Senate on distributing documents that faculty will be allowed to review.

**III. Susan Amussen, Chair, Inequality, Power, and Social Justice (IPSJ) Steering Committee (SAF) (3:00 – 3:30)**

Professor Amussen to present IPSJ's faculty hiring plan for CAPRA's feedback.

**IV. Consent Calendar**

A. September 9 meeting minutes.

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**V. Chair's Report – Josh Viers (3:30 – 3:45)**

A. September 10 and 14 Division Council meetings debrief

B. September 10 PROC meeting debrief

**VI. CAPRA Representative on PROC (3:45 – 4:00)**

The [Periodic Review Oversight Committee](#) (PROC), the committee that oversees and coordinates both academic and administrative program review, is partially comprised of faculty members representing Senate standing committees. PROC will meet on the second Thursday of each month from 2:00 – 3:30 pm.

**Action:** CAPRA to select a representative to sit on PROC.

**VII. Other Business**

**Committee on Academic Planning and Resource Allocation  
(CAPRA)**

**Minutes of Meeting  
September 9, 2015**

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 2:00 pm on September 9, 2015 in Room 362 of the Kolligian Library, Chair Joshua Viers presiding.

I. Chair's Report

Chair Viers welcomed committee members to AY 15-16.

II. Goals for AY 15-16

By way of background, Chair Viers reviewed the CAPRA bylaws. Committee members noted the sentence in the committee duties "...a briefing on all sources of revenue for the Merced campus, the allocation of revenue to units of the campus..." and pointed out that CAPRA is not given the opportunity to advise on revenue. This should remain on CAPRA's agenda this year.

--Budget and funding for the UC will be a recurring issue this year. Chair Viers will be hearing updates at UCPB meetings and will debrief CAPRA accordingly.

--FTE planning. The chairs of the steering committees of the six research pillars will be invited to attend CAPRA meetings this semester to present their hiring plans. The chairs of Sustainability and Inequality, Power, and Social Justice are tentatively scheduled to attend on September 23. The chair of Computational Sciences and Data Analytics indicated that his group should be prepared to present to CAPRA in October.

CAPRA members expressed concern that some disciplines will be unable to post their job advertisements in a timely fashion, thereby forcing them to delay their hires for a year. If this delay occurs, there will likely be no space

for the future hires. The CAPRA chair pointed out that today's consultation with the Provost/EVC should clarify the timeline.

CAPRA members then reviewed the process and criteria to evaluate FTEs, which was drafted and revised by CAPRA members over the past two years (in anticipation of a yearly FTE call which has not occurred since AY 12-13). Members agreed not to include the six research pillars in the list of criteria, and decided to make the criterion related to contributions to undergraduate education a higher priority on the list. In addition, the document was changed to reflect that the call for FTE requests applies to AY 15-16 and AY 16-17 so as not to burden the faculty twice. With regard to the appendices, CAPRA members agreed to add an additional column in Appendix 2 (list of current faculty) for "year of appointment". The last major edit was to delete Appendix 3 that requested a list of unfilled faculty lines. These lines are minimal enough to no longer require a formal list and that Provost/EVC should be able to provide such information as needed by CAPRA.

**ACTION:** Analyst will incorporate edits and send both the criteria document and appendices to committee members for approval. The next step is to determine the timeline for submittal to faculty which will require coordination with the Provost/EVC.

--Space Advisory Committee. The CAPRA chair pointed out that there is no faculty representation on this committee and inquired of committee members whether CAPRA should have a role. Committee members agreed that there should be a link between hiring and academic space planning, however, deans are not required to create "space strategic plans" and the Provost/EVC has ultimate authority over space.

--Project 2020. Recently, the Provost/EVC contacted the Senate and requested Senate faculty representation on a series of developer meetings in September, October, and November. It was suggested that two members of CAPRA serve in this capacity. The CAPRA chair mentioned that a faculty member in Engineering was amenable to serving. CAPRA members replied that more input from Provost/EVC is needed on attendance requirements and

expectations of faculty members who attend. Do faculty members have input on which developer team is hired? At what point in the process will faculty members be able to specify their building needs?

Last year, the administrators involved in Project 2020 attended a joint DivCo/CAPRA meeting and expressed their interest in attending this year's CAPRA meetings. A scheduling inquiry was recently sent to the Project 2020 team, but a response has not yet been received.

**ACTION:** Analyst will follow up with the Project 2020 team and confirm attendance at future CAPRA meetings.

--Parking. It has been reported that some students are missing courses because they are unable to find parking spots. Faculty members and GSRs are also experiencing difficulties. The TAPS advisory committee contains one faculty representative and it was suggested that this faculty member could provide his perspective to CAPRA.

### III. Consultation with Provost/EVC

The Provost/EVC began by thanking CAPRA for its input in the strategic academic focusing process. He stated that he will continue to make a concerted effort to communicate with the Academic Senate in both formal and informal channels.

The Provost/EVC announced that his revised hiring plan – not yet distributed to faculty – will include 12 hires in the research pillars and 4 in the foundational areas. Due to failed searches, retirements, and faculty attrition, an additional 12 hires will be allocated to the foundational areas.

The Provost/EVC stated that he will first submit his revised hiring plan to the Deans Council which is comprised of the three school deans, the VPDGE, and VPDUE, and the VPF, and then will distribute widely.

The Provost/EVC then provided updates on Project 2020. The procurement phase must proceed carefully due to legal implications. He clarified, in response to CAPRA members' inquiries, that the attendance expectations for the upcoming design meetings are as follows: one faculty member is expected to attend one full day of meetings, i.e. one faculty member is not expected to attend all three days of meetings.

In spring 2016, a team of scorers will be convened for a week of meetings. The final decision on the hiring of the developer team will be made by the Chancellor and UC Executive Vice President and Chief Financial Officer Nathan Brostrom. The Provost/EVC indicated that faculty members will not be asked to serve in this capacity as he believes faculty input is more valuable in the planning phases leading up to the scoring session. A CAPRA member replied that faculty representation on the scoring team is important, even though the chosen faculty member would have to work with his/her Dean to cover his/her courses for a full week.

The Provost/EVC stated that he will ask the Project 2020 team if they can share some technical specification documents with faculty members - bearing in mind that there may be legal impediments to executing this request.

The Provost/EVC briefly mentioned the budget framework initiatives, which are 14 different items that each campus must address and submit to UCOP. The Provost/EVC is attending a special meeting of DivCo tomorrow to elicit input on the most logical way to proceed.

The Provost/EVC ended by stating that he has reviewed faculty workload analysis and teaching assignments. One of the biggest arguments he has heard against the strategic academic focusing initiative is the teaching burden on ladder-rank faculty. It was this negative feedback that prompted him to analyze who is teaching where, and what are ladder-rank faculty contributing to students.

#### IV. Consultation with AVC Jill Orcutt

AVC of Enrollment Management Jill Orcutt joined the meeting to introduce herself to committee members and discuss her role with regard to University Extension.

AVC Orcutt invited CAPRA and other Senate committees' input on getting Extension fully established at UCM. She stated that she has already been contacted by some faculty members who have expressed an interest in teaching Extension courses. She indicated that she has submitted a proposal on Extension to the Provost/EVC.

CAPRA members related that faculty members may not participate in Extension due to concerns over teaching workload. AVC Orcutt responded that she intends to work closely with faculty and deans to ensure that Extension is mindful of teaching workload restrictions.

Across the UC system, Extension is instrumental in building the "town-gown" relationship. Extension also provides faculty members the opportunity to teach courses of interest to them but that they may not be able to teach as part of their normal school curriculum. A CAPRA member agreed and also pointed out that having graduate students teach Extension courses is an excellent way to provide training for their future academic careers. In addition, Extension is a positive way to involve the community in university affairs. In addition, Extension can offer an online component which is convenient for many. AVC Orcutt also mentioned that Extension courses can consist of credit-bearing courses and certification courses and the latter undergoes formal curriculum approval.

In response to a committee member's inquiry about payment, AVC Orcutt stated that faculty members' compensation for teaching is negotiated between Extension and the campus. Faculty members receive a fixed fee stipend for teaching Extension courses.

AVC Orcutt ended her remarks by stating that summer 2016 is the goal for Extension course roll out contingent upon feedback received from the Provost/EVC and the Senate.

Due to time constraints, the following business was tabled until the September 23 meeting or moved to email discussion:

- identify a CAPRA representative to serve on PROC for AY 15-16.
- identify a CAPRA member to attend the October 6 UCPB meeting as the Chair's proxy.
- identify two CAPRA members to attend the Project 2020 design team meetings.
- review the revised GASP major proposal from SSHA (deadline for comments is October 1).

There being no further business, the meeting was adjourned at 4:00 pm.

Attest:

Joshua Viers, CAPRA Chair

Minutes taken by: Simrin Takhar, Senate Analyst