

**Graduate Council (GC)**  
**Meeting Minutes**  
**Tuesday, October 7, 2014**  
**1:30-3:30pm**

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**I. Chair's Report – Professor Kathleen Hull**

- GC Chair Hull welcomed the newly appointment members.

Joint Policy Subcommittee (10/3): GC Chair Hull provided a quick report on the initial meeting of the subcommittee. Three Graduate Division Staff, the Graduate Group Coordinators, Interim Assistant Vice Chancellor of Academic Affairs and the GC Analyst, will be meeting to propose major revisions the Graduate Policies and Procedures Handbook. This group will be making recommendations to GC and have been asked to provide data/background information for the proposed revisions. A finalized timeline will be proposed and presented at the next GC meeting.

- Faculty Professional Development Series- Chair Hull encouraged all members to attend the Graduate Education Two-Day Event scheduled on October 13 and October 15.

**II. Vice Chair's Report- Professor Michael Dawson**

- CCGA (10/1)

Vice Chair Dawson attended CCGA on behalf of GC Chair Hull and reported on the main discussion items below.

- Professional Master's Degree: There are currently 50 systemwide approved professional masters and CCGA is expecting 56 additional programs for review in the next couple years. CCGA members are concerned with resources, potential inequity and quality of professional programs.
- Degree Names: CCGA provided guidance during the summer on degree names so that systemwide is able to maintain distinction between self-supporting programs vs. state supported programs. This academic year, CCGA is expected to work on how to expedite the review process and ensure the quality of programs is still maintained
- Non-Resident Tuition: CCGA will be discussing the possibility of reducing the time (to one year) of paying non-resident tuition.

**III. Consent Calendar**

- The agenda was approved as presented.

**IV. Council Structure**

With the recent appointment of new members, GC made minor revisions to the subcommittee assignments and lead reviewers to CCGA proposals. Members discussed the workflow associated with each subcommittee and approved the subcommittee slate.

**Action:** Senate Analyst will revise the member assignments and upload the document to ucmcrops.

**V. Graduate Group Policies and Procedures Template**

On September 9, GC discussed the draft Graduate Group Policies and Procedures based on a similar document from UC Davis and agreed to forward the draft template to the Policy Subcommittee for their consideration. The Policy Subcommittee compared the current format for graduate group policies on campus and proposed revisions that would facilitate the implementation for graduate groups and expedite review by GC. Members reviewed the revised template and had the following edits:

- The template should include normative time to degree.
- Need to add language that requires graduate groups to identify the length of time a graduate student can receive funding.
- Graduate Groups should be required to include their program learning outcomes.
- Formatting needs be reviewed and items that are required should be made more explicit.

**Action:** The Policy Subcommittee will revise the draft template and it will be approved at the next GC meeting.

#### **VI. Review of the 2015-2016 Continuing Student Fellowship Guidelines**

Graduate Council reviewed the AY 2015-2016 Continuing Student Fellowship Guidelines listed below and had minor revisions to the Faculty Mentor Program and the Graduate Student Opportunity Program Fellowship guidelines.

- Faculty Mentor Program (FMP)
- Graduate Student Opportunity Program Fellowship
- Fletcher Jones Fellowship (FJ)
- Miguel Velez Fellowship (MV)
- President's Dissertation Year (PDY) Fellowship
- Graduate Dean Dissertation Year (GDDY) Fellowship

**Action:** GC will send edits to the Graduate Division by October 10.

#### **VII. Discussion Item: Distinction of Graduate Group Tracks, Emphasis, Concentrations and Minor Areas**

GC Chair Hull provided a brief overview of the background regarding this discussion item. Members briefly discussed the merits of establishing a policy for transcripts and drafting policies to establish non-degree granting programs. Members were asked to consider the quality of graduate programs, faculty resources and how such policies may impact graduate students.

**Action:** GC will continue the discussion on October 21.

#### **VIII. Executive Session- GC Members Only**

No minutes were recorded for this portion of the meeting.

There being no further business, the meeting adjourned.

Attest:

Kathleen Hull, Chair

Minutes Prepared by:

Mayra Chavez-Franco, Senate Analyst