

DIVISION COUNCIL
Meeting Minutes
Thursday, September 13, 2012

Pursuant to call, the Division Council met at 3:30 pm on Thursday, September 13, 2012, in Room 232 of the Kolligian Library, Chair Peggy O'Day presiding.

I. Chair's Report and Announcements - Peggy O'Day

- Meeting with the EVC (9/4)
- Cabinet Retreat (9/8)
- Urban Land Institute
- CAP/APO Meeting (9/13)
- Calendar Reminders: Members were reminded that the Chancellor will be attending the 9/27 meeting and that Founders Day is scheduled for October 25.

II. Consent Calendar

The meeting agenda was approved as presented.

The August 30 Meeting Minutes were unanimously approved.

III. Planning for Classroom and Academic Office Building (CAOB)

The Office of Physical Planning Design and Construction is working on the design for the next CAOB. Director Michael Chow is leading the planning effort and Chair O'Day would like to increase faculty participation and consultation in the planning process.

Action: At its next meeting, DivCo will discuss possible ways to increase faculty participation and consultation during the planning process.

IV. Senate Monthly Electronic Newsletter

Instead of issuing a Senate Chair Monthly Letter, Chair O'Day would like to publish a monthly Senate electronic Newsletter with links to informational items.

Action: DivCo agreed to add a Policies and Procedures tab on the Senate website. CRE will propose the organization of this webpage and present to DivCo in the near future.

V. Division of GRC into two committees for AY 13-14

The current functions of GRC are distributed to at least two, and often more, separate committees at other UC campuses. A preliminary discussion ensued on the feasibility of splitting GRC into a Graduate Council and a Committee on Research.

Action: DivCo agreed to begin clarifying the budget in order to ensure that adequate staff support will be available to allow the split of GRC.

VI. Interim Compensation Plan for Unit and Group Chairs for AY12-13

Senate leadership and Provost/EVC Traina have been discussing a plan for formal appointment and duties for Academic Unit Chairs, Graduate Group Chairs, and Undergraduate Program Leads that fall under [APM 245](#). Chairs will begin to be compensated in AY 12-13. On August 30, the Senate Chair asked the Provost/EVC to draft a sample proposal letter, and raised the issue of staff support for faculty who serve as Chairs.

Action: DivCo agreed to send formal requests to the Provost/EVC, Graduate Dean and VPUE.

VII. Chancellor's Strategic Focusing for 2012-2013

The Chancellor is planning major changes to the academic planning and budget process this year. She would like to develop a means for identifying and supporting strategic research areas, and for shifting the campus foci to research and graduate programs. This effort is also closely tied to student enrollment management.

Action: At its next meeting, DivCo will pursue continued discussion with the Chancellor, mainly addressing how the Senate will be a partner in the process and ensure that the shared governance process is robust.

There being no further business, the meeting adjourned at 5:00pm.

Attest: Peggy O'Day, Chair