

**Committee on Academic Planning and Resource Allocation  
(CAPRA)**

**Minutes of Meeting  
October 14, 2015**

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 2:00 pm on October 14, 2015 in Room 362 of the Kolligian Library, Chair Mukesh Singhal presiding.

I. Chair's Report

Chair Singhal updated committee members on the following items:

--October 12 Division Council meeting.

- Allocation of the 1.5% component of the 3% increase in faculty salary. The Senate Chair had asked the FWAF and D&E committees to provide input. Prior to the Division Council meeting, both committees submitted recommendations to the Senate Chair and Vice Provost for Faculty.
- Revised GASP major proposal. CAPRA previously submitted a memo with its recommendation that the proposal move forward given that its concerns with the original proposal submitted last year were addressed. Other committees requested further clarification on various components of the proposal.
- Project 2020 faculty survey. The number of responses was minimal, however, significant input was drafted by two particular bylaw units independent of the survey. While bylaw unit input is to be sent to the appropriate dean, a CAPRA member inquired whether all bylaw unit input can be included in the overall "Senate" response to the Provost and Project 2020 team.

II. UCPB Meeting October 6

Member Kelley participated in this meeting and reported that significant discussion occurred on the budget. The UC is currently considering an offer to accept an additional 5,000 students across the 10 campuses in exchange for a certain amount of funds. However, if the UC accepts this offer and later

fails to reach that enrollment target, the money is revoked. UCPB members were concerned at the risk that this offer entails.

III. Consent Calendar

**ACTION:** the September 23 meeting minutes were approved as presented.

IV. Consultation with Sustainability Steering Committee Representatives

Professors Ruth Mostern and Ashlie Martini from the Sustainability (Toward a Sustainable Planet) thematic pillar met with CAPRA and provided a brief history of the planning process that led to the empaneling of the steering committee. Last week, the steering committee finished reviewing last spring semester's planning document and on the basis of responses received from steering committee members, identified three possible focus areas within the main cluster. Yesterday, the steering committee issued a survey to members requesting input on the prioritization of the three focus areas. The representatives also stated that the pillar has enjoyed a high level of accord and is maintaining its effective working relationship as it continues the process.

In response to a CAPRA member's inquiry, the steering committee representatives confirmed that the three focus areas do contain components that include research from all three schools.

There is concern that it is now too late to post faculty advertisements for next year's positions.

The next step for the steering committee is to analyze the results of yesterday's survey and then prioritize the three focus areas. All decisions regarding the formation of a hiring committee will be made subsequent to this step.

V. Consultation with Provost/EVC Peterson

Provost/EVC Peterson was asked by CAPRA for updates on the items that were discussed at the September 23 meeting: 1) a list of replacement FTEs, 2)

campus budget information that can be shared, and 3) an estimated date of an issue of the call for foundational FTE requests to the school deans.

Acknowledging the delay with regard to item 3, Provost/EVC Peterson asked CAPRA if he should still proceed with the formal call for FTE requests or if CAPRA wishes him to expedite the process by asking the deans to submit their foundational FTE priorities to CAPRA immediately. CAPRA agreed that, given the timeline, it would be more efficient to simply ask the deans to submit their priorities now for this year's hires and to issue a formal call for FTE requests for next year's hires.

With regard to the request for campus budget information, the Provost/EVC related that information was recently presented at the Chancellor's Cabinet meeting. The Provost/EVC will determine whether the Chancellor would allow this information to be shared with CAPRA.

Provost/EVC Peterson then asked CAPRA for assistance on how he should communicate to the faculty that while the campus is still planning to hire 150 faculty members over the next six years, the campus will have to be very strategic about whom it hires due to the critical space shortage. The Provost/EVC explained that the campus may have to hire fewer numbers of faculty over the first few years of the six-year plan, and higher numbers in the later years. The Provost/EVC emphasized that he is not reneging on the 150 hires, rather, he wants to convey to the campus that hard decisions must be made with regard to types of faculty it hires, i.e. computational versus laboratory faculty for the first few years.

**ACTION:** Provost/EVC Peterson will 1) send CAPRA the list of replacement FTEs, 2) will inquire with the Chancellor on whether the budget information presented at the recent Cabinet meeting can be shared with CAPRA, and 3) ask the deans to submit their foundation FTE priorities to CAPRA immediately.

## VI. Campus Review Items

--Honors Task Force report. CAPRA invited Professor Jack Vevea and Special Assistant to the Chancellor Jane Lawrence to this meeting to answer questions from CAPRA members on the report.

CAPRA members were generally supportive of the report and appreciated the information. A CAPRA member inquired, given that the campus barely has enough faculty to cover current teaching commitments, how will it provide extra honors courses, sections, and capstone courses? Dr. Lawrence replied that there are many ways to offer the honors component without adding extra courses. For example, honors sections could be added to current courses and there could also be an honors component to lab and lecture courses.

Professor Vevea stated that in the first few years, the honors program will be small so there will not be a workload burden on faculty. Another factor will be the future of General Education which is attempting to establish itself as its own program.

A CAPRA member pointed out that faculty members should receive credit for managing undergraduate research due to the large amount of work that is involved.

A question was raised how the teaching of honors discussion sections will affect graduate students/TAs. Professor Vevea and Dr. Lawrence responded that there will be training offered for graduate students on how to teach high-performing students.

Lastly, it was pointed out that if the campus is trying to achieve an honors program whereby high achieving students will be attracted to this campus and have an enriching experience, we need to admit students based on their potential and ability to do high level work.

Due to time constraints, the remaining campus review items were tabled until the October 28 meeting.

There being no further business, the meeting was adjourned at 4:00 pm.

Attest:

Mukesh Singhal, CAPRA Chair

Minutes taken by: Simrin Takhar, Senate Analyst