

**Graduate and Research Council (GRC)****Meeting Minutes****Tuesday, April 30, 2013****2:00 p.m. – 3:30 p.m.**

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**I. Chair's Report – Professor Valerie Leppert****- DivCo (4/26)**

DivCo discussed the Long Range Enrollment Plan in preparation for strategic planning. The Senate will put together a small committee over the summer to structure the process and determine the goals for developing a campus strategic plan. Chair Leppert discussed UC Berkeley's 2003 strategic planning process and suggested members visit their website for additional information including identifying major challenges, goals of the university, and outcomes. Strategic planning will also provide an opportunity to look at revamping the program review process.

**- Update on Graduate Dean Search**

Chair Leppert reported that the search committee met to review applications for the Graduate Dean position. The pool has a few good candidates with graduate division experience, and some from the UC system and elsewhere with general administrative experience.

**II. GRC Representative Report- Professor Ruth Mostern****- UCOLASC (4/26)**

Main topic of discussion continues to be the Open Access Policy. Money will be coming from Systemwide Digital Library, where all work published by faculty will be put into an open access repository.

Professor Mostern reported that the Joint Senate-Administration Library Working Group is almost completely populated and the next step will be to hold a meeting in May.

**III. Consent Calendar****- The agenda was unanimously approved as presented.****IV. Awards Subcommittee- Chair Ruth Mostern****- First Year Fellowships**

GRC was asked to provide additional rankings to the Graduate Division for the Chancellors and Eugene Cota-Robles Fellowships. The Awards subcommittee evaluated the remaining graduate group nominees and proposed a final extended ranking. GRC endorsed the subcommittee rankings.

**Action:** Senate Analyst will forward extended rankings to the Graduate Division.

**- Outstanding Graduate Student Teaching Award**

Graduate Division received a total of nine applications. One award will be given to a Graduate Student in each of the three schools. GRC reviewed and approved the Award Subcommittee awardee recommendations.

**Action:** Senate Analyst will forward the awardee recommendations to the Graduate Division.

**V. Faculty Research Grants**

Last year, GRC members assigned two reviewers to each proposal. Distribution was somewhat equal and at least one reviewer was from the same School as the proposal to provide a better level of expertise. Each reviewer was asked to provide a rating on a scale of 1-5 for merit and need. The ratings were tallied, averaged and ranked. As of April 29, thirteen faculty applications have been received.

GRC discussed a timeline for review of faculty research grant applications. Members agreed to assign two reviewers to each proposal with one reviewer from the same school to provide a better level of expertise.

**Action:** Chair Leppert will assign first and second reviewers for each faculty research grant application.

**VI. Graduate Group Policies & Procedures****A. Annual Review Call**

On April 16, GRC reviewed the proposed revisions to the Graduate Advisors Handbook that addressed the issues concerning the overall campus policy on critical examination outcomes. Before sending the call for annual review of the Graduate Group Policies and Procedures some additional changes are needed as there is a conflict between the revised language and examinations results. GRC members discussed the discrepancy and other proposed revisions. GRC approved the suggested revisions making the language in paragraph two compatible with the language in paragraph three.

**Action:** Chair Leppert will finalize the call for Graduate Group Policies and Procedures.

**B. Revised EECS Policies and Bylaws**

Revisions to this document modify the unit requirements for their M.S. students. Currently, EECS has admitted five new self-supporting graduate M.S. students. The new document is expected to become binding for students enrolling in 2013-2014. GRC had no objections and approved the revised EECS Policies and Procedures.

**Action:** Senate Analyst will notify the EECS Graduate Group Chair.

**VII. Systemwide Review Items****- Proposed Revised APM Section IV, Salary Administration (APM 600 Series)**

GRC was asked to opine on the proposed revisions to APM Section IV and declined to comment. The proposed revisions are updating outdated delegations of authority, technical corrections, congruent formatting with overall APM, and replaces payroll system with UC Path initiative component to build a systemwide Shared Service Center.

**Action:** Senate Analyst will notify the Senate Chair that GRC declined to comment.

**- Proposed Revised APM Section 241, Faculty Administrators (Positions Less Than 100%)**

GRC was asked to opine on the proposed revisions to APM Section 241 and declined to comment. The proposed revisions bring APM 241 into conformance with Regents Policy 2307 in its specification of how systemwide Multi-campus Research Unit (MRU) directors are chosen.

**Action:** Senate Analyst will notify the Senate Chair that GRC declined to comment by May 24.

**VIII. Establishment of a Joint Graduate-Undergraduate Program Review Committee**

Senate Chair O'Day sent a memo to UGC and GRC requesting both committees to jointly revise the current graduate and undergraduate program review policies to form an independent PRC of both GRC and UGC, without the stipulation that PRC members also serve as members of UGC or GRC. This committee will be responsible for both Undergraduate and Graduate Program Reviews. GRC is asked to revise the graduate program review policy by May 15, 2013.

GRC discussed the joint committee membership, policies, and responsibilities. The suggestion was made to look at the entire academic program review process with administration during the strategic planning process.

**Action:** Chair Leppert will meet with UGC Chair Ricci to discuss changes to their policy and provide draft language to GRC at the next meeting.

**IX. Advisory Committee on Research Safety- Professor Jason Hein**

Provost/EVC Peterson has delegated the authority to Vice Chancellor of Research Traina to create a Joint Senate Administration Advisory Committee on Research Safety. GRC discussed the present charge and possible revision recommendations to the Office of Research. A member proposed having a standing committee member from the Committee on Research serve on the advisory committee.

**Action:** Chair Leppert will send GRC recommendations to VCR Traina.

**X. Proposed AY 2013-2014 Funding Model- Graduate Dean Kello**

Graduate Dean Kello has asked GRC to opine on the draft internal funding model for graduate student research and teaching. On April 16, GRC requested more information on how other campuses handle the allocation of TAs. Dean Kello reported that he is working on gathering the information requested by GRC.

**Action:** GRC will continue the discussion at a future meeting.

**XI. Executive Session- GRC Voting Members Only**

No minutes were recorded for this portion of the meeting.

There being no further business, the meeting adjourned.

Attest:

Valerie Leppert, Chair

Minutes Prepared by:

Mayra Chavez, Senate Analyst