

**DIVISIONAL COUNCIL**  
**Minutes of Meeting**  
**May 16, 2018**

Pursuant to call, the Divisional Council met at 2 p.m. on May 16, 2018 in Room 232 of the Kolligian Library, Senate Chair Susan Amussen presiding.

Present: Wei-Chun Chin, Teamrat Ghezzehei, David Noelle, Kurt Schnier, and Anne Zanzucchi. Sean Malloy attended by phone. CAP was represented by Nella Van Dyke, Vice Chair of the committee.

**I. Chair's Report & Announcements**

A. Meeting with incoming, Interim Provost Camfield (5/15)

The Chair and Vice Chair met with the incoming Interim Provost to discuss Senate priorities for next year. These include the three planning efforts initiated this year (academic planning, school reorganization, and budget) and the planned move of Summer Session and Extension to Academic Affairs. The Interim Provost expressed interest in regularly joining DivCo meeting for the first five to 10 minutes to facilitate communication. Reciprocally, the Senate Chair will be joining Dean's Council meetings on a regular basis.

B. Academic Governance Cabinet (5/15)

The meeting was productive. Discussion focused primarily on identifying the challenges to and strategies for successful completion of academic planning and school restructuring over the coming years.

C. Extended Cabinet (5/16)

The agenda covered a number of topics, including plans for economic development of the Castle facility, the new tool IRDS has developed to track student progress through their degrees and degree programs, and an update on next year's budget. It was reported that the campus budget will be posted by July 1 for the fiscal year that starts July 1.

D. Budget Presentation (5/14) to President Napolitano.

Topics raised included the UC Merced salary gap, which is larger than those of other campuses.

E. GE Bylaws Implementation

To address the question of an interim governance structure for General Education, a meeting of key stakeholders, including the chairs of the school executive committees and of UGC and GESC, is planned for next week. The proposed meeting responds to feedback received at the town halls of May 3 and 7. The chair will update members as planning evolves.

**II. Vice Chair's Report**

A. Meeting with Chancellor (5/9)

Topics of discussion included faculty salary, lines of communication with Chancellor and Senate, and the future of the Academic Governance Cabinet. The Chancellor intends to meet with the Provost and Chair and Vice Chair on a fortnightly basis. The Chancellor expressed her intention that the coming academic year be focused on completing existing initiatives (including academic planning, school reorganization, and budget policy), rather than initiating anything new. Campus climate is a current and future priority of hers as well. A member inquired about timing for the planned faculty salary increases. The Vice Chair reported that the salary scales will increase 4% this year.

**III. Consent Calendar**

The Agenda was approved as presented.

**IV. Bioengineering CCGA Proposal**

Graduate Council Chair Ghezzehei summarized the history of the two proposals emanating concurrently from the BEST emphasis of the IGP: [\*A Program of Graduate Studies in Bioengineering for the MS and PhD Degrees\*](#) and [\*A Program of Graduate Studies in Materials and Biomaterials Science and Engineering for the MS and PhD Degrees\*](#). Chair Ghezzehei reported that Graduate Council is satisfied with the program's and dean's responses to comments from Senate committees and the administration. In response to a member's question, Chair Ghezzehei noted that the proposal's only weakness is the relatively small number of program faculty, which is characteristic of all graduate programs at Merced. Members unanimously approved the proposal with two abstentions.

**ACTION:** The Senate Chair will transmit the Senate's approval to the administration.

**V. MBSE CCGA Proposal**

Following Graduate Council Chair Ghezzehei's summary of the merits of the proposal for [\*A Program of Graduate Studies in Materials and Biomaterials Science and Engineering for the MS and PhD Degrees\*](#), provided as part of the discussion of the Bioengineering CCGA proposal, members unanimously approved the proposal with two abstentions.

**ACTION:** The Senate Chair will transmit the Senate's approval to the administration.

**VI. FWAF Revised Campus Policy on Classroom Recording**

Prior to his presentation of the revised, proposed [\*Policy on Classroom Recording\*](#), FWAF Chair Malloy provided a brief overview of the progress on closing the faculty salary gap and the anticipated work to come. Chair Malloy noted that successful implementation of the President's commitment to a multiyear plan for addressing the gap will require ongoing advocacy from the Senate, including to address the discrepancies unique to our campus. He reported that UCFW will be working a plan for funding the initiative, informed by data provided by the administration, and he urged the Division to proactively develop its own plan for closing the gap.

Chair Malloy also reported that the Policy on Classroom Recordings has been revised in response to Divisional Council feedback. The policy now addresses any recordings made in the classroom, during office hours, or during review sessions, including instruction conducted by teaching assistants, and the reproduction of any course materials. These revisions reflect consultation with campus counsel regarding the application of state privacy law to office hour conversations with students; a one-on-one conversation with a student during office hours would be considered a private conversation and covered by state law, whereas discussions involving two or more students would not be considered private. FWAF also learned that any approved classroom recording policy would be incorporated into the Student Code of Conduct, and alleged violations of the policy would be adjudicated by Student Affairs.

A motion to approve was unanimously carried, with no abstentions.

**ACTION:** The Senate Chair will transmit the policy to the Vice Chancellor of Student Affairs as a proposed change to the policies and regulations as outlined in the Student Handbook section 40.10 (A).

**VII. PROC Membership**

Membership unanimously approved, with no abstentions and no discussion, proposed [changes to PROC's membership](#) to conform with the recent administrative reorganization.

**ACTION:** The Senate Chair will transmit DivCo's endorsement to the PROC co-chairs.

**VIII. Discussion Item: [ARWG Response to Senate Comments](#)**

Members noted that the [Academic Restructuring Work Group's response](#) to the [Senate's April 25 comments](#) on the *Proposal for Academic Reorganization* did not result in changes to the proposal, but rather assigned responsibility for addressing and/or monitoring the Senate's concerns to the proposed transition committee. Members concluded that a memo would be drafted expressing the Senate's desire to be consulted in the process of appointing the membership of the transition committee, and highlighting that, as currently proposed, one school would lack faculty representation on the committee. With the latter in mind, the memo will recommend that clear processes for the committee's communication with the schools and with the Senate be put in place.

**ACTION:** The Senate Chair will draft memo for consideration and approval by Divisional Council.

**IX. Informational Items**

- 5/8 – [The Chair of the Academic Senate transmitted](#) to the President of the UC Student Association a statement made by the University Committee on Academic Freedom (UCAF) responding to a request from student representatives on UCAF to respond to a letter addressed to President Napolitano and the Board of Regents.
- 5/9 – The [Academic Senate's comments](#) on the draft revised *Presidential Policy on Supplement to Military Pay* were transmitted to the Vice Provost for Academic Personnel.
- 5/9 – [Academic Council transmitted](#) to the Vice President for Research and Graduate Studies its approval of the recommendation from the University Committee on Research Policy (UCORP) to endorse a revised proposed Presidential Policy on Export Control.
- 5/9 - [Academic Council transmitted](#) to the Vice President for Research and Graduate Studies its approval of the Five-Year Review of the Institutes for Transportation Studies Multicampus Research Unit.
- 5/9 - [Academic Council](#) transmitted to President Napolitano its endorsement of revisions to APM 285 and 210-3, related to the Lecturer with Security of Employment (LSOE) APM series, and proposed by a working group on this topic.

Attest: Susan Amussen, Senate Chair