Graduate Council (GC)
Wednesday, March 11, 2015
1:00-2:30PM
KL 232

AGENDA	*Pg.*	Time

I.   Chair's Report – *Professor Kathleen Hull*   **5 min**
  - CCGA (3/4)

II.   Vice Chair's Report *- Professor Michael Dawson*   **10 min**
  - PROC (3/5)
  - Discussion Item:
      • Campus Visit of WSCUC Staff Liaison to UC Merced (3/12)
        Barbara Gross Davis, WSCUC staff liaison to UC Merced, will be visiting the campus on
        March 12th. The visit will allow the campus to learn more about accreditation and re-
        affirmation process.

III. Consent Calendar
  - Approval of the Agenda
  - Approval of CRFs- Subject to the approval of the CRF Subcommittee:
      • QSB 251- Advanced Molecular Immunology
      • EECS 245- Parallel Computing
      • CHEM 260/CHEM 160- Introduction to Scientific Computing

IV.   GC Reviewer Assignments   **5 min**
  - **UCM Catalog- Graduate Studies Section**
    Action: Review and approve the proposed team assignments.

  - **Graduate Group Policies and Procedures**
    On October 28, GC sent out a call for updated graduate group policies and procedures in order
    to ensure compliance with this new template. Please note that compliance did not require use
    of the template (although such use was strongly encouraged); rather, all elements stipulated in
    the template must be present in compliant policies and procedures. Deadline for submission is
    March 20, 2015.
      • Policies & Procedures Policy and Template *(hyperlinked)*
    Action: Review and approve the proposed reviewer assignments.

  - **Senate Awards AY 2014-2015**
    The annual call for senate award nominations was sent on March 4 and nominations are due on
    April 8. GC is responsible for reviewing nominations for Senate Distinguished Graduate
    Teaching/Mentorship Award. GC needs to form an ad hoc committee from its membership to
    serve as the GC Senate Awards Committee with a minimum of three faculty with "balanced
    representation from different academic areas". The announcement of the recipient will be made
    at the Spring Meeting of the Division scheduled on April 23, 2015.
    Action: Review and approve membership of the ad hoc committee.

V. GC Policy Subcommittee Review Items   **30 min**
- **Review of the UCM Graduate Council Bylaws**
  DivCo has asked standing committees to review their relevant sections of the Division Bylaws and submit any revisions to CRE.
  Action: Review and approve the proposed revisions.

- **Policy for Non-ladder Faculty Eligibility to Teach Graduate Courses**
  On February 11, GC had a preliminary discussion on the proposed revisions to the policy that included explicitly stating that the policy encompasses post-doctoral scholars and that the justification memo provided by graduate group must address staffing needs for the program.
  Action: Review and approve the proposed revision to the policy.

- **Draft Policy for Establishment of Graduate Group Concentrations and Designated Emphasis**
  Action: Review and discuss the draft policy developed by the Policy Subcommittee before informal consultation with Graduate Division and the Office of the Registrar.

VI. Discussion Item: Course Request Form   **10 min**
Graduate Groups have asked for greater clarity between WASC and GC course requirements in the CRF approval policy, particularly in regards to course schedule. In the past, GC has interpreted a course schedule to be a list or table indicating assignments and key topics articulated by date. This course schedule format would allow the GC CRF subcommittee to adequately asses the student workload and if the course subject matter would substantially overlap with that of another course.
  - GC CRF Policy
  - GC CRF Form
  - GC CRF Subcommittee- CRF Review Worksheet
  - Draft Course Request Form Style Guide
  - CRF & CCGA Submission Deadlines
Action*:* Review and determine possible revisions to the CRF documents.

VII. Consultation with VPDGE Marjorie Zatz   **10 min**
- Discussion Items:
  - Update on GradSLAM! and Graduate Visitation Weekend
  - Plans for commencement reception for graduating masters and doctoral students on Friday, May 15 from 4:00-6:00 pm
  - Graduate Division Interdisciplinary Small Grants Program
    Action: Determine to what extent Graduate Council would like to be involved.

VIII. Executive Session- *GC Members Only*   **20 min**