

Graduate and Resource Council (GRC)
Wednesday, December 7, 2011, 3:00 p.m. – 4:30 p.m.
Room 232 Kolligian Library
Meeting materials available on UCMCROPS at:
GRC 2011-2012:: Resources:: Agendas and Meetings:: December 7, 2011

AGENDA

- I. **Chair's Report – Professor Will Shadish**
Division Council (11/21)
CCGA (12/6)
- II. **Consent Calendar**
 - A. Approval of the Agenda
 - B. Approval of the November 9 Meeting Minutes
- III. **GRC CRF Subcommittee Report**
Professors Carpin, Innes, Johnson
EECS 277 Database Systemwide Implementation- approved via consent calendar
WHC 264 Encountering Landscape- returned to the School
- IV. **Library Subcommittee Report- Rob Innes**
The Library Subcommittee met for the first time on November 28.
- V. **Graduate Groups Policies and Procedures**
The Chair and VCR have created a draft memo discussing language in the graduate group policies and procedures in reference to pass/no pass/fail (the campus does not allow conditional passes) and how to include information on graduate student stipends and fees.
Action: Discuss recommendations.
- VI. **Review of Posthumous Awarding of Degrees and Certificates of Attendance**
Background: VC Lawrence has asked UGC and GRC to review the draft policy on the Posthumous Awarding of Degrees and Certificates of Attendance that was drafted by Registrar Laurie Herbrand based upon similar policies at other UC campuses. The review and approval of this policy has some time sensitivity because very recently an undergraduate student passed away who meets the criteria included in the policy.
Action: Discuss policy and send feedback to VC Lawrence.
- VII. **Review Graduate Division Travel Fellowship Guidelines**

The Graduate Division is requesting GRC review and approve the guidelines for the Graduate Division Travel fellowship for Spring 2012. All other Graduate Division Fellowships remain the unchanged from last year; Miguel Velez, Faculty Mentor Program, Fletcher Jones, Chancellors Fellowship, Eugene Cota Robles, Presidents Dissertation Year. Internal applications for all Graduate Division Fellowships opened up on December 1.

VIII. MA and MS Student Courses

Background: [The Graduate Advisor Handbook](#) states that MS and MA students under Thesis Plan I “In addition to the thesis, a minimum of 24 semester units in approved courses is also required, at least 20 of which must be earned in 200 series graduate-level courses exclusive of credit given for thesis research and preparation.” page 59.

The Graduate Division is requesting clarification on whether graduate research units, the 295-299 series, counts towards the 200 series courses. Currently, 295-299 do not count as credit toward the 20 units.

Discussion: Discuss how graduate groups are counting units and advise the Graduate Division.

IX. Graduate Program Review

Action: Review the feedback from the Graduate Groups regarding Program Review and CCGA proposals. Set schedule for Program Review

X. GRC Policy for approval of online and remote courses

The UGC “online policy” is a supplemental form that will accompany all remote or online courses CRF requests and must be completed by the program.

Action: Discuss adopting the UGC language for online courses and customizing it for GRC. Once a GRC policy is approved it will be sent to the Registrar and Schools.

Upcoming Agenda Items

- Review of Faculty Grant Call- to be posted February 1, 2012.
- Graduate Division Fellowships- applications are due to the Graduate Division January 15 and will need to be reviewed by GRC by February 15.
- Addendum to 2012 Catalog- revisions due to GRC February 15, edits due to the registrar March 1, 2012.

Informational Items Available on UCMCROPS

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