

**DIVISIONAL COUNCIL**  
**Minutes of Meeting**  
**Monday, March 6, 2023**

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**Attendees:** Chair Patti LiWang, Christopher Viney, Peggy O’Day, Mayra Bamaca, Charlie Eaton, Kevin Mitchell, Jason Sexton, Martin Hagger, Michael Scheibner, Holley Moyes, David Jennings, Jeff Butler, Jessica Trounstone, and Shilpa Khatri.

**I. Chair’s Report – Patti LiWang**

A. DivCo Vice-Chair Vacancy

Chair LiWang asked DivCo members to send her, CoC Chair Hagger, and Senate Executive Director Paul an email if they have ideas on a replacement for the Senate Vice-Chair. As a reminder, the Senate Vice-Chair is the co-chair of PROC, a voting member of CAPRA, a member of other work groups and serves as an alternate when the Senate Chair is not available.

B. Academic Council (Feb. 22)

- UC President Drake asked the UC Provost Newman to draft a post-strike action report. There was also some discussion at the Academic Council meeting about the State’s Compact with the UC in which the UC receives a 5% increase, with one of the obligations being to increase graduate student enrollment. Regarding the increased costs of GSRs, UC Provost Newman stated that she plans to speak with federal funding agencies about the possibility of rebudgeting.
- A few UC campuses are having issues with their ADA compliance offices and the multitude of requests regarding course delivery.

C. Facilitator for the Gallo Review

Senate Chair LiWang announced that a facilitator has been identified.

D. Memo from the Chancellor and the EVC/P to VPDGE and VCRED Wilson re: Establishment of a Graduate Student and Research Support Work Group

Senate Chair LiWang briefly summarized the memo which was hyperlinked on the agenda.

**II. Consent Calendar**

A. Today’s Agenda

B. February 6 Draft Minutes

**Action:** The Consent Calendar was approved as presented.

**III. CAPRA Items – CAPRA Chair Mitchell**

A. Proposal for Staff and Faculty Compensation

CAPRA Chair Mitchell briefly summarized the CAPRA memo. He clarified that it was drafted following a discussion at a CAPRA meeting with the EVC/Provost who was receptive to the idea of strike compensation for faculty and requested a proposal from CAPRA.

Divisional Council members supported CAPRA’s memo but suggested changing the “hours” metric to “additional, substantial duties.”

Another Divisional Council member asked where the funds would come from. CAPRA Chair Mitchell replied that the EVC/Provost did not mention this. Another Divisional Council member inquired whether

CAPRA would be able to weigh in on the potential funding source for the strike compensation if the plan goes forward.

**Action:** Divisional Council members will email CAPRA Chair Mitchell with specific revisions to the strike compensation memo with regard to the “hours” metric. Divisional Council will then review and approve the revised memo via email.

#### B. Survey Report on Staffing in Departments

CAPRA Chair Mitchell briefly summarized CAPRA’s memo. A Divisional Council member asked specifically about the language in the memo referring to “academic departments with 8 or more faculty members”. He asked how the number eight was decided. CAPRA Chair Mitchell replied that the memo’s intention is to advocate for staffing to cover all academic departments on campus. However, he suggested revising that line to “when a department reaches a critical size of about eight”. A Divisional Council member requested clarification on the future department staff’s duties and the responsibilities of the school deans in providing other support. For example, undergraduate advising would not be a duty of departmental staff.

**Action:** CAPRA will revise the memo per Divisional Council’s suggestions. Divisional Council will review and approve the revised memo via email.

#### IV. **Updates from the New School Policy Work Group – CAPRA Chair Mitchell, GC Chair Scheibner and CRE Chair Viney**

*(Susan Amussen is also a member of this working group but not a DivCo member)*

CAPRA Chair Mitchell stated that whatever new policy is developed would apply to future new Schools but not to Gallo. The logistical policies and procedures currently being used for the establishment of the Gallo School will not change. This is an important point that the Work Group wants the campus to understand. The Work Group will be issuing a memo.

#### V. **Discussion: CCGA Report on the Gallo Pre-proposal**

GC Chair Scheibner stated that overall, the reviewers were supportive of the Gallo proposal but did have some concerns; several people agreed with this assessment. Divisional Council members then discussed whether Divisional Council should endorse the CCGA report, not endorse it, or simply transmit the report to the administration. One Divisional Council member expressed concern that the reviewers did not comment on our campus issues. Senate Executive Director Paul confirmed that all materials associated with the Gallo pre-proposal were shared with the Chair of CCGA. A Divisional Council member added that reviewers were given clear instructions in the documentation on which three specific items to comment on and they did so. These specific items did not include issues regarding the breakup of SSHA.

A Divisional Council member suggested that whatever recommendations emerge from the Gallo School working groups, they need to be voted on by the faculty. He also took issue with the CCGA reviewers’ mention of “off ramps” which should be made available to faculty members who do not wish to go into the new Gallo School. He pointed out that some junior faculty may not feel comfortable asking for an off ramp.

A Divisional Council member stated that even though the process to establish new Schools is still being drafted, there needs to be clarity on what the process is for the current Gallo School proposal. Clarity is needed in order to avoid mistrust and speculation.

A Divisional Council member suggested that Divisional Council draft a memo articulating the outcome of the work of the working groups and the next steps. She also asked: what are Divisional Council's expectations for these work groups and what is Divisional Council's role? Another Divisional Council member pointed out that the working groups are addressing other issues in addition to the Gallo School proposal. She suggested that when the working groups complete their work, Divisional Council determine what is relevant to the Gallo School proposal. She suggested that Divisional Council use the current procedure for the establishment of new Schools as a starting point and determine how to fill in the gaps with the working groups' future input. Whatever is drafted must be made clear to the campus.

**Action:** AFAC Chair Eaton, CAP Chair O'Day, and At-Large Member Trounstine volunteered to review the current procedure to establish new Schools and to write a memo that could be shared with the campus regarding where we are in the process of starting the Gallo school. They also agreed to draft a memo (possibly the same memo) regarding what outcomes would be expected from the mediation and the Gallo/SSHA work group process. Divisional Council will review their report or memo at a future Divisional Council meeting.

**VI. Assembly of the Academic Senate (Feb. 8) – Chair LiWang and Member Trounstine**

**Action:** Due to time constraints, this item will be placed on the next Divisional Council meeting agenda.

**VII. Draft Process for Addressing DivCo's COIs – Secretary/Parliamentarian Viney**

A proposal was introduced by At-Large Member Butler on November 15 (see section VI. of the Nov 15 minutes). The proposal was subsequently revised by Secretary/Parliamentarian and was linked on today's agenda.

**Action:** Due to time constraints, Divisional Council will discuss this item at their next meeting.

**VIII. Systemwide Review Item**

*This item will be handled via email.*

A. Proposed amendments to Senate Regulations governing undergraduate admission. These amendments proposed by the Board of Admissions and Relations with Schools (BOARS). Senate and School Executive Committees were invited to review and comment.

Proposed amendments are available on page 4 of the proposal which was linked on today's agenda.

Comments were received from AFAC, CRE, and UGC.

**Action:** Divisional Council's comments will be transmitted to Academic Council by March 22, 2023.

There being no further business, the meeting was adjourned at 10:30 am.

Attest: Patti LiWang, Senate Chair