

DIVISION COUNCIL**Meeting Minutes****May 2, 2012**

Pursuant to call, the Division Council met at 9:00 am on Wednesday, May 2, 2012, in Room 232 of the Kolligian Library, Chair Susan Amussen presiding.

I. Chair's Report – Susan Amussen

Meetings with EVC Candidates (4/23 and 4/27)

Academic Council (4/25)

Budget Forum (4/26)

Budget Meeting (4/30)

II. Consent Calendar

The agenda was approved.

III. Academic Honesty

ACTION: Senate Analyst will notify UGC that DivCo supports the proposed charge for establishing an Academic Honesty Policy Task Force.

IV. Draft Guidelines for Developing Undergraduate PLOs and CLOs

ACTION: DivCo will notify ALO Martin that it endorses the proposed guidelines.

V. Draft Guidelines for Developing Graduate PLOs and CLOs

ACTION: DivCo will notify ALO Martin that it endorses the proposed guidelines.

VI. WASC Policy on Graduate Education – GRC Chair Shadish

ACTION: DivCo will forward GRC's memo to ALO Martin.

VII. Discussion Item: Conjoined Courses – UGC Chair Camfield

UGC recently approved ME 141, an undergraduate course conjoined with MEAM 210.

Members' concerns included: 1) the impact on learning experience for graduate students; 2) the undergraduate/graduate student ratio; and 3) the faculty teaching two courses but getting credit for teaching one.

DivCo agreed that information was needed to clarify the total contact hours in order to determine if faculty should be credited for more than one course.

ACTION: DivCo will ask the Faculty Welfare Committee to provide comments.

VIII. Committee Chair Reports

- CAP - Vice Chair Mike Colvin
- CAPRA - Chair Nella Van Dyke
- CoC - Chair Jeff Yoshimi
- GRC - Chair Will Shadish
- UGC - Chair Gregg Camfield
- CRE - Chair Rick Dale

IX. Systemwide Review Items

A) [Proposed Revisions to APM 010, 015, and 016](#)

ACTION: DivCo will discuss the proposed revision at its next meeting.

B) [Proposal for Major-Based Transfer Admission to the University of California](#)

ACTION: DivCo will discuss the proposal by email in order to provide comments to the systemwide Academic Senate by May 16, 2012.

There being no further business, the meeting adjourned.

Attest:

Susan Amussen, Senate Chair