

UNDERGRADUATE COUNCIL (UGC)

Deadlines for submission of Catalog sections, Courses, new and revised proposals for majors and minors.

Academic Year 2019-2020

Please direct questions to Fatima Paul (fpaul@ucmerced.edu)

Monday, September 23, 2019	Last day to submit new and revised Course Request Forms (CRFs) to the Registrar (via Curriculog), for inclusion in the spring and summer 2020 schedule of classes. CRFs must be considered “Approvable” by the Senate. “Approvable” means that the School Curriculum and Executive Committees must ensure that the CRFs are ready to be forwarded by the Registrar to the Undergraduate Council on or before the deadline. Before submission to the Senate Office, the CRFs should reflect all needed corrections and clarifications from School and Registrar review. Extensions to this deadline must be submitted in writing to fpaul@ucmerced.edu for consideration by Council.
Friday, December 13, 2019	Fall Instruction Ends
Friday, December 20, 2019	Fall Semester Ends
Tuesday, January 14, 2020	Spring Instruction Begins
Monday, February 10, 2020	Last day to submit all CRFs (new and revised) to the Registrar on Curriculog for inclusion in the Fall 2020 course schedule . Last day to submit proposals to UGC for new programs or major revisions to existing academic programs (academic programs include but are not limited to majors, minors and the General Education program) for implementation in Fall 2021 . <u>Proposals must include draft Catalog copy.</u>
Monday, March 2, 2020	Last day to submit revisions to the Catalog (e.g. revised majors, minors,) for implementation in Fall 2020. Proposals must include approval memos from the relevant school leads (Dean, Curriculum/Executive Committees, and Department Chairs) and a list of the proposed changes.