

**DIVISION COUNCIL**  
**Meeting Minutes**  
**Thursday, October 18, 2012**  
**Time: 3:15-5:00p.m.**

Pursuant to call, the Division Council met at 3:15 pm on Thursday, October 18, 2012, in Room 362 of the Kolligian Library, Chair Peggy O'Day presiding.

**I. Chair's Report and Announcements - Peggy O'Day**

- Academic Council and Senate/UCOP Retreat - October 2 & 3, 2012
  - o **Action:** Chair O'Day would like to invite the Provost Aimee Dorr and incoming EVC Peterson to a future DivCo meeting.
  - o A lawsuit charged against UCLA has required the system to review its laboratory safety practices and enforce existing safety rules. Campuses must comply with the terms of the lawsuit by January, 2013.  
**Action:** GRC will follow up on campus policy implementation plans.
  - o Systemwide Campus Climate Surveys will be administered by an external consultant. Merced is scheduled for the survey to be conducted in January or February.  
Faculty Welfare is the primary Senate committee for questions about the survey.
- Meeting with EVC/Provost – October 1, 2012
  - o At the meeting with Acting Provost/EVC Traina, expanding the online CRF system to include graduate CRFs was discussed.  
**Action:** GRC and UGC will be asked to define the scope of work needed to improve the current system and add graduate courses.
  - o Faculty Salary Equity- President Yudof has directed campuses to analyze faculty salaries for equity and patterns of discrimination. Each campus should develop a plan for analysis and any corrective actions to start next year and continue in the future. Draft plans should be submitted to UCOP by January 15, 2012.  
**Action:** Chair O'Day will discuss the matter with Acting Provost/EVC Traina. Faculty Welfare will lead Senate involvement.
- Meeting with Chancellor Leland– October 15, 2012
- Joint UCOP/Senate budget phone consultation -- October 12, 2012
- Meeting with SNS Dean, Interim EVC, and SNS Executive Committee (10/15/12)
- Cabinet Meeting – October 16, 2012
- Merced Senate Office Executive Director Update

**II. Consent Calendar**

The agenda was approved as presented.

**III. Meeting of the Division- November 8, 2012**

DivCo discussed possible agenda items for the Meeting of the Division. The Chancellor and Acting Provost/EVC have confirmed their attendance.

**Action:** A draft agenda will be circulated for committee feedback.

**IV. Meetings with School Executive Committees**

Senate Chair, Vice Chair, and Acting Provost/EVC Traina will meet with School Executive Committees (ECs) and School Deans (as ECs ex-officio members) to discuss the role and responsibilities of the ECs, school governance structure and processes, and school budget, planning, and resource allocation. A memo has been drafted for each School EC, outlining key issues.

**Action:** The Senate Chair will revise the draft memo to school Executive Committees and distribute it for committee feedback.

**V. LES Bylaw 55 Unit Proposal- Vice Chair Ignacio Lopez-Calvo**

The Senate was asked to opine on the proposal to establish the Life and Environmental Sciences (LES) Bylaw 55 Unit. CAPRA, CRE, GRC and UGC were asked to review and provide comments. Chair O'Day recused herself from the discussion.

A motion was made, seconded and carried to approve the LES Bylaw 55 Unit Proposal. The recused member did not vote.

**Action:** Vice Chair Lopez-Calvo will draft a memo with DivCo's recommendation to the Administration.

**VI. Draft CAPRA FTE Request**

CAPRA has collaborated with the Administration on the criteria and processes for this year's faculty FTE requests.

**Action:** CAPRA will revise the draft FTE request. The Senate Chair will forward the revised draft to standing committees for feedback.

**VII. Guest: Lacey Kiriakou- Director of Federal Relations, Office of Government Relations**

**Discussion Item:** [Proposition 30](#)

Lacey Kiriakou attended in lieu of Cory Lucero.

DivCo and Director Kiriakou discussed faculty involvement regarding State Proposition 30. Director Kiriakou emphasized that campus resources cannot be used to advocate for Proposition 30, but that faculty can explain the Regents' endorsement.

**Action:** Senate Chair O'Day will place the informational items provided by Director Kiriakou in the November issue of the Senate Newsletter.

**VIII. Senate-Administration Library Working Group Proposal**

Feedback from GRC and standing committee chairs has been received regarding formation of a joint Senate-Administration working group to broadly address campus-wide issues related to the library.

**Action:** DivCo will send comments on the proposed charge and membership to [senatechair@ucmerced.edu](mailto:senatechair@ucmerced.edu). Senate Chair O'Day will revise the draft charge and schedule a meeting with Interim Librarian Barclay to discuss the revised draft.

**IX. Guest: Laura Martin- Coordinator of Institutional Assessment/ALO**

The Senate asked the Senate-Administration Council on Assessment and Planning (SACAP) to reconsider the structure of the committee.

**Action:** GRC and UGC will work with Laura Martin as they revise their program review policy.

There being no further business, the meeting adjourned.

Attest: Peggy O'Day, Chair