

**Committee on Academic Planning and Resource Allocation (CAPRA)**  
**Minutes of Meeting**  
**November 5, 2014**

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 9:00 am on November 5, 2014 in Room 362 of the Kolligian Library, Chair Anne Kelley presiding.

Attendees: Anne Kelley, Joshua Viers, Jan Wallander, Mukesh Singhal, Cristián Ricci, Danielle Bermudez, and Daisy Pelayo Figueroa. Absent: Marilyn Fogel

I. Chair's Report

Chair Kelley updated the CAPRA members on the following:

--the University Committee on Planning & Budget (UCPB) meeting on November 4 included a discussion on investment strategies and the solvency of the UC Care health plan. An executive session was held to discuss President Napolitano's budget proposal; for reasons of confidentiality, UCPB members were not given background materials for distribution.

--Vice Provost for Faculty Gregg Camfield will attend today's Division Council meeting to request, on behalf of the Provost/EVC, faculty representation on a new committee to facilitate discussions on the proposals submitted as part of the strategic academic focusing initiative. CAPRA will monitor developments pertaining to this new committee.

II. Consent Calendar

**ACTION:** The October 8 meeting minutes were approved as presented.

III. Meeting of the Division – November 14

As Chair Kelley will join the last part of the meeting, another CAPRA representative is needed for the first half of the meeting.

**ACTION:** Analyst will inform the Senate Director that CAPRA member Wallander will represent CAPRA at the meeting of the division.

#### IV. Space Principles

Background: in response to the space crisis experienced by faculty, graduate students, and researchers, and as a result of meetings with the Provost/EVC, members of the strategic academic focusing committee, and the discussion at the all-faculty forum on September 24, CAPRA drafted a statement of space principles. The principles were submitted to all Senate standing committees and school executive committees for review and comments.

CAPRA members discussed the responses received from Senate committees (school executive committee chairs have not yet submitted comments). Some comments referred to the need to include unit 18 lecturers in the consideration for office space. Lecturers do a great deal of lower division undergraduate teaching and hold office hours despite not having private offices. CAPRA members discussed whether to include provisions for lecturers and/or all instructional personnel or clarify that the principles only refer to Senate faculty. CAPRA members also agreed to make the language on moving administrators off campus more conciliatory but also agreed on allowing the substantive content to remain. Regarding a Senate committee's question about the intended audience of these space principles, Chair Kelley stated that she will clarify at today's Division Council meeting that the Provost/EVC is the intended recipient. CAPRA members also agreed to send the final version of the principles to school deans, school executive committees, the Campus Physical Planning Committee (CPPC), the Physical Planning, Design & Construction unit, and the campus architect

**ACTION:** Analyst will invite the faculty representative to the CPPC to a future CAPRA meeting. A revised version of the space principles will be circulated among the committee for review.

#### V. FTE Allocation – Next Steps

Subsequent to the Provost/EVC's attendance at the October 8 CAPRA meeting, a CAPRA member drafted a proposal to submit to the Provost/EVC, suggesting the next steps in the FTE allocation process. The strategic academic focusing committee, according to the Provost/EVC, is scheduled to

complete its business at the end of this semester. It is still unknown how the campus will proceed with assigning a percentage of FTE lines to the broad, thematic hires and how many FTE lines to the foundational, disciplinary areas. Furthermore, there is still concern about the timeline for external reviews to be conducted on the strategic academic focusing proposals.

Per the Provost/EVC's prior communications, AY 15-16 will see a resuming of faculty recruitment. A process for FTE allocation is needed now, and CAPRA members suggested that the Provost/EVC allocate a certain number of lines to the foundational, disciplinary research areas as soon as possible and allocate lines to the broad, thematic areas later when the strategic academic focusing initiative is complete.

VI. Systemwide Review Item

--Doctoral Student Support. Chair Kelley provided a summary of the proposed policy as well as the resource implications contained in the non-resident supplemental tuition component of the proposal.

**ACTION:** CAPRA will continue the discussion at the November 19 meeting.

There being no further business, the meeting adjourned at 10:00 am.

Attest:

Anne Kelley, Chair

Minutes prepared by:

Simrin Takhar, Senate Analyst