

**GRADUATE COUNCIL (GC)**

April 5, 2016

1:30-3:00 PM

KL 362

Documents available at: UCM Box "[GC AY 15-16](#)"

- I. Graduate Division Proposal for a Professional Development Course (10 min) – C. Kello Pg. 1**  
a. Piloting summer competitive edge program
- II. Vice-Chair’s Report – Ramesh Balasubramaniam (7 min)**  
a. March 30, 2016 PROC Meeting
- III. Consent Calendar (2 min)**  
a. Approval of April 5 meeting agenda  
b. Approval of March 15 meeting minutes **Pg. 6**
- IV. Course Conventions document (10 min) Pg. 10**  
a. See draft comment on the Course Conventions document, particularly section 1.ii.  
  
**ACTION:** Discuss and comment. Finalize and share with Registrar.
- V. TOEFL minimum speaking score (10 min) Pg. 12**  
a. Per the discussion at previous meetings, draft text is provided for GC review.  
  
**ACTION:** Discuss and comment. Finalize and share with Grad Division.
- VI. Request - University Librarian to teach Interdisciplinary Humanities (IH) 205 Fall 2016 (15 min) Pg. 13**  
a. Background: Request from IH for University Librarian Haipeng Li (a Senate member) to be instructor of record for IH 205, working closely with Emily Lin and Donald Barclay, Fall 2016. Request also to ratify the arrangement permanently. Is GC approval required for Haipeng (no?), Emily (yes?), Donald (yes?) for Fall 2016? Can GC ratify the arrangement for multiple years?  
Link to relevant policy:  
[http://senate.ucmerced.edu/sites/senate.ucmerced.edu/files/public/Revised-%20Non-Ladder%20Faculty%20Eligibility%20to%20Teach%20Graduate%20Courses\\_3.1\\_4.15\\_final.pdf](http://senate.ucmerced.edu/sites/senate.ucmerced.edu/files/public/Revised-%20Non-Ladder%20Faculty%20Eligibility%20to%20Teach%20Graduate%20Courses_3.1_4.15_final.pdf)  
  
**ACTION:** Consider policy, prior decisions, what information may be needed from IH. Decide if possible.
- VII. Approval of New Undergraduate Courses and Undergraduate Course Changes (15 min) Pg. 14**  
a. Proposed revisions to the existing policy include:  
i. Integration of existing and related policies (e.g. supplemental questionnaire for online courses and credit unit hours);

- ii. Inclusion of an assessment coordinator memo or related materials (in School CC process);
- iii. Track changes and clean copy for modified courses

**ACTION: GC to comment.** Memo to be sent to UGC by 5:00PM April 5<sup>th</sup>.

**VIII. Senate Award Nominations (5 min)**

- a. Nominations have been received for the Distinguished Graduate Teaching/Mentorship Award. Awards subcommittee must select a winner by Monday, April 25<sup>th</sup>, with the winner being announced at the May 9<sup>th</sup> Meeting of the Division.
- b. [Nomination packages](#) have been uploaded to Box.

**ACTION:** GC to discuss how to assign reviewers.

**IX. CRF Process (10 min)**

**X. Other business (10 min)**

- a. Document review schedule **Pg. 17**
- b. By Email
  - i. Proposed Revisions to Academic Personnel Manual Section 360 and Section 210-4

**XI. Consultation with VPDGE Zatz (5 mins)**

- a. GradSLAM! Report
- b. Admissions update
- c. Annual report data going to grad group chairs by 4/6
- d. Informing grad groups of number of dissertation fellowships available to them for 2016-17 by 4/15
- e. Dissertation Boot Camp May 16-20

**XII. Upcoming business (0 mins)**

- a. Teaching as Scholarship *incl.* Guidelines for TA Supervision, complement to Graduate Handbook guidance on choosing grads for TAships
- b. PDSTs / SSPs
- c. Extension / CalTeach
- d. Template & timeline for Concentrations & Designated Emphases reviews
- e. Campus IGP
- f. Review of graduate group bylaws
- g. Review of catalogue copy
- h. Review of graduate advisors' handbook

**XIII. Executive Session (voting members only) (30 mins)**