

GRADUATE COUNCIL (GC)
January 12, 2017
10:30-12:00 PM KL 362
Documents available at: [UCM BOX](#)

- I. **Consultation with Becky Mirza, International Affairs**
- II. **Chair's Report – Ramesh Balasubramaniam**
 - a. Division Council meeting – December 15, 2016
 - b. CCGA Meeting – January 4, 2017
 - c. Status update on Course Proposal & Management Information System (CPMIS)
- III. **Vice Chair's Report – Teamrat Ghezzehei**
- IV. **Consent Calendar**
 - a. Approval of the December 8, 2016 minutes
 - b. Approval of the January 12, 2017 agenda
 - c. [Grad Group Policies & Procedures](#)
 - d. [Graduate Advisor's Handbook](#)

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- V. **[Posthumous Degree Awarding \(GradDiv\)](#)**
 - a. **Background:** VPDGE Zatz has been asked by the family of a recently deceased PhD candidate about the possibility of awarding a posthumous degree, and reached out to other UC Graduate Deans for their processes. In 2011, the G(R)C and UGC approved a policy for posthumous degree awards proposed by the Registrar and Vice Chancellor for Student Affairs. After recent review, this policy will require updating.
 - b. **Action:** GC to review policy and revise as appropriate.
- VI. **[Best Practices regarding Senior PhD Students to Teach Upper Level Courses](#)**
 - a. **Background:** In December 2016, a CSE faculty member contacted the Graduate Division and UGC Chair to request an exception be provided so that a senior Ph.D. student could teach an upper level course, due to the inability to find a suitable Lecturer. Per GC policy, graduate students may teach upper level undergraduate courses, but may not have TAs, as that would place the instructing student into a supervisory role. An exception was granted in this specific instance, emphasizing that the grad student instructor would not have supervisory nor evaluative authority over the teaching assistants. GC is asked to formalize best practices for handling this issue in the future.
 - b. **Action:** GC to discuss and develop best practices to govern instruction by graduate students.
- VII. **Extension Course Approval Process**
 - a. **Background:** UC Merced Extension is planning to offer for-credit courses (1 and 2 unit) starting in Summer of 2017. As lead committee, GC is asked to develop a policy covering the assessment and evaluation of these courses and programs.
 - b. **Action:** GC to discuss and provide feedback to GC Chair.
- VIII. **[SOE EC Memo to GC Concerning Graduate Admissions Policies](#)**

- a. **Background:** The SOE Executive Committee has requested GC review and act upon three factors to grow the School's graduate population and to contribute to UC Merced attaining Carnegie classification as an R1 institution.
- b. **Action:** GC reviews and discusses requested policy changes regarding graduate admissions.

IX. Campus Review Items

- a. **Incentive Plan for Revenue Generating Master's Degree Programs**
 - i. **Background:** Senate Chair Amussen has requested review and comment on a proposed Incentive Plan for Revenue Generating Master's Degree Programs. Graduate Council and CAPRA are the lead committees for this review.
 - ii. **Action:** GC sends comments to the Senate Chair by 5:00 PM on Friday, January 13, 2017.
- b. **UC Merced Policy for Access to Student Data**
 - i. **Background:** Senate Chair Amussen has requested review and comment on a new draft campus Policy on Access to Student Data. This new campus policy applies to all UC Merced employees and others using and disposing of university resources. The policy describes the conditions, and establishes procedures, under which student data may be distributed by Institutional Research and Decision Support (IRDS) and the Office of the Registrar.
 - ii. **Action:** GC sends comments to the Senate Chair by 5:00 PM on Friday, January 27, 2017.
- c. **Revised Report from the Task Force on University Honors**
 - i. **Background:** Senate Chair Amussen has requested review and comment on a revised report from the Task Force on University Honors. UGC, GC, and CAPRA are lead committees on this review.
 - ii. **Action:** GC sends comments to the Senate Chair by 5:00 PM on Tuesday, January 31, 2017.
- d. **New WSCUC Policy**
 - i. **Background:** Senate Chair Amussen has requested comments on a proposed new [WSCUC](#) policy on non-degree granting programs. This new policy would require revisions to existing Senate policies, with likely impacts at the graduate level. UGC has also been asked to review this proposed policy.
 - ii. **Action:** GC to review and send comments to the Senate Chair.

X. Systemwide Review Items

- a. **Proposed Revised G-28 Travel Regulations**
 - i. **Background:** Senate Chair Amussen has requested review and comment on proposed revisions to the Presidential Policy Business and Finance Bulletin (BFB) – G-28, Travel Regulations. The revisions to this policy are intended to make systemwide policy more “family friendly”, by allowing reimbursement, in limited circumstances, for travel (including childcare) expenses for spouses, domestic partners, dependent-care providers, and dependents of employees traveling on University business and candidates for employment at the University of California traveling to UC locations for recruitment purposes.

- ii. **Action:** GC sends comments to Senate Chair by 5:00 PM on Friday, January 27, 2017.

- b. **[Proposed Revisions to Senate Regulation 630.D](#)**

- i. **Background:** Senate Chair Amussen has requested review and comment on proposed revisions to Senate Regulation 630.D. UGC and CRE are lead committees for this review.
- ii. **Action:** GC sends comments to Senate Chair by 5:00 PM on Friday, February 24, 2017.

- XI. **Consultation with VPDGE Zatz**
- XII. **Upcoming Business**
- XIII. **Other Business**
- XIV. **Executive Session (Voting members only)**