

Division Council
Merced Division of the Academic Senate
Annual Report 2013-2014

The Division Council (DivCo) held a total of 11 regularly scheduled one and a half hour, in-person meetings, 2 joint meetings and conducted some business via email with respect to its duties as outlined in UC Merced's Senate [Bylaw I.IV.3](#). In addition the Council met with President Janet Napolitano when she visited the Merced campus.

2013-2014 Accomplishments

The unofficial theme of DivCo this year was working effectively with the administration. Issues and concerns falling under this theme include the Memorandum of Understanding (MOU), the 2020 Project, and Strategic Academic Planning.

At the beginning of the 2013-2014 academic year, DivCo held a planning meeting and identified three issues that were priorities for the upcoming year:

- **Campus Challenges:** Determining space limitations.
- **Communication with the Administration:** Continuing to improve communication with the administration.
- **Graduate Recruitment:** Increasing graduate student recruitment and rebalancing the ratio of tenured and tenure-track faculty lecturers.
- **Strategic Planning:** Working effectively with the administration as we launch strategic planning.

2013-2014 List of Activities

The following summarizes the Division Council's activities and actions for 2013-2014. Please refer to the Division Council approved minutes and newsletter for details.

DivCo made recommendations to the Administration on the following items:

- President Napolitano Briefing Statements-Sent memo to Provost/EVC Peterson delineating the campus's success story.
- Periodic Review Oversight Committee (PROC)-Sent memo to Provost/EVC Peterson endorsing the Undergraduate and Graduate Council's new Periodic Review Oversight Committee charge and new program review process.
- Library's 2020 Space Plan-Forwarded standing committees' comments to Provost/EVC Peterson and Vice-Chancellor for Planning and Budget Feitelberg, expressing concerns with the Library's space plan.

DivCo reviewed and responded to the following campus items:

- Course Buyout Policy-Forwarded standing committees' and DivCo's comments to Provost/EVC Peterson disapproving of the policy.
- UC Merced Smoke and Tobacco Free Policy-forwarded standing committees' comments to Vice-Chancellor for Student Affairs Jane Lawrence with no overall objections to the policy.
- Online Cross Campus Offerings
- Campus Ethnic and Gender Diversity-Sent memo to Provost/EVC Peterson recommending the administration take proactive measures to address campus ethnic and gender diversity issues.
- CCGA Proposals-Sent memo to Provost/EVC Peterson endorsing the Sociology CCGA Proposal, Mechanical Engineering CCGA Proposal, and Electrical Engineering and Computer Science (EECS) CCGA Proposal.

- Management and Business Economics Major Review-Sent memo to Provost/EVC endorsing the proposed changes to the major.
- Senate-Administration Council on Assessment and Planning (SACAP) Proposed Revised Charge-endorsed revisions and provided suggestions.
- Course Buyout Policy 2.0-forwarded standing committees' and DivCo's comments and continued to express concerns with the policy.
- Memorandum of Understanding (MOU)-sent memo to Provost/EVC Peterson expressing overall support of the MOU for providing an understanding of the working relationship with the Office of the President and articulating raised concerns.
- WASC Core Competencies-Forwarded comments to Accreditation Liaison Officer & Coordinator of Institutional Assessment Martin and Vice-Provost and Dean for Undergraduate Education Whitt expressing concerns and requesting clarification.

DivCo opined on the following systemwide items:

- Proposed Changes to APM 600 Series-Reviewed and had no additional comments.
- Proposed Amendments to Senate Bylaw 55-Forwarded committee comments, concerns, and questions.
- 2010 CITRIS Report-Forwarded standing committee comments expressing support.
- Proposed Changes to APM 025, 670, and Proposed New Policy 671-Reviewed and had no additional comments.
- Proposed Revisions APM 035 Appendices A-1 & A-2-Forward standing committee responses offering no objections to the revisions.
- Moreno Report-Forwarded committees' comments supporting recommendations.
- Proposal to Adopt an Earlier Application Opening Date-Reviewed and had not additional comments.
- Self-Supporting Graduate Professional Degree Programs (SSGPDP)-Forwarded standing committee comments expressing concerns, posing questions and offering suggestions to reduce negative policy consequences.
- Professional Degree Supplemental Tuition Policy-Forwarded standing committee questions, comments and concerns.
- Innovative Technology Initiative Online Cross-Campus Course Pilot Project- Forwarded standing and executive committee questions, concerns and comments.
- 2nd Request Bylaw 55 review-Forwarded standing committee comments expressing reservations with extending voting rights on personnel cases to specific classes of non-Senate faculty colleagues in the health sciences department.
- Proposed Revised Draft APM 190 A-2-Forward comments endorsing the proposed revisions.
- Compendium Review-Reviewed and had no additional comments or suggested revisions.
- Revised Policy on Supplemental Military Pay-Forwarded comments endorsing the proposed revisions.
- Self-Supporting Graduate Professional Degree Programs (SSGDP) Round 2-Forwarded standing committee questions and concerns.

2013-2014 List of Guests:

Donald Barclay, Interim Librarian, September 24, 2013

Thomas W. Peterson, Provost/EVC, November 7, 2013, April 10, 2014

Professor Paul Brown, SSHA, February 24, 2014

Professor Gregg Camfield, SSHA, February 24, 2014, May 12, 2014

Chancellor Dorothy Leland, March 31, 2014

Professor Sean Malloy, SSHA, May 12, 2014

Laura Martin, Accreditation Liaison Officer & Coordinator of Institutional Assessment , May 12, 2014

Ann Kovalchick, CIO, May 12, 2014

Senate Office

The Academic Senate office continues to experience an increased workload with the ongoing growth of the campus, increase in the number of standing and subcommittees, as well as the requirements for Program Review and WASC. It is anticipated, with the implementation of the campus 2020 Plan, that the Senate office will need to empanel additional committees and additional staff to support them. In expectation of the need, the Senate office requested an additional FTE in the 2014-2015 Senate office budget request.

UCM Faculty

Ignacio López-Calvo, Chair (SSHA)
Jian-Qiao Sun, Vice Chair (SOE)
Anne Kelley, CAPRA Chair (SNS)
Valerie Leppert, GC Chair (SOE)
Jay Sharping, UGC Chair (SNS)
Ruth Mostern, COR Chair (SSHA)
Patricia LiWang, CoC Chair (SNS)
Theofanis Tsoulouhas, CAP Member (SSHA)
Rudy Ortiz, FWDAF Chair (SNS)
Rick Dale, Parliamentarian & CRE Chair (SSHA)
Paul Maglio, At-Large Member (SOE)
Robin DeLugan, At-Large Member (SSHA)

Senate Staff

Dejeuné Shelton, Executive Director
Fatima Paul, Assistant Director
Simrin Takhar, Principal Analyst
Mayra Chavez-Franco, Senate Analyst