

GRADUATE COUNCIL (GC)
February 23, 2017
10:30-12:00 PM KL 362
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Pursuant to call, the Graduate Council met at 10:40 AM on February 23, 2017 in Room 359 of the Kolligian Library, Chair Ramesh Balasubramaniam presiding.

- I. Chair's Report – Ramesh Balasubramaniam**
 - a. Division Council meeting – February 16, 2017
 - i. The Chair did not report on this meeting.

- II. Vice Chair's Report – Teamrat Ghezzehei**
 - a. Vice Chair Ghezzehei was away for this meeting.

- III. Consent Calendar**
 - a. The February 9, 2017 minutes were approved with a clarification from VPDGE Zatz.
 - b. The February 23, 2017 agenda was approved as presented.
 - c. [Grad Group Policies & Procedures](#)
 - i. Policies & Procedures documents are confirmed via consent.
 - ii. A member noted that for SSHA, there is discussion about one person to handle all of the administrative work. SNS has had a similar discussion.
 - iii. VPDGE Zatz added that her workforce plans include support staff for the schools.
 - iv. A member noted that for at least one group, graduate recruiting is the primary focus, then research support, with administrative efforts falling lower in priority.

- IV. [Graduate Fellowship Awards](#) (Nancy Burke and Eric Cannon)**
 - a. Reviewers were not provided with all of the written statements provided by Graduate Group Chairs with the application packets for their assigned nominees, and not all GC reviewers provided their final scores by the review date. In consultation with VPDGE Zatz, the committee approved the scores as presented, with the understanding that staff from the Graduate Division would provide a final review that includes all statements prepared by Graduate Group Chairs.
 - b. Upon review of the master scoresheet, the committee agreed that rankings reflected an even distribution across all Graduate Groups.
 - c. A member noted that some nominations had a low GPA score, and these perhaps should not have been included in the list of nominations. The Chair added that some of the nominations may have been candidates in undergraduate groups, and the program may not be mature enough or were looking to attract students from a particular demographic, suggesting extra diligence could be invested during the next review cycle.
 - d. The Chair added that there seemed to be a lot of heterogeneity that stood out while reviewing the rankings.
 - e. Graduate Council unanimously voted to approve the rankings and transmit them to the Graduate Division.

- V. [Graduate Education Sections of the Catalog](#)
- a. GC unanimously approved the graduate sections of the catalog as presented.
- VI. **Committee Review Items**
- i. [Proposed Revisions to Senate Regulation 630.D](#)
 - i. GC has no comments on these proposed revisions.
 - ii. [Draft Presidential Unmanned Aircraft System \(UAS\) Policy](#)
 - i. GC has no comments on this proposal.
 - iii. [New WSCUC Policy](#)
 - i. Due to time constraint, the Chair requested that this item be handled via email.
- VII. **Consultation with VPDGE Zatz**
- a. VPDGE Zatz reported on the following:
 - i. Admissions numbers are falling within their identified targets.
 - ii. A memo is planned to be sent out with details regarding space for new faculty and graduate students.
 - iii. For the Grad Visitation Weekend, a local field trip was planned after access to Yosemite was closed due to weather. A reception is planned for Feb 24.
 - iv. The plan to move to a new admissions system next year has been placed on hold, with TargetX remaining in service. Grad Division is looking to hire a new programmer, so the previous deadline of August to bring up a new system will not be met. For now, the current system is running but is not supported and with multiple issues identified.
 1. A member asked about what other UC's are using: some campuses run "Slate", which is a product being looked at by our campus, so that support can be sought by those locations that have experience with the product. One of the supported features being looked for in a new product would be the handling of fellowship award rankings.
 - v. Regarding the [Incentive Plan for Revenue Generating Master's Degree Programs](#), a response to DivCo will be drafted and circulated, which includes additional clarification on elements of the plan as requested in the feedback received from DivCo.
- VIII. **Upcoming Business**
- IX. **Other Business**
- X. **Executive Session (Voting members only)**
- a. The committee moved into Executive Session at 11:45 AM, with no minutes taken.

There being no further business, the meeting adjourned at 12:04 PM.

Attest:

Ramesh Balasubramaniam, Chair