

Graduate Council (GC)
Wednesday, February 12, 2014
1:30 p.m. – 3:00 p.m.

AGENDA		Time
I.	Chair’s Report – Professor Valerie Leppert	5 min
	<ul style="list-style-type: none"> - Academic Honesty Task Force (1/30) - CCGA (2/5) <ul style="list-style-type: none"> • Interdisciplinary Humanities CCGA Proposal • Proposition 209 • Self-Supporting Programs - Strategic Focusing Initiative Update - Vice Provost of Graduate Education/Dean of the Graduate Division Committee Search Update 	
II.	GC Representative- Professor Kathleen Hull	10 min
	<ul style="list-style-type: none"> - Joint Senate-Administration Library Working Group - Discussion Item: DivCo/FWDAF with Chancellor Leland, Cori Lucero and Paul Brown (2/5) <ul style="list-style-type: none"> • Draft Meeting Minutes • PH Faculty Memo to Senate Chair • Medical Education Summary • UC Berkeley School of Public Health Joint Medical Program • Other UC Campuses Medical Programs: <ul style="list-style-type: none"> ▪ UCB MPH Programs: http://sph.berkeley.edu/graduate-degrees/areas-study ▪ UCB-UCSF Joint Medical Program (MS in Health and Medical Sciences, and MD): http://sph.berkeley.edu/jmp ▪ UCB-UCSF Joint 11 mos. PH-MD program: http://sph.berkeley.edu/degrees-other-institutions/mdmph-ucsf • <u>Council on Education for Public Health (CEPH) Accreditation Documents:</u> <ul style="list-style-type: none"> ▪ Accreditation Criteria- Schools of Public Health: http://ceph.org/assets/SPH-Criteria-2011.pdf ▪ Accreditation Criteria- Public Health Programs: http://ceph.org/assets/PHP-Criteria-2011.pdf ▪ CEPH Accreditation Procedures: http://ceph.org/assets/Procedures.pdf 	
III.	Consent Calendar	
	<ul style="list-style-type: none"> - Approval of the Agenda - Approval of the January 22 Meeting Minutes - Revised Graduate Council Submission Deadlines for CCGA Proposals - Draft Program Review Notification Memos <ul style="list-style-type: none"> • Draft- PRC Memo to BEST • Draft- PRC Memo to ES 	
IV.	Systemwide Review Item:	10 min
	<p>A. Proposed revisions to the Professional Degree Supplemental Tuition Policy (PDST) and new Presidential Implementation Protocols</p> <p>Background: Graduate Council has been asked to comment on the proposed revisions to the PDST Policy and recommended policy implementation protocols to President Napolitano. The draft policy is a result of the recommendations by the University PDST Task Force.</p>	

- Provost/EVC Dorr Memo- Policy Review Request
- Draft- PDST Policy
- New Presidential Implementation Protocols

Action: Review and draft memo for forwarding to Senate Chair López-Calvo by February 14, 2014.

V. Campuswide Review Item: 7 min

A. COR Review Process for Research Units

Background: COR, in consultation with the VCR Traina drafted a set of recommendations for evaluating current research units and approving future research units on campus. The review criteria proposed are intended for centers and institutes seeking approval for the first time. The goal is for any persisting or long-term research unit entity seeking funds from the Office of Research will go through this approval process prior to seeking resources from the Office of Research.

- Proposed Review Process for Research Units

Action: Review and provide comments to Senate Chair López-Calvo.

VI. Draft Graduate Council Committee Manual 8 min

Background: Draft manual aims to provide members with an overview of responsibilities and procedures that assist every member in carrying out the duties of the Graduate Council. These procedures and guidelines seek to improve the institutional memory, efficiency, and effectiveness of the Graduate Council. The GC Policy Subcommittee was asked to review the draft manual and provide comments.

- Draft Committee Manual (with Policy Subcommittee comments) *pg. 69-123*

Action: Review and discuss the draft committee manual.

VII. Graduate Regulations 10 min

Background: With the approval for Fast Track Review of new doctoral degrees emerging from existing emphases within the IIGP, WASC made one single recommendation to the campus: formalize graduate policies by including them in our Senate Regulations. The Policy Subcommittee was asked to review and provide comments on the draft graduate regulations.

- Draft- Graduate Regulations *pg. 124-135*

Action: Review draft graduate regulations and endorse for forwarding to Senate standing committees for review.

VIII. Executive Session- GC Members Only 40 min

Upcoming GC Agenda Items:

- **CCGA Proposals**
 - **Physics Proposal**
Action Requested: Review UCM Internal Reviewer comments.
 - **Mechanical Engineering Proposal- Revised Proposal due 2/28**
Action Requested: Review revised proposal and send to UCM Internal Reviewers.
 - **Sociology Proposal- Revised Proposal due 2/28**
Action Requested: Review revised proposal and send to UCM Internal Reviewers.
 - **Electrical Engineering and Computer Science- Revised Proposal due 2/28**
Action Requested: Review revised proposal and send to UCM Internal Reviewers.
 - **Molecular Cell Biology Proposal**
Action Requested: Review resubmitted proposal once received.
 - **Materials Science and Engineering Proposal- expected submission date 3/31/14**

- **Campuswide Review Item- Review Process for Research Units**
Action Requested: Review and provide comments to Senate Chair and COR.

- **Review of Graduate Advisors Handbook**
Action Requested: Discuss needed revisions and approve final revisions by February 28.

- **First Year Fellowships**
Action: Review Graduate Group nominations and provide final GC rankings to the Graduate Division by February 28.

- **Continuing Student Fellowships- Graduate Group nominations provided to GC on 3/12**
Action: Review Graduate Group rankings and provide final GC rankings to the Graduate Division by April 4.

- **Guidelines for Graduate Group Policies and Procedures**
Action Requested: Develop a template/guidelines for graduate group policies and procedures.

- **Graduate Student Mentoring Guidelines and Best Practices**
Action Requested: Draft guidelines that establish a set of minim requirements, along with providing some best practices recommendations.

- **Review of Graduate Group Bylaws**
Action Requested: Discuss is GC should establish a two-year review cycle for graduate group bylaws.

- **Graduate Student Issues**
Action Requested: Discuss how GC can help address these issues within its own policies and in recommendations to units impacting graduate students.

- **Web Support for Graduate Programs**
Action Requested: Discuss web support and plan for monitoring of content to conform to UC and WASC requirements for graduate program websites.