

**Graduate and Research Council (GRC)**

Tuesday, October 9, 2012

1:00 p.m. – 2:30 p.m.

\*\*\*KL 232\*\*\*

**AGENDA****Time**

- |   | <b>Time</b>   |
|---|---------------|
| <b>I. GRC Representative Report</b><br>- UCORP (10/8) – <i>Mike Cleary</i><br>- CAPRA (10/9) - <i>Ruth Mostern</i>  | <b>5 min</b>  |
| <b>II. Chair’s Report – Professor Valerie Leppert</b><br>- DivCo Meeting (9/27): Chancellor’s Strategic Focusing<br>- Distribution list of GRC Agenda and Minutes   | <b>5 min</b>  |
| <b>III. Consent Calendar</b><br>- Approval of the Agenda<br>- Approval of CRF: <b>POLI 251</b>  |               |
| <b>IV. Support for Graduate-level WASC Substantive Change &amp; Assessment</b><br>Background: Chris Kello, Acting Dean of the Graduate Division and Laura Martin, Coordinator for Institutional Assessment are asking for recommendations on how to most effectively leverage a new half-time position which will be dedicated to supporting the development and implementation of graduate level program assessment, including related support for CCGA and WASC Substantive Change proposal development.<br><b>Action:</b> Review request and send recommendation to DivCo by October 12. | <b>10 min</b> |
| <b>V. Policy Subcommittee- Chair Sayantani Ghosh</b><br>- <a href="#">Draft 2013 WASC Handbook</a><br>Background: WASC has developed a new draft handbook for accreditation and is seeking input from institutions.<br><b>Action:</b> Review subcommittee comments and approve for forwarding to DivCo by October 12.   | <b>10 min</b> |
| <b>VI. CRF Policy revision and workflow definition</b><br><b>Background: The CRF policy and form are several years old and need revision.</b><br><b>Action:</b> Discuss process for revision of CRF policy and form, identification of workflow for on-line graduate course approval system.  | <b>5 min</b>  |
| <b>VII. Timeline for Review of Graduate Group Policies and Procedures</b><br>Background: When a graduate group is established it must submit policies and a procedure to GRC, but there is no policy for GRC to review changes made to the existing policies. Last year, GRC decided to begin the practice of annually reviewing Graduate Group Policies and Procedures to ensure that changes in polices are consistent with systemwide and campus policies.<br><b>Action:</b> Discuss a GRC timeline for review of revised Graduate Group Policies and Procedures for 2012-2013.          | <b>5 min</b>  |
| <b>VIII. 2012-2013 Graduate Program Review</b><br><b>Action:</b> Review expected CCGA proposal submission dates, determine reviewers for  | <b>20 min</b> |

AMGS, discuss if reviewers will be needed for the IH resubmission. Discuss form of review for SCS and determine next steps.

Relevant Policies (hyperlink):

- [Graduate Program Review Policy and Procedures](#)
- [Establishment or Revision of Academic Degree Programs](#)
- [Procedures for Submitting Proposal for Graduate Emphasis Areas and Graduate Programs](#)

IGP Background & CCGA 2010 Renewal Request

Social and Cognitive Sciences- Policies & Procedures, Regulations, Bylaws

Website Screen Shots

SCS Graduate Student Update

Sociology Graduate Program Memo

**IX. Library Subcommittee 15 min**

Background: The UCM library has been envisioned as a digital resource, but research and teaching needs call for physical resources as well. An appropriately structured committee is needed to address this issue this academic year.

**Action:** Discuss committee composition, charge, and membership and forward recommendations to DivCo.

**X. Model for Graduate Program Funding for AY 12-13 – Dean Chris Kello 5 min**

Background: A new model is in place this year for disbursement of graduate program funding and "GRC Funding" will not be dispersed this year.

**Action:** Follow up on Dean Kello's discussion with graduate group chairs and clarify GRC role (if any) in graduate program/student funding distribution

**XI. Disposition of Expenditure Reports for Previous GRC Allocations 5 min**

Background: Last year, Graduate Groups were instructed to submit at the end of the fiscal year as a condition for receiving future funding expenditure reports.

**Action:** Decide how GRC would like to handle the expenditure reports.

**XII. Update: On-line Application and Course System – Dean Chris Kello 5 min**

Background: An on-line application system and on-line graduate CRF system are needed.

**Action:** Discuss results of Interim Graduate Dean Kello's conversation with graduate groups about this issue and determine what actions are needed to move forward.