

**Graduate Council (GC)**  
**Wednesday, March 19, 2014**  
**1:30 p.m. – 3:00 p.m.**

<b>AGENDA</b>		<b>Time</b>
<b>I.</b>	<b>Chair's Report – Professor Valerie Leppert</b>	<b>5 min</b>
	<ul style="list-style-type: none"> <li>- Academic Honesty Task Force (3/10)</li> <li>- Enrollment Management Council (3/10)</li> <li>- Strategic Focusing Initiative Town Hall Update (3/10)</li> <li>- DivCo (3/17)</li> </ul>	
<b>II.</b>	<b>Consent Calendar</b>	
	<ul style="list-style-type: none"> <li>- Approval of the Agenda</li> <li>- Approval of CRFs</li> <li>- Subject to the approval of the CRF Subcommittee</li> </ul>	
<b>III.</b>	<b>Revised EECS Policies and Procedures</b>	<b>5 min</b>
	<p>Background: GC requested revisions to the EECS Policies and Procedures on 12/16 and a revised document was submitted 3/3. Revised document will be included in the EECS CCGA Proposal.</p> <ul style="list-style-type: none"> <li>• EECS Memo to GC</li> <li>• Draft EECS Policies and Procedures</li> </ul> <p><b>Action:</b> Review and provide comments to EECS by March 21.</p>	
<b>IV.</b>	<b>Graduate Regulations</b>	<b>8 min</b>
	<p>Background: With the approval for Fast Track Review of new doctoral degrees emerging from existing emphases within the IIGP, WASC made one single recommendation to the campus: formalize graduate policies by including them in our Senate Regulations. The Policy Subcommittee was asked to review and provide comments on the draft graduate regulations. Per Division Bylaws, changes to Division Regulations need to be presented at the Meeting of the Division scheduled on April 15, 2014.</p> <ul style="list-style-type: none"> <li>• Draft- Graduate Regulations</li> </ul> <p><b>Action:</b> Review draft graduate regulations and endorse for forwarding to Senate standing committees for review.</p>	
<b>V.</b>	<b>COR Review Process for Research Units</b>	<b>8 min</b>
	<p>Background: COR, in consultation with the VCR Traina drafted a set of recommendations for evaluating current research units and approving future research units on campus. The review criteria proposed are intended for centers and institutes seeking approval for the first time. The goal is for any persisting or long-term research unit entity seeking funds from the Office of Research will go through this approval process prior to seeking resources from the Office of Research.</p> <ul style="list-style-type: none"> <li>• Proposed Review Process for Research Units</li> </ul> <p><b>Action:</b> Review and provide comments to the Senate Chair by March 25.</p>	
<b>VI.</b>	<b>Joint Senate-Administration Library Working Group Final Report</b>	<b>8 min</b>
	<p>Background: The final report was submitted to the Senate Chair López-Calvo and Provost</p>	

Peterson. Standing committees were asked to review and provide comments.

- Working Group Final Report

**Action:** Review and provide comments to the Senate Chair by March 25.

**VII. Discussion Item: Seminar Courses**

**8 min**

Background: Undergraduate Council is notified GC that may discuss seminar enrollment sizes.

There is no systemwide guideline or restriction for seminar enrollment.

- UGC notification of review of seminar courses
- UCLA, UCR, UCB course guidelines

**VIII. Executive Session- *GC Members Only***

**47 min**

Upcoming GC Agenda Items:

- **CCGA Proposals**
  - **Physics Proposal**- submitted to CCGA and UCOP on 2/26
  - **Mechanical Engineering Proposal**- Revised Proposal submitted on 2/28
  - **Sociology Proposal**- Revised Proposal submitted 2/28
  - **Electrical Engineering and Computer Science**- Revised Proposal submitted 3/3
  - **Molecular Cell Biology Proposal**- proposal resubmitted on 2/26
  - **Materials Science and Engineering Proposal**- expected submission date 3/31/14
- **Review of new CRFs with effective term of Fall 2014**  
*Action Requested:* Review and approve new graduate CRFs by March 19
- **Proposed revisions of the MAPP**  
*Action Requested:* Review and provide comments to Senate Chair by April 4.
- **Continuing Student Fellowships- Graduate Group nominations provided to GC on 3/12**  
*Action:* Review Graduate Group rankings and provide final GC rankings to the Graduate Division by April 4.
- **UCM Catalog- Graduate Studies Section**  
*Action Requested:* Review and approve revisions to the graduate studies section of the UCM Catalog by April 4.
- **Systemwide Review Item: Proposal to Amend Senate Bylaw 55- Round 2**  
*Action Requested:* Review and provide comments to Senate Chair by April 18.
- **Review of Graduate Advisors Handbook**  
*Action Requested:* Discuss needed revisions and approve final revisions by April 30.
- **Graduate Student Mentoring Guidelines and Best Practices**  
*Action Requested:* Review and approve draft mentoring guidelines that establish a set of minimum requirements, along with providing some best practices recommendations by April 30.
- **Guidelines for Graduate Group Policies and Procedures**  
*Action Requested:* Review and approve template/guidelines for graduate group policies and procedures by May 23.
- **Graduate Council Committee Manual**  
*Action Requested:* Review and approve the committee manual by May 23.
- **Discussion Items:**
  - **Graduate Student Enrollment Growth**  
*Action Requested:* Discuss research results provided by Stamats.
  - **Interdepartmental/Interdisciplinary Graduate Programs**  
*Action Requested:* Discuss if GC should establish interdepartmental/interdisciplinary graduate programs.
  - **Establishing Graduate Certificates and Designated Emphases**  
*Action Requested:* Discuss if GC would like to draft policies to establish graduate certificates and/or designated emphases.
  - **Review of Graduate Group Bylaws**  
*Action Requested:* Discuss if GC should establish a two-year review cycle for graduate group bylaws.
  - **Graduate Student Issues**  
*Action Requested:* Discuss how GC can help address these issues within its own policies and in recommendations to units impacting graduate students.
  - **Web Support for Graduate Programs**  
*Action Requested:* Discuss web support and plan for monitoring of content to conform to UC and WASC requirements for graduate program websites.