

Committee on Rules and Elections (CRE)

Approved Minutes

Monday, December 10, 2018

10:00-11:00 AM – KL 326

The Committee for Rules and Elections met at 10:00 AM in Room 326 of the Kolligian Library, Chair Christopher Viney presiding.

I. Welcome and Introductions

Chair Viney welcomed members.

II. Chair's Report – *Christopher Viney*

Chair Viney reported on the December 4th Divisional Council meeting in which he gave the Chair's Report for CRE. Division members discussed upcoming business, including a space proposal, now released.

III. Consent Calendar

The agenda of the December 10, 2018 meeting was unanimously approved as presented.

ACTION: The analyst will post the approved 12/10/18 agenda on the Senate website.

IV. Matters Arising

Chair Viney reminded membership about a carryover item from [earlier in November](#) on voting rights up for discussion at January meeting.

V. Campus Review Item**A. [Policy for the Establishment of New Schools/Colleges](#) – Vice Chair Anna Song**

The policy establishes campus-level procedures for the development and review of proposals for new schools or colleges together with a standard proposal format. In doing so, it functions as a companion to the [Compendium](#) (p.18), which outlines the policy and procedure at the system level.

Actions Requested: Members briefly discuss the proposed policy, identify a lead for further discussion to take place at the 9 January 2019 CRE meeting, and transmit CRE's comments and/or endorsement to the Senate Chair by January 16th, 2019.

Chair Viney reminded membership that they had tasked themselves with this item earlier this year, in the context of the proposed new management school. As for review procedures, everyone is looking at this plan (no specific lead committees, precedent setting example for future development). CRE needs to review carefully, and will by Jan 9th (the first meeting of the semester).

While conversations will also happen over email before 1/16 deadline, Vice Chair Song was suggested as the lead reviewer, as she has more experience on CRE. The CRE Analyst will ask Anna to be the lead reviewer, and to get her analysis together before January 8th.

Note: CRE suggestions must square with the principles of the [Compendium](#). After January 9th, 2019, CRE will have one week to write and transmit their comments to the Senate Chair.

B. [Campus Space Planning Principles](#) – Lead TBD

These Principles were developed by a representative working group, from all levels of the campus community including Senate faculty, appointed by the Space Allocation and Planning Board during the Spring of 2017. The draft document awaits formal consultation with the Academic Senate before being presented as a recommendation to the Chancellor.

Actions Requested: Members discuss the proposed principles and decide whether to opine. If opining, a lead reviewer will be identified. The lead reviewer's comments will be sent to CRE for review. Comments are due to the Senate Chair by December 21st, 2018. CRE wants to know why the organizers would wait so long, after approving the item back in Spring 2017, to ask for comments by 12/21/2018.

Analyst was asked to specifically write this in finalized memo to Senate Chair. Other questions about provenance included queries about who/what offices were part of the original drafting effort. The analyst offered that the drafting process was co-chaired with Director of Space Planning.

Chair Viney agreed to opine and is happy to be the lead reviewer, though he wants to give the CRE membership the opportunity to review the document as well.

Proposed revisions include:

- A generalized vagueness in the document, sometimes the document refers to the Provost/Chancellor and/or their Office(s). Without clear leads on items, won't jurisdictional issues arise?
- Terrible grammar in Points 2.3 and 2.4 – the chancellor may delegated . . . Allocate and has . . . (needs to be rewritten). It should say "has allocated." The sentence needs to be rewritten, as the grammar is inconsistently wrong.
- Point 2.6 "Bylaws", not by laws.
- Point 2.7, a comma needs to be added after "further" (and same word added to 2.10)
- Point 2.12 is impossible to parse, needs rewriting
- Point 3.1, the sentence should say Provost, not Provost Office
- Point 3.6, there is a misspelled work "Publically", versus "Publicly"
- Point 5.1, where the word "emerging" needs a noun to follow it.

Analyst was asked to start working on revisions and circulate a draft policy document (specifically, a Word document with tracked changes) for review.

VI. Systemwide Review Item

[Presidential Task Force Recommendations on Universitywide Policing](#) – Chair Viney

President Napolitano's new Task Force on universitywide policies and processes include four major recommendations: a review of the procedures for which complaints are filed and investigated, the quality and consistency of training on the use of force, the post-incident review process, and community engagement.

Action Requested: Members discuss the report and decide whether to opine. If opining, the lead reviewer's comments will be sent to CRE for review. Comments are due to the Senate Chair by December 21st, 2018.

The committee agreed to opine, though they could not opine directly as they were not provided with the entire document but rather the executive summary. The analyst will draft a memo for the Chair's review in time to meet the December 21st, 2018 deadline

A. Informational Items

- [Presidential Policy BFB-RMP-7 \(Protection of Administrative Records Containing Personally Identifiable Information\)](#)
- [Presidential Policy BFB-BUS-46 \(Use of Vehicles and Driver Selection Policy\)](#)
- [Presidential Policy on Sexual Violence and Sexual Harassment](#)
- [Presidential Policy "Principles of Accountability with Respect to Financial Transactions"](#)

B. Any Other Competent Business

- Looking ahead at early 2019: Senate committee election organized by CRE, happens before Feb 1, 2019 (must be initiated by that date)
- Call for Nominations missive (to be on 1/9 agenda)
- CRE Chair is a two-year position, but members serve one, only two if they indicate a preference.
- CRE Chair doesn't have to sit on Systemwide committee.

Motion to adjourn, seconded and the meeting ended at 10:54 AM