

Undergraduate Council (UGC)

Agenda

Monday, April 23, 2018

KL 397

2:00-3:45 pm

- I. Chair's Report – Anne Zanzucchi** **10 min**
- A. Divisional Council Meeting, April 10, 2018
- B. [April 16 Meeting of the Division](#)
- C. Update on UCEAP
- II. Consent Calendar** **5 min**
- A. Approval of the Agenda
- B. Approval of CSE's request for extension to the March 1 deadline for submission of courses. The CRF is currently being reviewed by the School.
- III. Approval of CRFs** **10 min**
- [PSY 155-Emotion](#)
 - [ME 021-Engineering Computing](#) (CLOs and PLOs have been updated on April 18, 2018).
Recusal: Gerardo Diaz
 - [ENGR 193-Engineering Capstone Design I](#)
 - [ENGR 194-Engineering Capstone Design II](#)
- Actions:
- UGC reviews and approves CRFs
 - UGC's recommendations is sent to Registrar and relevant School staff.
- IV. Approval of the Catalog:** **10 min**
- The Catalog sections were discussed at the last UGC meeting. UGC requested some clarification on the SSHA, SNS and GE sections. GESC has considered UGC's comments on the GE section and responded on April 18.
- Revised sections will be posted here:
- A. SSHA (pending)
- B. SNS (pending)
- C. GESC's Response to UGC's April 9 Comments
- D. ENGR: Mayya Tokman – no concerns were raised at the last meeting. This section is ready for vote.

Actions: UGC votes on Catalog and notifies the Registrar by no later than May 4.

V. Students Health and Welfare Needs – VCSA Nies 10 min**VI. Requests from the ASUCM 10 min****A. Review Week Proposal**

Note: The proposal is currently undergoing revisions and will be distributed once it is submitted.

On April 9, the ASUCM was invited to address the comments raised by the Schools and the Registrar and re-submit a proposal. Subsequent to this meeting, Fatima Paul met with one of the student proposers to discuss process and deadlines.

Action: Distribute the proposal (via DivCo) to standing and senate committees for review. UGC is the lead reviewer.

B. Statement of Support for a Regent from the San Joaquin Valley

The ASUCM is requesting a statement of support of a governor-appointed Regent from the Central Valley and that their letter be shared with members of the Academic Senate. The letter is accompanied with a resolution to support the appointment of a UC Regent from the San Joaquin Valley by the governor of CA. This request will be also be considered by DivCo on April 24.

Action: UGC drafts a statement of support.

VII. Request from the Registrar 5 min

The Registrar has identified several “independent study” courses that appear to be miscategorized in Banner and the Catalog. These are courses whose CRF or Banner history indicate they are Lecture, Lab, Seminar etc. As a consequence, there is no reliable label or data point for the Registrar, IRDS and the Schools to use when reporting on these courses. Thus, the Registrar is proposing to convert these Independent Course Study records into “Individualized Instruction” without a CRF submission for each course.

Action: UGC endorses the Registrar’s proposal and responds to request by May 11, 2018.

VIII. Consultation with GESC Chair and Vice Chair (scheduled for 3:00pm) 10 min**IX. Campus Review Items 25 min****A. Proposal to Establish a CSE Academic Unit in SOE**

Members are asked to review and comment on the proposal to establish a Computer Science and Engineering (CSE) Academic Unit (Bylaw 55) within the School of Engineering.

The policy governing the establishment of a new academic unit is available [here](#). Section IV.C. (p.2) outlines the required elements of a proposal.

The lead committees for this review are GC, CRE, CAPRA, and UGC.

Action: UGC discusses the proposal and sends comments to the Senate Chair by Wednesday, May 2, 2018.

B. Reconstitution of Humanities & World Cultures Bylaw 55 Unit

The faculty of HWC have submitted a proposal to reconstitute into four departments. UGC is a lead reviewer.

Action: UGC reviews the proposed reconstitution and sends comments to the Senate Chair by 5:00 pm on Thursday, May 3.

C. Chapter 4 of the MAPP, Academic Student Employees

Members are asked to review and comment on the newly-drafted chapter 4 of the MAPP, covering Academic Student Employees. The lead committees for this review are GC and UGC.

Action: UGC discusses this section of the MAPP and sends comments to the Senate Chair by Wednesday, May 2, 2018.

D. Overview of Senate Consultation document

The document was developed to clarify, for members internal and external to the Senate, the meaning of the term “consultation” in the context of Senate business. There is no lead reviewer among Senate committees.

Action: UGC reviews the document and decide whether to opine. Any comments are due to the Senate Chair by 5:00 pm on Wednesday, May 2.

X. Request from the Admissions Director Ruiz

10 min

The Office of Admissions is proposing changes to the Admission by Exception policy.

Action: UGC discusses and endorses proposed changes to the policy.

XI. Executive Session – Voting Members Only, Please