Graduate Council (GC)
Wednesday, April 16, 2014
1:30 p.m. – 3:00 p.m.

AGENDA	Time

I.   Chair's Report – *Professor Valerie Leppert*   **3 min**
- DivCo (4/10)
- UC Conference on Doctoral Student Support (4/15)

II.   Guest: Dr. Marjorie Zatz   **2 min**

III. Consent Calendar
- Approval of the Agenda
- Subject to the approval of the CRF Subcommittee:
    - CHEM 214- Statistical Thermodynamics

IV.   Graduate Minors and Emphasis   **20 min**
Guests- Laurie Herbrand, Registrar and Erin Webb, Associate Registrar (1:35-1:55pm)
   A. Graduate Minor Areas
   Background: Graduate Council received a request from the Psychological Sciences Graduate
   Group on the possibility of establishing a graduate minor. The graduate group was informed
   that typically UC campuses establish designated emphasis and/or certificates. GC requested
   information from ALO Martin asking if establishing certificates or designated emphasis on
   campus would trigger a Substantive Change Review or if there would be any WASC
   implications associated with creating these non-degree graduate programs.
   - Graduate Group Email Request
   - Proposed "Minor Area" Course Requirements
   - [UCLA Graduate Program in Psychology Handbook](#)
   - Graduate Minor Email Discussion
   - GC Memo to ALO
   - ALO Memo to GC
   Action: Review proposed minor course requirements and determine next steps.

   B. Graduate Emphasis
   Background: Graduate Council received a request from Interdisciplinary Humanities
   Graduate Group for three emphases to be created and appear (in addition to the degree
   name) in graduate student transcripts. Graduate Council will need to determine how to
   distinguish tracks, emphasis, concentrations, and minor areas. In consultation, with the
   Graduate Dean, Registrar, and ALO, Graduate Council will need to define which of the four
   graduate notations can appear on transcripts.
   - Email Request from Graduate Group
   - UC Comparison Spreadsheet
   Action: Review request and determine next steps.

V.   **Vice Chair's Report-** *Professor Kathleen Hull*   **5 min**
-     CCGA (4/9)

VI.   **Campus Review Item: 2014-2015 UCM Catalog Edits**   **10 min**
GC was asked to review the compiled the graduate studies and individualized graduate group sections of the Catalog.
- 2014-2015 UCM Catalog- Graduate Studies Section
- Policy Subcommittee Comments

Action: Review and approve the revised Graduate Studies Section of the Catalog.

VII.   **Systemwide Review Item: Proposal to Amend Senate Bylaw 55**   **5 min**
Background: GC reviewed and had no objections to an earlier version of this amendment to Bylaw 55 put forward by the San Diego Division last fall. The Academic Council considered this revised proposal at its February meeting and agreed to conduct a second review of two alternative versions before deciding whether or not to put the amendment forward to the Assembly as legislation.
- Proposal to Amend Senate Bylaw 55- Round #2

Action: Review and provide comments to Senate Chair López-Calvo by April 18.

VIII. **Program Review**   **40 min**
Guest- Professor Gregg Camfield, Program Review Committee Chair

A. Revised Program Review Committee Charge
Background: On January 22, GC discussed and approved a revise PRC charge. GC noted that many (but not all) of the procedures of the PRC are specified in the Graduate Program Review Policy and recommended it be better specified in a PRC committee manual instead. UGC and PRC provided comments on the revised charge.
- UGC & PRC Revised PRC Charge

B. Revised SACAP Charge
Background: There's been some internal discussion on revising the SACAP charge and membership so that it replaces the Program Review Committee in organizing program reviews. The revisions to the SACAP charge would allow this Senate-Administrative Committee to make policy revision suggestions to UGC and GC related to the Program Review Policies.
- Draft revised SACAP Charge (track-changes)
- Draft revised SACAP Charge (clean copy)

C. Proposed Revisions to the Program Review Policy
Background: PRC Chair Camfield drafted a proposal to revise the Program Review Policies. In the revised policy, the reviews would be conducted by SACAP, preparation phase would be longer, and the program review schedule would be modified.
- Proposed revisions to the Program Review Policy

<u>Upcoming GC Agenda Items:</u>

- **CCGA Proposals**
  - o **Physics Proposal-** submitted to CCGA and UCOP on 2/26
  - o **Mechanical Engineering Proposal-** UCM Internal Reviewer comments due 4/21
  - o **Sociology Proposal-** UCM Internal Reviewer comments due 4/21
  - o **Electrical Engineering and Computer Science-** Revised Proposal submitted 3/3
  - o **Molecular Cell Biology Proposal-** Senate standing committee comments due 4/21
  - o **Materials Science and Engineering Proposal-** expected submission date 3/31/14

- **Continuing Student Fellowships- Graduate Group nominations provided to GC on 3/12**
  Action: Review Graduate Group rankings and provide final GC rankings to the Graduate Division by April 30.

- **Outstanding Teaching Assistant Award**
  Action Requested: Review nominations and provide final recommendations to the Graduate Division by April 21.

- **Review of Graduate Advisors Handbook**
  Action Requested: Discuss needed revisions and approve final revisions by April 30.

- **Guidelines for Graduate Group Policies and Procedures**
  Action Requested: Review and approve template/guidelines for graduate group policies and procedures by May 23.

- **Graduate Council Committee Manual**
  Action Requested: Review and approve the committee manual by May 23.

- **Discussion Items:**
  - **Interdepartmental/Interdisciplinary Graduate Programs**
    Action Requested: Discuss if GC should establish interdepartmental/interdisciplinary graduate programs.
  - **Graduate Student Issues**
    *Action Requested***:** Discuss how GC can help address these issues within its own policies and in recommendations to units impacting graduate students.