

**Committee on Academic Planning and Resource Allocation  
(CAPRA)**

**Minutes of Meeting  
February 3, 2016**

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 3:00 pm on February 3, 2016, in Room 362 of the Kolligian Library, Chair Mukesh Singhal presiding.

Present: Mukesh Singhal, Anne Kelley, Will Shadish, Nate Monroe, Josh Viers, Marilyn Fogel, Lauren Edwards, and Hunter Drobenaire.

I. Consultation with VC for Planning & Budget Dan Feitelberg and AVC of Real Estate Services Abigail Rider

VC Feitelberg and AVC Rider provided updates on the 2020 project. Financial proposals should be received by mid-April. With regard to the technical expert panels, the proposals will be judged on seven categories and faculty participation has been sought. All comments will be sent to the evaluation committee which will include Vice Chancellors (excluding Feitelberg and Reese), faculty members from each of the three schools, and a representative from Staff Assembly. CAPRA members expressed concern over the numbers assigned to academic facilities, which is the category faculty members are the most interested in. VC Feitelberg acknowledged the concern and summarized how the scoring process will work.

AVC Rider related that the criteria are evaluative and mission-directed. VC Feitelberg pointed out that a high bar is set for the minimum criteria and if any proposal receives a rating of “poor” on a given category, that proposal can be dropped from consideration. AVC Rider stated that there is a sizeable gap between “fair” and “good”, so a proposal has to be of high quality to receive a “good” rating. A CAPRA member presented a scenario in which a proposal receives a “poor” rating on academic facilities but “good” on all others. VC Feitelberg replied that such a scenario is not likely to occur as academic facilities is a crucial category but promised to convey CAPRA’s

concerns to the appropriate parties. AVC Rider stated that a distribution mechanism will be shared shortly.

## II. Chair's Report

Chair Singhal updated CAPRA members on the following:

--Division Council meeting on February 1. Much of the meeting was given over to discussion about the recently distributed retirement benefits options task force report. All campuses were asked to opine in an abbreviated review period. Division Council will send a memo to systemwide tomorrow and the memo will include comments from Merced Senate committees. Other items of discussion at Division Council included the Public Health bylaw unit proposal and the GASP major proposal (both endorsed by Division Council), five-year review of school deans, the proposed Police Advisory Board, and the UCOP cybersecurity issue.

--UCPB meeting on February 2. Discussion items included the retirement benefits options task force report and the Fiat Lux Risk and Insurance Company.

## III. Vice Chair's Report

Vice Chair Viers reported on the January 27 PROC meeting. The ES graduate program review (the first graduate program to undergo review) and the Anthropology review went well. PROC is also conducting fact-finding to elicit additional information on the American Studies minor with regard to its low enrollment and implications for review.

## IV. Consent Calendar

**ACTION:** The January 20 meeting minutes were approved as presented.

## V. FTE Foundational Criteria for Evaluation

At the January 20 meeting, the Provost/EVC asked CAPRA to review its previous criteria for the evaluation of FTE requests and finalize in time for discussion with him at the next meeting (February 17).

CAPRA reviewed the document and accompanying tables and agreed that neither required revisions.

**ACTION:** CAPRA's evaluation criteria for foundational FTE requests will be placed on the February 17 agenda for discussion with the Provost/EVC.

## VI. Assessment of SAF Process

CAPRA members continued their conversation from the last meeting on drafting an assessment of the SAF process thus far in order to provide guidance to the four pillars who will undergo hiring next year. CAPRA members agreed that "timing" is a category that should be evaluated as an inordinate amount of faculty members' time was devoted to the SAF process.

Another issue surrounding timing of the SAF process is that due to the late start, several disciplines were disadvantaged in the hiring process (some disciplines post job ads as early as August).

CAPRA members also discussed the logistics of how many candidates should be invited to campus for interviews, especially with regard to multidisciplinary search committees. With large search committees, there is the risk of "cycling" as well as the lack of consensus among the committee.

**ACTION:** CSDA and Sustainability steering committee chairs and search committee chairs will be contacted to elicit their 1) timelines of key events of the SAFI process and 2) opinions of the efficiency of the overall process. This information will aid in CAPRA's drafting of an assessment of the SAFI process.

VII. World Heritage Minor

Due to time constraints, this item was tabled until the next meeting.

There being no further business, the meeting was adjourned at 4:30 pm.

Attest:

Mukesh Singhal, CAPRA Chair