

## DIVISION COUNCIL

October 6, 2016

12:00– 1:30 PM

KL 362

Ready Talk Number 1-866-740-1260, Access Code: 7244512

Supporting Documents available on [Box](#)

Item

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|---|-------------------|
| <b>I. Chair’s Report and Announcements—<i>Chair Amussen</i></b>   | <b>10 Minutes</b> |
| <ul style="list-style-type: none"> <li>• Meeting School Executive Committee Chairs (9/19)</li> <li>• Academic Council Meeting (9/28)</li> <li>• Administration Faculty Working Group on School Structure (10/3)</li> <li>• Senate Lunch with Regent Pérez (10/13)</li> </ul>  |                   |
| <b>II. Consent Calendar</b>   | <b>5 Minutes</b>  |
| <p>A. Approval of the Agenda</p> <p>B. Approval of the <a href="#">September 8, 2016 meeting minutes</a></p>  |                   |
| <b>III. FWAF Memos – <i>Jayson Beaster-Jones</i></b>  | <b>20 Minutes</b> |
| <b>A. FWAF Recommendations Regarding Faculty Start-up Funds</b>   |                   |
| <p>With <a href="#">this memo</a>, FWAF requests that Division Council review and endorse its recommendations regarding faculty start-up funds for transmittal to the Vice Provost for the Faculty and Provost/EVC. This request was originally made to DivCo at the conclusion of AY 2015-16.</p> <p><b>Actions Requested:</b> 1) Endorse FWAF’s request. 2) Transmit FWAF’s recommendations to the Vice Provost of the Faculty and Provost/EVC.</p>   |                   |
| <b>B. FWAF Concerns Regarding Faculty Incidental Funds</b>  |                   |
| <p>At its September 12 meeting, FWAF discussed the challenges regarding the handling of faculty incidental funds. With <a href="#">this memo</a>, FWAF requests that Division Council convey these concerns to the Chancellor, Provost/EVC, and the Vice Chancellor for Planning and Budget.</p> <p><b>Actions Requested:</b> 1) Endorse FWAF’s request. 2) Transmit FWAF’s concerns to the Chancellor, Provost/EVC, and the Vice Chancellor for Planning and Budget.</p>   |                   |
| <b>IV. Articulation of Resource Requirements for Minors – <i>Mukesh Singhal</i></b>   | <b>10 Minutes</b> |
| <p>In <a href="#">its memo</a> to DivCo regarding its review of the revised <i>Proposal for a Minor in Heritage Studies</i>, CAPRA proposed what may be a revision to <a href="#">the requirements for proposing a new minor</a>. Proposals for minors are evaluated according to the <a href="#">Review and Approval of Undergraduate Degree Programs</a> policy of UGC.</p> <p><b>Actions Requested:</b> 1) Discuss CAPRA’s proposal. 2) Determine whether to revise the policy for proposing new minors or to communicate CAPRA’s expectations to the deans.</p> |                   |

**V. Division-wide practice for Executive Sessions – *Chair Amussen* 5 Minutes**

Discuss the need for division-wide guidelines for executive sessions.

**Actions Requested:** 1) Request that Senate analysts compile comparable information for the system.

**VI. PROC Membership – *Chair Amussen* 10 Minutes**

The Periodic Review Oversight Committee has requested direction from Division Council regarding appropriate representation of senate committees on PROC. PROC's membership and charge have not yet been updated to reflect the division of the Faculty Welfare, Diversity, and Academic Freedom Committee (FWDAF) - the Vice Chair of which sat on PROC - into two committees, FWAF and D & E. For AY 2015-16, a temporary solution was reached wherein FWAF and D & E were each represented while CAPRA and Division Council were both represented by the PROC Co-Chair.

All past correspondence on this question is appended to [PROC's current request](#). Page 1 of PROC's request includes the membership of the committee as outlined in its charge.

**Actions Requested:** 1) Discuss PROC's request and recommend a solution. 2) Communicate Division Council's recommendation to PROC.

**VII. Campus Review Items 5 Minutes****A. Proposed revisions to the D&E section of the Senate bylaws to allow for an additional committee member.**

Following the 9/22 DivCo meeting, the [proposed revisions](#) were circulated to all senate standing committees and the school executive committees for comment by October 5, 2016. [CRE approved](#) the request at its September 16, 2016 meeting.

**Actions Requested:** 1) Review committee comments. 2) Schedule the revisions for discussion and vote at the fall Meeting of the Division.

**Comments:** [No comments as of 10/3.]

**The following committees appreciated the opportunity to opine, but declined to comment:**

- CAP
- CoR
- UGC

**VIII. Systemwide Review Items 5 Minutes****A. Proposed Technical Revisions to APM - 190, Appendix G**

As outlined in the [cover letter](#) from VPAPP Carlson, the proposed technical revisions to APM -190, Appendix G, ([redlined](#) and [clean](#)) are designed to align policy for administering summer salary with the benefits of the new 2016 Retirement Choice Program provisions. Human Resources' summary of the proposed changes is [here](#).

**Actions Requested:** 1) Review committee comments. 2) Transmit comments to the system chair by October 20 for discussion at the October 26 meeting of Academic Council.

**Comments:** No comments were received.

**The following committees appreciated the opportunity to opine, but declined to comment:**

- CAP
- CAPRA
- CoR
- CRE
- D & E
- FWAF
- UGC

**IX. Committee Chairs' Reports**

**20 Minutes**

- [Academic Planning & Resource Allocation](#) (CAPRA) – Chair Mukesh Singhal
- [Academic Personnel](#) (CAP) – Chair Ignacio López-Calvo
- [Committees](#) (CoC) – Chair Rick Dale
- [Committee on Research](#) (CoR)– Member Ramen Saha
- [Rules and Elections](#) (CRE) – Chair Lin Tian (anticipated absence; will provide written report as needed)
- [Diversity and Equity](#) (D&E) – Chair Tanya Golash-Boza
- [Faculty Welfare and Academic Freedom](#) (FWAF) – Vice Chair Virginia Adán-Lifante
- [Graduate Council](#) (GC) – Chair Ramesh Balasubramaniam
- [Undergraduate Council](#) (UGC) – Chair Anne Zanzucchi