

DIVISIONAL COUNCIL

November 27, 2018

3:00 – 4:30 p.m.

KL 362

URL: <https://ucmerced.zoom.us/j/493878753>

Phone: +1 646 876 9923 or +1 669 900 6833; Meeting ID: 493 878 753

Supporting Documents available on [Box](#)[Committee Bylaws](#)

Item

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| I. | Consultation with Interim Provost Camfield | 10 Min |
| II. | Consultation with the VC and Associate VC of ORED
Vice Chancellor Sam Traina and Assistant Vice Chancellor for Research Compliance and Integrity, Deborah Motton, will update members on the Federal Government efforts to manage the export of information to China and its implications for the university and campus’s research and educational missions. | 20 Min |
| III. | Chair’s Report & Announcements – Vice Chair Kelley
A. Meeting with Chancellor and Interim Provost (11/19)
B. Systemwide Chair and Vice Chair Visit (11/26) | 10 Min |
| IV. | Consent Calendar
A. The Agenda | 5 Min |
| V. | Systemwide Review Items | 30 Min |

- A. [Presidential Policy Principles of Accountability with Respect to Financial Transactions](#) – CAPRA Chair Trounstine

Members are asked to determine the Division’s response to the proposed presidential policy [Principles of Accountability with Respect to Financial Transactions](#) (redlined version [here](#)). As per [the cover letter](#), the policy represents the codification of existing UCOP financial policy that is currently available on the Office of the Chief Financial Officer website. The lead committees for the review are CAPRA and the school executive committees. All committees declined to comment, with the exception of the School of Engineering Executive Committee [which reported](#) the finalized policy will be posted the school’s internal website for all faculty to access.

CAPRA did, in a [November 13 memo](#) however, make related recommendations to the Transition Oversight Committee. These were forwarded to the committee on the 13th. Similar concerns about the campus’s capacity to implement the expectations outlined in the policy were [raised by FWAF](#).

Actions Requested: Transmit Divisional Council’s response to systemwide Senate Chair May by December 5, 2018.

Committee Comments: None.

Committees that declined to comment, but appreciated the opportunity to opine: CAP, CAPRA, CoR, CRE, D&E, GC, UGC, and the Natural Sciences School Executive Committee.

B. [Proposed Revisions to Presidential Policy BFB-RMP-7 Protection of Administrative Records Containing Personally Identifiable Information](#) – *UCG Chair Sharping*

Members are asked to discuss committee comments on proposed revisions to [Presidential Policy BFB-RMP-7 Protection of Administrative Records Containing Personally Identifiable Information](#) (redlined version [here](#)). The revised policy:

- Combines and updates BFB-RMP-7, Privacy of and Access to Information Responsibilities; BFB-RMP-11, Student Applicant Records; and BFB-RMP-12, Guidelines for Assuring Privacy of Personal Information in Mailing Lists and Telephone Directories
- Incorporates the UC Statement of Privacy Principles and Values
- Clarifies the roles of Privacy Officials, Records Management Coordinators and Information Practices Coordinators

D&E, FWAF, GC, UGC were the lead committees for this review.

Actions Requested: Transmit Divisional Council's response to systemwide Senate Chair May by December 5, 2018.

Committee Comments:

- [CRE](#) offered observations for consideration.
- [D&E](#) had no objections to the proposed revisions.
- [FWAF](#) endorsed the proposed revisions.
- [GC](#) endorsed the proposed revisions.
- [UGC](#) supports the revisions.
- [SoE EC](#) emphasized the importance of records protection, and urged the President to engage computer science faculty across the system to ensure best practices are in place and that policies are continually being updated. An example is provided.

Committees that declined to comment, but appreciated the opportunity to opine: CAP, CAPRA, CoR, and the Natural Sciences School Executive Committee.

C. [Presidential Policy BFB-BUS-46 \(Use of Vehicles and Driver Selection policy\)](#) – *GC Chair Westerling*

Members are asked to discuss committee comments on the proposed revisions to [Presidential Policy BFB-BUS-46 \(Use of Vehicles and Driver Selection policy; redlined version here\)](#). As per [the cover letter](#), the proposed changes aim to increase accountability for vehicular usage throughout the UC system, to improve safety, reduce vehicular accidents, and create cost savings to the University. The lead committees for this review are CoR, GC, and UGC.

Actions Requested: Transmit Divisional Council's response to systemwide Senate Chair May by January 16, 2018.

Committee Comments:

- [CoR](#) concluded the revisions clarify ambiguities and do not add burdens to research activities.
- [GC](#) agreed the policy is good in principle, but identified two aspects of the policy that were unclear with potentially undesirable consequences.

- [NSEC](#) desired clarity regarding the definition of “university business”.
- [UGC](#) had no concerns with the proposed revisions.
- [SoE EC](#) raised numerous concerns with the proposed policy revisions.

Committees that declined to comment, but appreciated the opportunity to opine: CAP, CAPRA, CRE, D&E, and FWAF.

- D. [Proposed Revised Presidential Policy on Sexual Violence and Sexual Harassment](#) – *CRE Chair Viney*
Members are asked to discuss committee comments on proposed revised [Presidential Policy on Sexual Violence and Sexual Harassment](#) (redline version [here](#)). As per [the cover letter](#), the policy has been revised to address concerns raised via Management Consultation, as well as changes required by the Department of Education’s Office for Civil Rights and those recommended by the California State Auditor. FWAF, GC, and P&T are the lead committees for the review.

Actions Requested: Transmit Divisional Council’s response to systemwide Senate Chair May by December 5, 2018.

Committee Comments:

- [CoR](#) viewed the policy favorably, but recommended clarification of the use of no contact orders.
- [CRE](#) raised several questions and offered recommendations.
- [D&E](#) offered several points for consideration.
- [FWAF](#) endorsed the revised policy.
- [GC](#) endorsed the revised policy.
- [P&T](#) supports the proposed revisions to current policy, but encourages further dialogue and evaluation of the impact of faculty as mandatory reporters.
- [SoE EC](#) identified particularly vulnerable populations and encouraged the university to consider these specific populations in future iterations of the policy.

Committees that declined to comment, but appreciated the opportunity to opine: CAP, CAPRA, UGC, and the Natural Sciences School Executive Committee.

VI. Discussion Item: Chairs’ Reports

10 Min

Committee chairs’ reports were circulated to members by email on Monday, November 26. Members are invited to follow-up on any reported items.

VII. Informational Items

- 11/5 - [Extension responds](#) to [DivCo’s request](#) for information regarding the budget for the Child Development and Care Certificate program.
- 11/20 - Academic Council transmitted to President Napolitano [its endorsement](#) of a request from UCFW and its Health Care Task Force that the University undertake a comprehensive study of faculty morale and turnover in the UC Health System.