

Graduate Council (GC)
Meeting Minutes
Wednesday, April 16, 2014

I. Chair's Report – Professor Valerie Leppert

- DivCo (4/10)

Chair Leppert reported that the main item of discussion was the proposed role of the School Deans in ensuring diversity in search committees. The latest proposed revisions to the MAPP allow Deans to stop a faculty search if the pool of candidates is not diverse. Members discussed incorporating an appeal process in the MAPP to address faculty concerns. DivCo also endorsed the Undergraduate Council's approval of the Public Health Major and changes to Management Major. Members discussed revising the policy procedures for establishment of academic units to allow consultation between the UGC, GC, and the administration.

- UC Conference on Doctoral Student Support (4/15)

Chair Leppert indicated that a complete report of the items discussed at the UC conference would be provided at the next GC meeting.

II. Guest: Dr. Marjorie Zatz

Chair Leppert welcomed and introduced Dr. Marjorie Zatz who will be the incoming Graduate Dean. Dr. Zatz thanked members for their invitation and stated she is looking forward to the next academic year.

III. Consent Calendar

- The agenda was approved as presented.
- The CRF request for CHEM 214- Statistical Thermodynamics was unanimously approved.

IV. Graduate Minors and Emphasis

Guests- Laurie Herbrand, Registrar and Erin Webb, Associate Registrar

A. Graduate Minor Areas

Graduate Council received a request from the Psychological Sciences Graduate Group on the possibility of establishing a graduate minor. The graduate group was informed that typically UC campuses establish designated emphasis and/or certificates. GC requested information from ALO Martin asking if establishing certificates or designated emphasis on campus would trigger a Substantive Change Review or if there would be any WASC implications associated with creating these non-degree graduate programs. ALO Martin conveyed that she does not expect much impact and at most WASC would need to be notified of the establishment of non-degree graduate programs. Chair Leppert also informally consulted with CCGA regarding the practice of graduate "minors" and the feedback received indicated that graduate "minors" are not the norm nor are they formally annotated on transcripts. Specific expertise held by graduate students is generally noted within their CVs and recommendation letters.

The Psychological Sciences Graduate Group based their request on the UCLA Graduate Program in Psychology Handbook and the UCLA GC Analyst confirmed that the graduate “minor” is informal and only reviewed internally. In general, members had no objections with the Psychological Sciences developing a graduate “minor”; however GC will like to develop a policy to ensure clarity, uniformity, establish a mechanism for programmatic review, and consultation process with the administration to ensure appropriate resource allocation.

The Registrar was supportive of developing a consistent and uniform policy and conveyed that she would be happy to work with Graduate Council and the Graduate Groups to make sure the appropriate information and designations are included in graduate student transcripts.

Action: Graduate Council in consultation with the Graduate Dean, Registrar and ALO will work on how best to distinguish tracks, emphasis, concentrations, and minor areas on transcripts.

B. Graduate Emphasis

Graduate Council received a request from Interdisciplinary Humanities Graduate Group for three emphases to be created and appear (in addition to the degree name) in graduate student transcripts. Graduate Council briefly discussed how best to distinguish tracks, emphasis, concentrations, and minor areas, and the need to maintain the integrity of the degree program in doing so. Members agreed to continue the discussion in the near future.

V. Vice Chair’s Report- *Professor Kathleen Hull*

- CCGA (4/9)

Vice Chair Hull provided a brief report on the items discussed on April 9. Of interest to GC was the discussion on the traditional graduate program approval letter that is sent to the UC President for pro forma approval. As President Napolitano has been taking a more active role in approval of new graduate programs, the CCGA approval letter will need to provide more information to the President. CCGA is working on a form letter, summary, and format that will be an essential guide for the President in approving graduate programs.

VI. Campus Review Item: 2014-2015 UCM Catalog Edits

GC was asked to review the compiled graduate studies and individualized graduate group sections of the Catalog.

Action: GC will review and approve the revised Graduate Studies Section on April 30.

VII. Systemwide Review Item: Proposal to Amend Senate Bylaw 55

Graduate Council reviewed the documents related to the two alternative versions of the proposed amendments to Senate Bylaw 55- Departmental Voting Rights. Overall, members were supportive of the more restrictive amendments to both alternative versions that give divisions the authority to extend the voting rights to departments, restrict it to ranks of Associate Professor and above, and provide for separate reporting of senate and non-senate votes. With regard to support of one version over another (e.g. restriction to Health Sciences faculty or not) Graduate Council members expressed hesitancy over generally extending voting rights to non-senate

faculty, given the different performance expectations and cultures that may exist for such faculty vs. senate faculty; and lack of clarity concerning the specific titles to which this privilege would be extended and the resulting impact at both the campus and systemwide levels.

Action: GC will send a memo to Senate Chair López-Calvo by April 18.

VIII. Program Review

Guest- Professor Jay Sharping, Undergraduate Council Chair

Members were overall supportive of the proposed changes - revision of SACAP to a PROC with joint senate-administrative oversight of academic peer-based program review, along with its existing SACAP responsibilities; and revision of GC and UGC program review policies to reflect this. UGC Chair Sharping was also in agreement.

While members recognized the merits of a comprehensive PROC policy for review of both undergraduate and graduate programs, they were concerned with the time left to draft a new unified policy for UGC/GC review and approval and DivCo's endorsement this academic year. This was based on GC's previous experience with extended processes of trying to coordinate the activities/policies of the two committees. As a result, members were supportive of scheduling a meeting with UGC Chair Sharping, GC Chair Leppert, PRC Chair Camfield, ALO Martin and Assistant Director Paul to review the proposed revised SACAP/PROC charge and proposed revised UGC/GC program review policies.

Action: GC will review proposed changes to the Graduate Program Review Policy via email.

There being no further business, the meeting adjourned.

Attest:

Valerie Leppert, Chair

Minutes Prepared by:

Mayra Chavez, Senate Analyst