

DIVISION COUNCIL
Meeting Minutes
Thursday, November 1, 2012

Pursuant to call, the Division Council met at 3:15 pm on Thursday, November 1, 2012, in Room 232 of the Kolligian Library, Chair Peggy O'Day presiding.

I. Chair's Report and Announcements - Peggy O'Day

- Meeting with SSHA and SOE ECs, Deans and Acting Provost/EVC
- The October 24 and November 1 Chancellor's Cabinet meetings were cancelled.
- Academic Council – October 24, 2012
- Meeting with Interim Provost/EVC – October 25, 2012
- Academic Council iLinc Meeting – October 26, 2012
- Search for Academic Senate Executive Director
- Reminder: Meeting of the Division- November 8, 2012, Garden View Dining Room.

II. Consent Calendar

- A. The agenda was approved as presented.

III. Campus-wide Review Items

A. Senate-Administration Library Working Group

Senate Chair, Vice Chair and GRC Chair met with Interim Librarian Barclay on Oct. 26 to discuss the working group charge and membership. A final draft was provided for DivCo's review and approval.

A motion was made, seconded and carried to unanimously approve the revised charge for the Senate-Administration Library Working Group.

Action: Chair O'Day will send a memo to the Senate-Administration Library Working Group Co-Chairs to constitute the committee.

B. Draft Campus Assessment Principles

The Senate was asked by SACAP to provide feedback on a draft set of Campus Principles of Assessment. GRC, FW and UGC were asked to opine and provided comments.

Action: Chair O'Day will revise memo and distribute for committee feedback.

C. Political Science and Sociology Bylaw 55 Unit Proposals

The Senate received a request to review two SSHA Bylaw 55 unit proposals.

Action: Chair O'Day will distribute the proposals to the appropriate standing committees.

IV. Administrative Guests: Chancellor Leland and Interim EVC Traina

- CAPRA FTE Requests

CAPRA met and made revisions to the proposed FTE request process. The section on resource implications was expanded to increase transparency and to better facilitate planning. Additionally, a criterion was added to support connections to ORUs and MRUs. CAPRA's remaining questions generally pertain to the Administration's role and to details of the review process.

V. Committee Chairs Report

- **CAP** – *Vice Chair Dave Kelley*
UCAP discussed the proposed Negotiated Salary Plan and the Open Access Policy.
- **CoC** – *Chair Ajay Gopinathan*
CoC has appointed approximately 20 representatives and will be appointing a campus representative to the systemwide Portfolio Review Group.
Action: The description of the Portfolio Review Group will be sent around for DivCo review.
- **CRE** – *Chair Rick Dale*
CRE reviewed the SNS Executive Committee Bylaws and the Political Science CCGA Proposal, and will be making official recommendations on changes to Academic Unit Bylaws.
- **GRC** – *Chair Valerie Leppert*
GRC is conducting the review of three CCGA Proposals and will be conducting the first graduate program review this year.
- **UGC** – *Chair Cristián Ricci*
UGC will be conducting four program reviews this year and needs CoC to appoint members to the Program Review Committee.

VI. Executive Session

No minutes were recorded for this portion of the meeting.

There being no further business, the meeting adjourned.

Attest: Peggy O'Day, Chair