

DIVISION COUNCIL

Minutes of Meeting

October 19, 2011

MEETING

Pursuant to call, the Division Council met at 9:00 am on Wednesday, October 19, 2011, in Room 362 of the Kolligian Library, Chair Susan Amussen presiding.

I. Chair's Report - Susan Amussen

EVC/Provost Search Committee

Meetings with EVC/Provost

II. Consent Calendar

The Meeting Agenda and Minutes from October 5, 2011 were approved as presented.

III. Program Review (Undergraduate) – Gregg Camfield**A. Revise Program Review Faculty Survey**

ACTION: The UGC Chair and Senate Analyst will make the proposed revisions and circulate the survey to DivCo via email for consent.

B. Teaching Assistant survey

ACTION: UGC Chair Camfield will present DivCo comments to UGC and craft a TA policy and survey to be implemented in AY 2012-3012.

IV. Summer Schedule

ACTION: Compose memo to VCSA Lawrence stating DivCo approves of the schedule however because of concern with student impact requests to review student data from the 2012 Summer Session prior to approving a similar schedule for 2013 Summer Session.

V. Committee Membership – Gregg Camfield

ACTION: UGC will review the list of duties, propose a change in its language to include CoC appointed committee membership for Lecturers duplicating the student membership policy and present it to DivCo for approval.

VI Publishing of Senate Documents**VII. Presentation from Institutional Planning and Analysis (IPA)**

Nancy Ochsner, Director, Institutional Planning and Analysis and IPA team

There being no further business, the meeting adjourned at 11:05am.

Attest:

Susan Amussen, Senate Chair