

**Graduate and Research Council (GRC)**  
**Wednesday, January 18, 2012, 3:00 p.m. – 4:30 p.m.**  
**Room 232 Kolligian Library**  
**Meeting materials available on UCMCROPS at:**  
*GRC 2011-2012:: Resources:: Agendas and Meetings:: January 18, 2012*

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**AGENDA**

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- I. **Chair's Report** – *Professor Will Shadish*  
CCGA- (1/3)
  
- II. **Consent Calendar**
  - A. Approval of the Agenda
  - B. Approval of the December 7 Meeting Minutes
  
- III. **GRC CRF Subcommittee Report**  
*Professors Carpin, Innes, Johnson*  
WHC 264 Studying Landscape from a Multidisciplinary Perspective  
- approved via consent calendar (12/16)
  
- IV. **Data Management- guest Emily Lin**  
Power Point slides available on [UCMCROPS](#) under *Agendas and Meetings:: January 18, 2012::DataManagement*
  
- V. **Faculty Grant Call**

**Action:** Review and revise Call for distribution on February 1 with an application deadline of March 1. \$130k is available for the awards.

  - Deadline for expending all funds has been formally extended from September 1, 2012 to May 1, 2013.
  - Reviewers- Prior to 2011, reviewers consisted of one from the PI's School (but not in his/her research group) and one from outside the PI's School. In 2011 both reviewers were in the same School but not in the same research group for a better understanding of the work.
  - Discuss if GRC wants to hold faculty to their exact budget or if there is full flexibility once awarded the funds. Example: Use of funds for student researcher when original request was for travel.
  
- VI. **Graduate Division Fellowships**  
The application deadline for the Eugene Cota-Robles fellowship is due January 20, 2012 and the Graduate Division deadline for nominees for the Chancellor's Fellowship is due on January 31, 2012.

**Action:** Assign reviewers for the fellowship applications. Reviewers will be emailed a link to a UCM CROPS site and may be asked to use the ranking mechanism on the site when reviewing the applications. Rankings are due to the Graduate Division on February 1.

**Action:** Discuss review of final list prior to transmitting fellowship rankings to Graduate Division. In the past, rankings were compiled by the GRC analyst. GRC sometimes opted to review the lists prior to sending to the Graduate Division. Review would not be possible with the ranking mechanism on CROPS.

## **VII. Graduate Program Review Revisions-**

### **A) Discuss policy revisions**

- CoC appoints the committee members external to GRC (refer to page 3 and page 6)
- Consistent language for the constitution of the subcommittee- Number of GRC members and number of members outside of GRC (refer to page 2 and page 6)
- Clarify if GRC determines the review cycle or the subcommittee determines the cycle- (refer to page 3 and page 6)
- Incorporate faculty survey confidentiality language throughout policy to reflect DivCo approved changes to the UGC policy.

B) Discuss a policy for grad groups that promise a CCGA proposal but do not deliver it when scheduled.

C) Identify the GRC representatives on the PRC for AY 2011-2013 (two-year commitment). The committee's first assignment will be to create a general Faculty survey that can be adapted to each program.

## **VIII. Conjoined Courses**

In its meeting on October 5, the Graduate and Research Council discussed whether the practice of having Schools submit co-convened courses scheduled for the following term should be set as policy. The GRC expressed that the current CRF process was sufficient for co-convened course approval and that any change in the co-convened courses would be reflected in the form of a modified CRF submitted to both UGC via the online CRF system and to GRC. Therefore the GRC recommended that UGC and GRC not continue the practice of reviewing all scheduled co-convened courses prior to the semester in which the course will be taught.

On December 5, the Chair of UGC responded to GRC stating, "UGC members unanimously agreed to abandon the practice of reviewing all scheduled conjoined prior to the semester in which the courses will be taught. Thus, faculty who teach conjoined courses will have to submit new CRFs."

**Action:** Discuss how to proceed.

**IX. Eligibility of AB130 graduate students to receive financial aid- Sam Traina**

**X. Campus Review Items**

**Credit Hour Policy**

In response to new regulations promulgated by the U.S. Department of Education, the WASC Commission recently adopted a Credit Hour Policy that the campus needs to address, particularly as adherence to this policy will be reviewed during all future substantive change and accreditation reviews.

**Action:** Discuss developing a local supplement(s) to SR 760

**XI. Chemistry and Chemical Biology**

The Chemistry and Chemical Biology proposal was reviewed by the GRC subcommittee in the Fall. The graduate group responded to GRC concerns and recommendations and the subcommittee is satisfied with the proposal.

**Action:** Discuss recommendation to submit proposal to CCGA.

**Informational Items Available on UCMCROPS**

*GRC2011-2012 Resources:: Agendas and Meetings:: January 18, 2012*

GRC to CAPRA re: request to review the HSRI ORU proposal (12.19.11)

GRC to CoC re: request for additional member (1.10.12)

GRC to HSRI re: Initial review (1.13.12)