

DIVISIONAL COUNCIL**Minutes of Meeting****January 23, 2018**

Pursuant to call, the Divisional Council met at 10:30 a.m. on January 23, 2018 in Room 232 of the Kolligian Library, Chair Susan Amussen presiding.

Present: Kurt Schnier, Wei-Chun Chin, Mike Dawson, Teamrat Ghezzehei, Tom Hansford, Ignacio López-Calvo, Patti LiWang, Shawn Newsam, David Noelle, Mukesh Singhal, Lin Tian, and Anne Zanzucchi. Peter Vanderschraaf, CRE Vice Chair, joined the meeting for discussion of agenda item III.

I. Chair's Report & Announcements – Chair Amussen**A. Chancellor's Extended Cabinet (1/17)**

Members received updates on the campus budget and discussed workforce planning. The Budget Office is starting its second quarterly meetings with campus constituents, with a focus on managing discretionary spending in light of projected deficits for this fiscal year. Regarding hiring, the campus is working to identify FTE to meet staffing needs that are not aligned directly with existing hiring priorities. One strategy is to generate FTE by reducing redundancy and increasing efficiencies in work flow. Toward this end, the Operational Efficiencies and Sustainability Work Group will resume meeting. Consideration is being given to ensuring this work group coordinates with the working groups addressing school restructuring, budget, and academic planning.

B. Provost Meeting (1/22)

Topics of discussion included the intersection of academic planning proposals with space planning, and upcoming agenda items for the Deans' Council. This semester the Chair and Vice Chair will meet with the Provost every other week rather than weekly like last semester.

C. Huron Report

The Chair reported that she will be receiving the Huron Report, which is part of the Office of the President's response to the state audit. Further information will be provided at the February 6, 2018 DivCo meeting.

II. Consent Calendar

The agenda and minutes of the October 9, 2017, October 23, 2017, November 6, 2017, November 27, 2017, and December 11, 2017 meetings of Divisional Council were approved as presented.

III. CRE Recommended Voting Procedures

Members discussed CRE's revised *Recommended Voting Procedures in Academic Personnel Cases*. Following an overview of the document, members inquired about the consequence of a group being unable to meet an established minimum number of individuals who must participate in a case. Clarification regarding the meaning of participation in a case was also requested. Regarding the former, the CRE Chair responded that to meet a threshold CRE recommended inviting members from other units. Regarding the latter, the CRE Chair noted that the guidelines identify two modes of participation: participate in the discussion and participation in the vote. Recognizing that different groups have different context for establishing voting policies, a member recommended including questions for groups to ask themselves when determining voting procedures. Ultimately, a motion was made, seconded, and approved to distribute the document for campus review, as well as to solicit comments from the UC Merced Consortium for Teaching Professors.

ACTION: The Chair will distribute the document for campus review. Comments also will be solicited from the UC Merced Consortium for Teaching Professors.

IV. Campus Review Item

A. Revised Incentive Plan for Revenue Generating Master's Degree Programs

Following discussion of committee comments on the revised *Incentive Plan for Revenue Generating Masters Degree Programs*, members recommended that the pilot be endorsed and the following recommendations made regarding its implementation: Revise the baseline method of distributing funds so that EECS's efforts to grow its program in 2016-17 are recognized and rewarded; ensure that carry forward of incentive funds is automatically allowable; add the Senate to the list of individuals/units who participate in the annual review of the funding model and receive reports submitted by programs; require that programs address in their annual reports the impact, positive or negative, on affected undergraduate programs; and conduct a comprehensive review of the program at the conclusion of the first three years of the pilot. The review should include an evaluation of the funding distribution formula. Members also endorsed the Senate drafting evaluation guidelines, including a set of criteria, for reviewing the annual reports filed by participating programs. The criteria will include the impact of the initiative on associated undergraduate programs.

ACTION: The Chair will transmit DivCo's endorsement and recommendations to VPDUE Zatz and Dean Matsumoto.

V. Discretionary Funding for Faculty

Divisional Council unanimously endorsed CoR and CAPRA's joint memo to the Budget Working Group addressing discretionary funding for faculty. The memo highlights the growing need for multiple sources of discretionary funds, and asks that the campus include in its budget planning for sources of discretionary funds that can be accessed throughout the year.

ACTION: The Chair will transmit DivCo unanimous endorsement of the memo to the co-chairs of the Budget Working Group.

VI. Committee Chairs' Reports

- [Undergraduate Council](#)

The UGC Chair reported that much of the most recent meeting focused on advancing progress with implementation of the new GE program in consultation with the GESC Chair and Vice Chair. UGC also considered the revised Honors Regulation, and the Proposal for a Minor in Management Analytics and Decision-making. UGC is also working on a response to DivCo's comments on proposed revisions to UGC's bylaws.

- [Graduate Council](#)

The GC Chair reported that GC has two new members who are replacing members on sabbatical this spring. GC is in the process of managing the Continuing Fellowship Review and expects to start the Recruitment Fellowship Review by the end of the month. GC has also received and is facilitating the review of revised CCGA proposals for Bioengineering and Materials and Biomaterials Science and Engineering.

- [Faculty Welfare and Academic Freedom](#)

There was no Chair's report.

- [Diversity and Equity](#)

The D&E Chair reported that at the December 7, 2017 committee meeting, D&E was joined by all three school Faculty Equity Advisors (FEAs) to gather feedback on their roles in the faculty recruitment process this year. This semester, D&E will work to appoint next year's Faculty Equity Advisors. Members were asked to encourage nominations in response to the pending call. At the upcoming January 31 D&E meeting, D&E will discuss with the VPF the VPF's contribution to diversity statement, and departmental affirmative action plans.

- [Rules and Elections](#)

The CRE Chair reported that at its most recent meetings, CRE discussed its voting guideline document. CRE is also in the process of responding to UGC's request for a ruling on questions related to the process and authority for identifying Core 1 substitutions.

- [Committee on Research](#)

The CoR Chair reported that the call for grant proposals has been issued. The call places greater emphasis on equity across schools and time and deemphasizes research. CoR has also been in communication with the VCORED on indirect cost returns. At its upcoming meeting, CoR will be discussing issues with research computing, and augmenting Senate policy for the review and approval of ORUs, centers, and core facilities.

- [Committees](#)

The CoC Chair reported that CoC will meet Monday, January 29. The meeting will focus on the development of the 2018-19 Senate slate. Members should expect to hear from their CoC liaison.

- [Academic Personnel](#)

The CAP Chair reported that CAP is finalizing comments on the proposed revisions to the APM addressing L(P)SOE series. CAP has met twice this semester. CAP anticipates handling approximately 70 cases from SSHA this term.

- [Academic Planning & Resource Allocation](#)

The CAPRA Chair reported that CAPRA consulted with the VCPB at its January 11 meeting. CAPRA continues to receive updates on the Budget Working Group's progress at every meeting, and will be meeting with the co-chairs of the Academic Planning and School Restructuring Working Groups soon.

VII. Informational Items

- 12/22/2017 – [Academic Council memo](#) to President Napolitano regarding faculty salaries
- 1/5/2018 – [BOARS asks](#) the VP for Undergraduate Admissions to share widely its Statement on Practice on Changes to Major Prerequisites and Advanced Notification to California Community Colleges
- 1/9/2017 – [Academic Council memo](#) to President Napolitano affirming its support for the Berkeley student, Luis Mora, detained by Border Patrol
- 1/9/2017 – Final [UC Merced Sustainability Strategic Plan](#)
- 1/10/2017 – Governor Brown's [proposed higher education budget](#) for 2018-19.

Attest: Susan Amussen, Senate Chair