

**Graduate Council (GC)**  
**Meeting Minutes**  
**Thursday, November 7, 2013**  
**1:30 p.m. – 3:00 p.m.**

---

**I. Chair's Report – Professor Valerie Leppert**

- WASC Substantive Change Conference Call Update (10/29)  
Chair Leppert reported that the Political Science PhD degree received interim approval from WASC and the campus request for a Fast Track Review Authorization was also granted interim approval.
- CCGA (11/6)  
The Applied Mathematics CCGA Proposal was approved as the issue of computational resources raised previously by CCGA was satisfied with the letters of support from the Provost/EVC Peterson and Dean Meza. CCGA will request additional revisions to the Interdisciplinary Humanities CCGA Proposal.
- Joint DivCo and CAPRA (11/7)  
Chair Leppert reported that the main item of discussion was the FTE Request Process.
- Strategic Focusing Initiative Update  
Chair Leppert reminded members that the Strategic Focusing Phase I deadline is coming up on Friday, November 15, 2013.
- Reminder- Meeting of the Division: November 19 from 3:00-5:00pm in KL 232. Reception from 5:00-6:30PM

**II. Consent Calendar**

- The agenda was unanimously approved as presented.
- The policies and procedures revisions request memo to Biological Engineering and Small-Scale Technologies was approved as presented.
- The CRF listed below was unanimously approved:
  - o PHYS 248: Quantum Optics

**III. Senate-Administration Library Working Group- Professor Kathleen Hull**

Graduate Council was asked to review the Library's external review report and the Senate-Administration Library Working Group's five guiding questions. Members had the following preliminary concerns/comments:

- The review does not address the question if the tasks the Library undertakes are prioritized in a way that aligns with the academic research and teaching mission of the university.
- It is a very good idea to consider having a library impact statement prepared when new academic programs (and courses) are being considered.
- Given the current space constraints at UC Merced, which are only anticipated to get worse, it is important that campus, in particular senate, consultation be sought in planning the use of space in the library.

**Action:** Senate Analyst will send a review request to members via email. GC Chair will consolidate member's comments for forwarding to the Senate-Administration Library Working Group by November 11.

#### IV. Systemwide Review Items:

##### A. Online Cross-Campus Course Pilot Project

In response to DivCo's request, the Graduate Council reviewed the ILTI online cross-campus course pilot project. In general members felt this effort was mainly relevant to undergraduate education; however, members noted that there are some existing efforts of cross-campus graduate course sharing, and GC would like to see an effort extended to formalize these relationships, develop clear policies and support infrastructure around them, as well. GC additional concerns are summarized below:

- How will the online cross-campus courses count for faculty teaching load?
- Will there be resources for TA/Instructional/IT support for students at the non-host campus?
- Need to solve typically issues with getting students enrolled, and in turn crediting units back to the home campus.

**Action:** Senate Analyst will draft memo for forwarding to DivCo by November 8.

##### B. Final Review of APM 290, APM 510 and APM 600 Series

- Revisions to APM 290, Regents' Professors and Regents' Lectures
- Revisions to APM 510, Intercampus Transfers
- Revisions to APM 600 Series, Salary Administration

**Action:** Senate Analyst will send a review request to members via email. GC Chair will consolidate member's comments for forwarding to DivCo by November 12.

#### V. Graduate Program Review Policy

On October 28, the revised Graduate Program Review Policy was circulated as an email consent item. Comments were received from GC members, Joint Program Review Committee Chair Gregg Camfield, and Senate Office Program Review Manager Fatima Paul. Chair Leppert consolidated all recommendations and made final revisions to the document. All revisions were minor and mainly typographical edits.

A motion was made, seconded and carried to approve the final revision to the Graduate Program Review Policy.

**Action:** Senate Analyst will upload newly approved Graduate Program Review Policy to the Senate website.

#### VI. Discussion Item: Graduate Regulations

The campus received WASC Interim Approval for Fast Track Review of new Doctoral degrees emerging from existing emphases within the Interim Individualized Graduate Program (IIGP). WASC made one single recommendation to the campus: formalize graduate policies by including

them in our Senate Regulations. Members were supportive and agreed to begin drafting the graduate regulations in consultation with the Committee on Rules and Elections.

**Action:** GC will draft the graduate regulations and circulate for standing committee feedback.

**VII. Joint CRF Online System Update**

Graduate Council discussed if they would like to formally request the prototype of the new Joint CRF Online System.

**Action:** Senate Analyst will schedule a meeting with UGC Chair, GC Chair, Senate Office, Graduate Dean Kello, and German Gavilan to discuss the needs for the final Joint CRF Online System.

**VIII. Executive Session- *GC Members Only***

No minutes were recorded for this portion of the meeting.

There being no further business, the meeting adjourned.

Attest:

Valerie Leppert, Chair

Minutes Prepared by:

Mayra Chavez, Senate Analyst