

GRADUATE COUNCIL (GC)

Sept 7, 2017

3:00 – 4:30 PM

KL 362

Call in – 1-866-740-1260, Access Code: 2287930

Documents available in [Box](#)[Graduate Council Duties](#)

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| I. Welcome and Introductions – <i>Chair Ghezzehei</i> | 5 Min |
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| II. Chair’s Report – <i>Chair Ghezzehei</i> | 5 Min |
| A. Divisional Council Meeting (DivCo, 8/28) | |
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| III. Vice Chair’s Report – <i>Leroy Westering</i> | 5 Min |
| A. Periodic Review Oversight Committee (PROC; 8/28) | |
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| IV. Consent Calendar | 5 Min |
| A. Approval of the Agenda | |
| B. Approve Graduate Council Calendar for Academic Programs and Courses | |
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| V. Informational Item: Anticipated Business for AY 2017-18 – <i>Chair Ghezzehei</i> | 5 Min |
| Members will review anticipated business for the year. | |
| <ul style="list-style-type: none">• CCGA proposal review (2)• Develop, revise and/or finalize the following policies<ul style="list-style-type: none">○ Policy for the approval of Extension certificate programs○ Policy for approving appointment of graduate student instructors to upper division courses.○ Procedures for proposing new graduate groups and degrees○ Policy for establishing concentrations and designated emphases○ Graduate Program Review Policy and Procedures• Provide representation to campus workgroups: academic planning, school reorganization, and development of budget policy and instructional budgets• Review CRFs, Graduate Group Bylaws, and Policies and Procedures• Fellowship recommendations• System and campus review items | |
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| VI. Graduate Council Goals for AY 2017-18 – <i>Chair Ghezzehei</i> | 10 Min |
| Members will identify committee goals for the year. | |
| <ul style="list-style-type: none">• Identify and communicate to the administration needs for graduate group budgets• Other? | |
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| VII. Conducting Committee Business – <i>Chair Ghezzehei</i> | 10 Min |
| Members will review and discuss the following aspects of conducting committee business. | |
| <ul style="list-style-type: none">• Guide to Committee Membership• Confidentiality• Meeting Schedule• Executive Session• Managing Work• Committee Duties | |

- [GC Conflict of Interest Policy](#)

VIII. Establish Subcommittees & Identify Representatives to non-Senate Committees – Chair Ghezzehei 5 Min

Actions Requested: Identify members or representatives to the following committees.

1. Policy Subcommittee of GC (3 members) – Chair Ghezzehei, Vice Chair Westerling, and one other
2. CRF Subcommittee of GC (3 members) - Chair Ghezzehei, and two others
3. Fellowship Chair
4. Enrollment Management Committee – representative
5. WSCUC Steering Committee – representative

Maria DePrano and Vice Chair Westerling are the committee's representatives to the Library and Scholarly Communication Committee ([LASC](#)) and Periodic Review Oversight Committee ([PROC](#)), respectively.

IX. Graduate Group Policies and Procedures – Hrant Hratchian 5 Min**A. [Psychological Sciences](#)**

Members are asked to review and approve the revised Policies and Procedures (P&P) for the Psychological Sciences graduate program. Revisions in orange (and grey) are new relative to the most recently approved P&P. If approved, these Policies and Procedures will be in effect immediately.

Action Requested: 1) Approve the Psychological Sciences Policies and Procedures; 2) Transmit approval to the program.

B. [Biological Engineering and Small Scale Technologies \(BEST\)](#)

Members are asked to review and approve the [revised Policies and Procedures](#) (P&P) for the BEST graduate program. If approved, these Policies and Procedures will be in effect immediately.

Action Requested: 1) Approve the BEST Policies and Procedures; 2) Transmit approval to the program.

X. Informational Item: Upcoming PDST Proposal – Chair Ghezzehei 10 Min

At the September 18 GC meeting, members will consider for approval a proposal for professional degree supplemental tuition (PDST) for the program leading to a Masters of Management offered by the Graduate Group in Management of Innovation, Sustainability, and Technology. The proposal for PDST is derived from the [proposal for the program](#), which was approved last year. In preparation for this review, members will review the [PDST process](#), [proposal template](#), two examples of successful proposals ([UCSB](#), [UCSC](#)), and identify lead reviewers for the proposal.

Action Requested: Identify two lead reviewers for the proposal.

XI. BEST 299: Cells as a Machine – VC Westerling 5 Min

Via BEST 299 (Directed Independent Study), the BEST graduate group is offering the course Cells as a Machine, a 3-unit course taught via distance education technologies through the Emergent Behaviors of Integrated Cellular Systems Center/Consortium (<http://ebics.net/about/>). The course begins on September 12, 2017. Presently, there are no UC Merced students enrolled in this course.

As per Graduate Council's [Course Approval and CRF Process](#) policy, CRFs for courses involving distance education elements require a [supplemental questionnaire](#) (bullet 6). Members are asked to discuss this course in relation to policy considerations.

Actions Requested: Determine next steps.

XII. Planning for 2020 Impact on Graduate Education – *Chair Ghezzehei* 10 Min

This year the campus will undertake a number of planning initiatives, in support of 2020-related development, that directly affect graduate education. Example include academic planning, school restructuring, space planning, and the development of a comprehensive enrollment management plan, budget policy and instructional budgets. Members are asked to identify issues or areas requiring specific attention in these planning activities. Examples include program budgets, anticipated enrollments and impact on TAs, faculty hiring and its impact on instructional offerings, etc. These items will be summarized and communicated to the relevant planning groups.

XIII. Consultation with VPDGE Zatz 10 Min

- A. Update on Fall enrollments
- B. Report on the Competitive Edge Summer Bridge program and GradSlam on the Road
- C. Update on enrollments for the professional development course (the course that is cross-listed by most grad groups) and on plans for Humanities/Humanistic Social Sciences Jobs Day and Data Science Day
- D. [Events Calendar](#)

XIV. Informational Items

- June 6, 2017 - [The results](#) of the Academic Senate's review of the Draft Presidential Policy on Export Controls were transmitted to the Vice Provost for Academic Personnel.
- July 18, 2017 - [Academic Council's support](#) for proposed changes to the Retirement Savings Plan funds menu were transmitted to the UC Chief Investment Officer.
- July 18, 2017 - [The Academic Council's endorsement](#) of UCAF's statement expressing concern about the Anti-Semitism Awareness Act was transmitted to President Napolitano, together with a request to share UCAF's statement with the UC Office of the Federal Governmental Relations for their use.
- July 27, 2017 - [Academic Council's endorsement](#) of the report from BOARS on the "Compare Favorably" policy for the admission of nonresident undergraduates was transmitted to President Napolitano.
- July 27, 2017 - [Academic Council's approval](#) of a new MPH at UC San Diego was transmitted to Provost Dorr.
- August 3, 2017 – [The results](#) of the Academic Senate's review of the revised Presidential Policy on Electronic Information Security were transmitted to the Vice Provost for Academic Personnel. The Senate does not support the current version of the policy. [CoR's comments](#) on this policy were transmitted on behalf of the Division to Chair Chalfant on July 14, 2017.