

GRADUATE COUNCIL (GC)

Minutes of Meeting

Thursday, February 1, 2018

9:30 – 11:00 AM

KL 362

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Documents available in [Box](#)[Graduate Council Duties](#)

Pursuant to the call, Graduate Council met at 9:30 A.M. in Room 362 of the Kolligian Library, Chair Teamrat Ghezzehei presiding.

Present: Maria DePrano, Hrant Hratchian, Fred Wolf, Matthew Hibbing, Liang Shi, Kyle Dodson, and Marjorie Zatz. Leroy Westerling participated via phone call. Consultant, Laurie Herbrand, and guest, Eric Cannon, were also present.

I. Executive Session

An executive session, for voting members only, was held from 9:30 to 10:00 a.m.

ACTION: 1) The revised Bioengineering (BIOE) CCGA proposal will be circulated for campus-wide review. 2) The Chair will transmit Graduate Council's approval of the Electrical Engineering and Computer Science (EECS) CCGA proposal to Divisional Council for its endorsement and transmittal to the administration and, ultimately, CCGA.

II. Continuing Fellowship Review – VPDGE Zatz and Guest Eric Cannon

VPDGE Zatz and, guest Graduate Student Support Manager, Eric Cannon facilitated a discussion of the final rankings for the Continuing Fellowship Nominations. Members discussed the criteria and funding for each award, and how awardees would be selected by the VPDGE and Graduate Division. Graduate Council suggested designating more funding towards the President's Dissertation Year fellowship, if possible, and requested Graduate Division confirm if the correct mentors have been listed for each of the winners (instead of the Chair being listed as default).

ACTION: The Chair will transmit Graduate Council's approval of the nomination rankings to Graduate Division.

III. Chair's Report – Chair Ghezzehei

The Chair reported the following:

- The Regent's unanimously approved the *Program of Professional Graduate Studies with Professional Degree Supplement Tuition (PDST) in Pursuit of the Degree of Master of Management offered by a new Graduate Group in Management of Innovation, Sustainability, and Technology* on January 25, 2018.
- During Executive Session, Graduate Council approved the Bioengineering CCGA proposal for campus review, and the Electrical Engineering and Computer Science (EECS) CCGA proposal for transmittal to Divisional Council for CCGA review.
- On [January 23, 2018](#), Divisional Council meeting at which members discussed discretionary funding for faculty, committee comments on the Revised Incentive Plan for Revenue Generating Master's Degree Programs, and the CRE Recommended Voting Procedures in Academic Personnel Cases document that was distributed for campus review on January 31, 2018.

- The Academic Planning Working Group has not met in the new year but they will be sending the proposals to the School Executive Committees in an effort to provide CAPRA with an opportunity to voice their opinion.
- The Recruitment Fellowship review process is moving forward. If a sufficient number of volunteers is not obtained by February 2, Graduate Council members will be assigned to review the nominations. The Chair scheduled a one-hour meeting on February 22 in order for GC to review the and approve the final nomination rankings. The March 2 meeting has been canceled.

IV. Vice Chair's Report – Vice Chair Westerling

Vice Chair Westerling reported that, at its [January 30, 2018](#) meeting, the Periodic Review Oversight Committee (PROC) discussed assessment as part of teaching for tenure and promotion, integrating executive committees into the process by which program learning outcomes (PLOs) are reviewed, and data collection to better understand the impact of biennial reporting.

V. Consent Calendar

The agenda of the February 1, 2018 GC committee meeting, minutes of the January 18, 2018 GC committee meeting, [Call for Nominations: 2017-2018 Senate Distinguished Graduate Teaching/Mentorship Award](#), and University Extension CRF submissions were unanimously approved as presented.

In regards to the University Extension CRF submissions, Graduate Council was made aware by Registrar Laurie Herbrand that X408.2 may need to be renumbered as the numbering convention for Banner may not allow for a decimal. Graduate Council has no objections to receiving a request to renumber the course.

VI. GC Awards Subcommittee

Chair Ghezzehei, Vice Chair Westerling and Matthew Hibbing volunteered to serve on the GC Awards Subcommittee. GC Chair Ghezzehei volunteered to serve as the Subcommittee Chair.

VII. Systemwide Review Item**A. [Proposed Amendment to Senate Bylaw 128, Conflicts of Interest](#)**

Members discussed the proposed amendment to [Academic Senate Bylaw 128](#) regarding conflicts of interest on Senate committees, subcommittees, and task forces. Graduate Council unanimously endorsed the proposed amendment, agreeing that the proposed multi-layer process for addressing conflicts of interest is reasonable.

ACTION: The Chair will transmit Graduate Council's unanimous endorsement to the Senate Chair by February 26, 2018.

VIII. Consultation with VPDGE

The VPDGE reported the following:

- Regarding admissions, the overall number of applications is lower in comparison to this time last year but the quality of applicants has improved.
- The VPDGE will start enforcing the annual review requirement for graduate groups to review graduate students.
- Summer Bridge Program will take place this year. The VPDGE will continue to look for funding. One donor has already committed to funding five fellowships for one year.