

Committee on Academic Planning and Resource Allocation (CAPRA)
Minutes of Meeting
October 5, 2017

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 1:30 pm on October 5, 2017 in Room KL 362 of the Kolligian Library, Chair Mukesh Singhal presiding.

I. Chair's Report

Chair Singhal updated CAPRA members on the following:

- September 18 Academic Governance Cabinet meeting. Updates were provided on the three work groups: Academic Planning, Academic Reorganization, and Budget.
- September 25 Division Council meeting. The main topics of discussion included the approval of the Philosophy major, FWAF's memo regarding the results of that committee's child care survey in spring 2017, and campus and systemwide review items.
- October 3 UCPB meeting. The major items of discussion were rebenching and faculty salaries.

II. Vice Chair's Report

Vice Chair Schnier updated CAPRA members on the following:

- October 2 PROC meeting. Vice Chair Schnier related that a conference call is scheduled for October 3 with the WSCUS off-site review team.
- September 18 Enrollment Management Committee meeting. The committee is working on a comprehensive enrollment plan. This will be an 18-month long process. The main goal is to develop an institutional enrollment strategy. The project will be done in phases: The first priority is enrollment philosophy and institutional targets. In spring, the EMC will analyze enrollment at program levels to strengthen program support for student retention and degree achievement. The final phase of the plan will be to conduct an institutional assessment of efficacy. The EMC has established working groups to accomplish this task with UGC Chair and AFAS Chair serving on the Enrollment Philosophy working group.

III. Consultation with Provost/EVC and Interim VC for Budget & Planning

Prior to this meeting the Provost and Interim VC Mendez asked to present to CAPRA the latest updates on the activity-based costing report. UC Davis and UC Merced agreed to conduct a scoping study, examining psychology, chemistry, and

CSE. It was estimated that it would have cost UCM \$4 million to implement the activity-based costing. The UC is in talks with the Department of Finance on the second phase of the submission of the report. Interim VC Mendez explained that the pilot study was the Department's way of obtaining instructional costing data. However, due to the nuances in how each department on each campus funds itself, it is not possible to draw comparisons. UCM utilizes several lecturers, perhaps more than other campuses, but in the long term, that is not how we want to proceed. VC Mendez also stated that UCM needs to focus on a process for our instructional budget. The Budget Work Group is tasked with addressing this.

A CAPRA member pointed out that lecturers are allocated differently across the three schools and asked whether the committee could receive data on lecturer expenditure per school. The Provost confirmed that such data does exist.

Interim VC Mendez then shared with CAPRA information on the campus preliminary budget review that she shared with Vice Chancellors on October 3, 2017. The information included the Fiscal Year 16-17 End of Year Report, Fiscal Year 17-18 Base Budget Funding Analysis, Fiscal Year 17-18 Commitments, Fiscal Year 17-18 Budget Rebalancing Scenario, and Deficits and Other Campus Subsidies.

Due to time constraints, the remaining items on the agenda – campus and systemwide review items – will be tabled for the October 19 meeting (proposed revisions to UCM bylaws to establish a Reserve CAP, Taskforce Report on the Negotiated Salary Trial Program, and Proposed Revisions to Senate Regulation 424.A.3 Area D) or handled via email (proposed discontinuance of the ESSU minor).

There being no further business, the meeting was adjourned at 3:00 pm.

Attest:

Mukesh Singhal, CAPRA Chair