

**Division Council (DivCo)
Minutes of Meeting
September 22, 2016**

Pursuant to call, the Division Council met at 12:00 p.m. on September 22, 2016 in Room 362 of the Kolligian Library, Chair Susan Amussen presiding.

Present: Kurt Schnier, Ignacio López-Calvo, Ramesh Balasubramaniam, Mukesh Singhal, Tanya Golash-Boza, Patti LiWang, David Kelley, and Jayson Beaster-Jones. Mario Sifuentez represented UGC, and Ramen Saha represented the Committee on Research.

- I. **Chair's Report and Announcements—*Chair Amussen*** **10 min**
- The Chair welcome Tanya Golash-Boza, Chair of the Committee for Diversity and Equity, to her first DivCo meeting of the semester and Mario Sifuentez, the Vice Chair of UGC, as the UGC representative.
 - Divisional Chairs, Vice Chairs, and Director Retreat (9/7/2016)
The following topics were discussed at the retreat.
 - A proposal to end the 40 year moratorium on honorary degrees. The item was on the Regents' agenda for its September meeting. However, it was subsequently removed to enable consultation with the Academic Senate.
 - The state of shared governance, including the often relatively short time periods provided for consultation on proposals from the administration.
 - The challenges created by addition of new 5,000 new undergraduates to the system, including the impact on educational quality. The Senate concluded that it will be emphasizing the importance of quality as a consideration alongside access and affordability.
 - Meeting with Provost/EVC Peterson (9/12/2016)
The Chair and Vice Chair communicated that CAPRA is the appropriate committee for addressing the relationship between cluster hires and faculty growth, rather than establish a separate committee.
 - Meeting of Chancellor's Cabinet yesterday
A campus budget, providing budgets by major campus divisions, is available on the website for the Division of Planning and Budget. Detailed school budgets are about one year behind that of the campus. This year there will also be a budget process.

Action item: Circulate campus budget URL to members.
 - Upcoming Administrative and Senate Leadership Two-Day Retreat (11/6-8/2016)
The Chair and Vice Chair will be attending the two day campus leadership retreat on budget policy scheduled.
- I. **Consent Calendar** **5 min**
- A. The agenda was approved as presented.
 - B. The minutes of the [August 23, 2016 meeting minutes](#) were approved as presented.
- II. **2020 Update – Richard Cummings**, Project Marketing Coordinator, Planning and Budget **15 min**

Mr. Cummings [presented an update](#) on the [2020 Project](#), as he intends to do at the start of each semester.

- The \$1.3 billion project breaks ground on October 14, 2016 and will double the size of the campus in four years, enabling the education of 10,000 students by 2020. The first three buildings will be delivered by July of 2018 for use in AY 2018-19 and include a dining facility and two student housing and classroom buildings. The second set of buildings will be delivered in July 2019 and include new wet lab and computational lab buildings. The final set of buildings will be delivered in July 2020 and include another web lab building, a research green house, a conference center, a competition swimming pool, and student housing.
- About 2000 construction workers will support the project. A new construction-only entrance will be constructed on North Lake Road, south of Bellevue. Most construction-related deliveries will arrive before 7 a.m. Regular project updates will be available via the campus website, Twitter, and Instagram.
- Over the next few months conceptual-level designs will be refined to construction documents. The Senate will have opportunity to provide input to this process via the Chair. Input timelines will be short in order to meet the delivery schedule of the buildings. Comments and questions are to be sent to the project email construction2020@ucmerced.edu. The project website <http://merced2020.ucmerced.edu/> provides access to a comprehensive set of project documents.
- Members inquired about the aquatic center, additional access points to campus, student life space, and revisions to buildings. Mr. Cummings reported that the entire academic program in terms of space was preserved during the process of revising the project program to ensure affordability. Spaces are designed to be flexible and modular to accommodate to future occupants. Chair Amussen noted that, this year, the Chancellor intends the campus to develop principles to enable transparent decision-making regarding space allocation.

III. Campus Review Items

20 min

A. Discuss the [Proposal to Discontinue the Services Science Minor](#).

Comments were received from UGC, CAPRA, the Provost, and Vice Provost and Dean for Undergraduate Education. All respondents endorsed the proposal or otherwise raised no concerns. Members voted unanimously to discontinue the Services Science Minor.

Action Item: The Chair will draft a memo conveying DivCo's approval to the Provost/EVC.

B. Discuss the [Proposal for a Minor in Heritage Studies](#), including [appendices](#)

Comments were received from [UGC](#), [CAPRA](#), and the [Provost/EVC](#). In light of these responses, DivCo decided to ask the program and dean to respond to questions raised by the UGC, the Provost/EVC, and CAPRA before voting to approve.

Action item: The Chair will ask the program and dean to respond to questions raised by respondents and DivCo will revisit the proposal at a subsequent meeting.

IV. D & E Memos – *Chair Tanya Golash-Boza*

10 min

A. D & E requests that Division Council urge the Provost/EVC and VPF to enact Diversity and Equity's endowed chairs proposal immediately, outside of the regular MAPP review cycle. D & E's memo is available [here](#).

A year ago, it came to D & E's attention that endowed chairs were nearly exclusively held by men at UC Merced. Following an inquiry into the appointment process, D & E recommended revisions to the MAPP to increase transparency, accountability, and alignment with endowed chair appointment processes at other UC campuses. The proposed revisions were approved by DivCo in May 2016, but were not

incorporated into the version of the MAPP published in July 2016. Thus, D&E asked DivCo to request that the Provost enact the revised procedures effective this academic year. Members discussed the request and voted unanimously in its favor.

Action Item: The Chair will draft a memo to the Provost/EVC requesting that he enact the revised appointment procedures for endowed chairs this academic year.

B. D & E [proposes](#) to modify the D&E section of the Senate bylaws to allow for an additional committee member. CRE approved the request as presented at its September 16, 2016 meeting.

The D & E chair noted that increasing the D & E membership from three to at least four members will, among benefits, help the committee cultivate new committee leadership and ensure representation on systemwide committees. A member noted that increasing the size of committees increases the challenge of filling Senate committee rosters. The proposed revisions will be circulated to standing committees for comment, which will be discussed at a subsequent DivCo meeting.

Action Item: Circulate the proposal to standing committees for comment and reconsider at a subsequent DivCo meeting.

V. MIST PDST Proposal – GC Chair Balasubramaniam 5 min

The Chair reported that, based on a number of factors, the program had decided not to pursue Regental approval of the PDST this year. As a result, the proposal no longer needs to be submitted to CCGA by September 30 and CAPRA has been granted additional time to review the academic component of the proposal. With this extra time, UGC will also be offered the opportunity to comment as follow-up to its review of the proposal last spring. CAPRA was encouraged to share with MIST the questions it raised regarding the PDST portion of the proposal.

VI. Committee Chairs' Reports: 20 min

- [Academic Planning & Resource Allocation](#) (CAPRA) – Chair Mukesh Singhal
CAPRA is modeling instructional demand at 10,000 students to develop projections for instructional space, faculty, and related resources and, in turn, to identify gaps between projected and planned resources, including program-specific faculty hiring needs. This information will feed into the request to CAPRA to address SAFI-related hiring procedures this fall. A member expressed concern about the timeline for generating these data and implications for making timely revisions to SAFI-related hiring plans. The Chair noted that CAPRA will have a data-informed proposal to address pillar and program-related hiring needs to share at the fall Meeting of the Division. The deans are also asking programs to model a five year teaching rotation.
- [Academic Personnel](#) (CAP) – Chair Ignacio López-Calvo
CAP will hold its first meeting tomorrow. A sixth member has been added.
- [Committees](#) (CoC) – Chair Rick Dale
CoC had its first meeting and determined its procedures. The committee has filled three positions: CAP, GC, and a representative to the periodic review team of the APO office. Pending needs include additional members for CAP, CAPRA, CoR, UGC, GESC, and the review committee for SNRI.
- [Committee on Research](#) (CoR)– Member Ramen Saha
CoR has too few members to staff the SNRI review and is working with CoC and looking internally in schools to staff the review committee. An external member of the review committee has been identified and the

name will be forwarded to the CoC. This fall CoC will be surveying faculty regarding staff support for external funding and in support of workforce planning. The results of the survey will be broadly shared.

- [Rules and Elections](#) (CRE) – Chair Amussen read written comments provided by Chair Tian
CRE has reviewed the proposed revisions to the D & E related section of the Senate bylaws. It will be responding to HWC's request for comments on its draft bylaws and will be developing a reference document for faculty voting rights.
- [Diversity and Equity](#) (D&E) – Chair Tanya Golash-Boza
Last year, D&E established the Faculty Equity Advisor (FEA) program. D&E has appointed three FEAs this year and these individuals have begun to advise search committees. The provost has approved the appointment of a fourth as per the ratio of FEAs to search committees outlined in the FEA proposal. D&E will be involved in academic program review and D&E is determining what form this will take. Associated Chancellor Putney asked D&E to review compensated faculty administrative appointments for inequities across the different categories.
- [Faculty Welfare and Academic Freedom](#) (FWAF) – Chair Jayson Beaster-Jones
FWAF is drafting three memos that will come to DivCo: sweeping of startup funds, sweeping of incidentals, and a response to the Chancellor's signing of the system letter addressing the American Anthropological Association's proposal to boycott Israeli academic institutions. FWAF is also developing a survey to assess after school childcare needs on campus. FWAF will be addressing campus safety issues lingering from November 4, 2016.
- [Graduate Council](#) (GC) – Chair Ramesh Balasubramaniam
GC is currently addressing the issue of whether graduate students can be hired as teaching assistants for graduate courses, which is prohibited currently by policy. GC is also considering a related issue of whether graduate student instructors of undergraduate classes can supervise other graduate students in the role of teaching assistants. Finally, GC is considering Graduate Division's response to GC's denial of its request to offer graduate courses.
- [Undergraduate Council](#) (UGC) – Vice Chair Mario Sifuentez
UGC consider proposals to discontinue the Services Science minor and establish the Heritage Studies Minor. UGC noted that the GESC needs representation from SoE and SNS. UGC would also like to have a second SNS representative. The Chair noted that committees need to continue to conduct their business even if schools are underrepresented.

Attest: Susan Amussen, Chair