

DIVISIONAL COUNCIL
Minutes of Meeting
May 8, 2018

Pursuant to call, the Divisional Council met at 10:30 a.m. on May 8, 2018 in Room 232 of the Kolligian Library, Senate Chair Susan Amussen presiding.

Present: Wei-Chun Chin,-Teamrat Ghezzehei, Tom Hansford, David Noelle, and Kurt Schnier. Sean Malloy, Ignacio López-Calvo, Patti LiWang , and Anne Zanzucchi attended by phone. CRE was represented by Peter Vanderschraaf, Vice Chair of the committee.

I. Chair's Report & Announcements

A. Academic Council (4/25)

Topics of discussion included the UC component of the state budget, President Napolitano's decision to increase faculty salaries via an adjustment to the salary scales, reorganization of the Office of the President following recommendations from the Huron report, and a proposal for a \$4 billion joint UC – CSU bond to address the capital needs of campuses. Academic Council also approved revisions to APM 285 and 210 addressing the LSOE series. The revisions did not include the teaching professor title; adoption of the title will be left to the individual campuses.

B. Academic Planning Council (5/4)

Topics of discussion included the April 17-19 Regents Retreat and the system budget.

C. Space Planning and Allocation Board (5/7)

The membership received its first view of the 2020 space plan, including backfill planning. The Director of Space Planning and Analysis will be costing the proposal. Planning priorities include moving Castle faculty to campus and finding space for clusters of faculty with shared research interests. The complete plan will be shared for campus comment in early September.

D. Campus Physical Planning Council (5/7)

The campus is updating its long range development plan to 2030. The assumption is that we will need space to accommodate 15,000 students by that date.

E. Meeting with the Provost (5/7)

Topics of discussion included ongoing challenges the campus faces in light of his pending departure on June 1. Before he steps down, he plans to issue recommendations on academic planning.

II. Vice Chair's Report & Announcement

A. Chancellor's Cabinet (4/25)

The cabinet discussed the process for nominating an interim provost. A marketing group presented on a possible new front gate for the campus. There was an update on the campus's budget shortfall which is now projected to be only a few million dollars, and a presentation on enrollment management and the desire to strengthen the campus's relationship with Merced College as a feeder school.

III. Consent Calendar

The agenda was approved as presented.

IV. Consultation with School Executive Committee Chairs

The Chairs of the School of Engineering and School of Natural Sciences were invited to discuss what has worked this year and what hasn't work in anticipation of the coming year. Both chairs reported that the weekly digest of upcoming review items and recent Senate correspondence has been helpful. The School of Engineering has been working on faculty cohesion and developing a unified voice. Related efforts include broadening faculty engagement, and strengthening the executive committee's communication with the faculty. Toward this end, there are plans to hold meetings of the entire faculty at regular intervals and to publish notes. In terms of communication outside of the schools, the SoE chair recommended that school chairs join DivCo meetings in an ex-officio capacity. This point was later echoed by a member who suggested that school chairs join DivCo more regularly to facilitate communication from the schools to DivCo. The Natural Sciences Chair recommended that school chairs meet monthly to facilitate exchange of school perspectives on issues. There was discussion of the utility of including the Senate Chair and Vice Chair in the proposed meetings, although no clear recommendation emerged.

A question was raised about administrative support for school executive committees. The SoE Chair reported that she has the support she needed, but recommended that it may be useful to have a discussion about resource needs. A member recommended that having a Senate Office-based analyst to serve the three school executive committees would help facilitate information flow across the schools.

A question was raised about the role of the deans in executive committees. Both chairs reported that their respective deans are fulfilling their respective roles in committee discussion. There was also discussion about ensuring that faculty felt welcome to present their opinions privately or formally to an executive committee. The school chairs reported that it was critical to ensure that discussions, whether in person or in email, were structured to facilitate expression of diverse points of view.

The Senate Chair thanked both chairs for their work to strengthen communication with the Senate, and emphasized the importance of the school executive committees in advising the dean.

V. [Discussion: Bylaws for the General Education Program](#)

The Senate Chair reported that the town hall meetings of May 3 and 7 revealed that faculty are uneasy about voting on the bylaws at this time. The faculty will receive a message today that the planned vote will not be held. One positive outcome of the town hall meetings was that the need for a governance structure that is independent of the Senate was clarified, leading participants to recommend development of an interim governance structure for the program. Such a structure would be anticipated to be in place for a year, while a permanent structure was developed in consultation with the faculty. Several possible models were proposed. A member noted that an interim structure will also provide a way for the new department heads to get involved in the final governance structure. Members will receive an update at the next DivCo meeting.

VI. System Review Item

A. [Proposed Presidential Policy on Disclosure of Financial Interests and Management of COI in Private Sponsors of Research and Revised APM – 028](#)

The CoR Chair summarized CoR's recommendation on the proposed [Presidential Policy on Disclosure of Financial Interests and Management of COI in Private Sponsors of Research](#) and revised APM – 028.

The committee recommended communicating to faculty the impact that these procedures will have if a faculty member makes a positive disclosure of financial interests. A motion was made, seconded, and carried to forward COR's comments to the systemwide Senate Chair.

ACTION: The Senate Chair will transmit CoR's comments as the Division's response to systemwide Senate Chair White by June 20, 2018.

VII. Campus Review Items

A. [Political Science Honors Proposal](#)

The Vice Chair summarized the joint memo issued April 27 by Political Science and the SSHA Dean resolving discrepancies between the Dean and the faculty's descriptions of how instructional credit will be awarded for the two courses required for the honors program (Poli 175 and 194H). Members endorsed the Political Science Honors Proposal, effective fall 2018, with one abstention.

ACTION: The Senate Chair will transmit Divisional Council's endorsement to the administration.

B. [Chapter 4 of the MAPP - Academic Student Employees](#)

Members discussed committee comments on the [newly-drafted Chapter 4 of the MAPP](#), covering Academic Student Employees. Members unanimously endorsed a motion to compile committee comments for transmittal to VPF Camfield.

ACTION: The Chair will transmit Senate comments to VPF Camfield by May 11, 2018.

C. [Proposal for CSE Academic Unit in the School of Engineering](#)

Committee comments on the [Proposal for a Computer Science and Engineering \(CSE\) Academic \(Bylaw 55\) Unit within the School of Engineering](#) were discussed. It was agreed that, while all committees endorsed the proposal, the transmittal memo should direct the administration's attention to committee comments. A motion was made, seconded, and unanimously endorsed, with one abstention, to approve the proposal effective July 1, 2018.

ACTION: The Senate Chair will transmit Divisional Council's approval to the Provost/EVC.

D. [Proposal to Reconstitute HWC Bylaw Unit](#)

Vice Chair Schnier led the discussion of committee comments on the [Proposal to Reconstitute the Humanities and World Cultures Bylaw Unit](#). All committees support the proposal. CAPRA offered comments for creating sustainable units. The reconstitution has no effect on undergraduate programs. A member noted that, although the dean's memo asserts that the reconstitution is resource neutral, it cannot be as administrative stipends will be required for three additional unit chairs. A motion was made, seconded, and unanimously endorsed, with four abstentions, to approve the proposal effective July 1, 2018.

ACTION: The Senate Chair will transmit Divisional Council's approval to the Provost/EVC.

E. [Five-Year Planning Perspectives](#) – *Vice Chair Schnier*

Members agreed to forward committee recommendations for additions to the [Five-Year Planning Perspectives](#) to the Provost/EVC by Friday, May 13.

ACTION: The Senate Chair will transmit committee recommendations to the administration by May 13.

F. [Consultation Overview for Senate Website](#) – *Chair Amussen*

Members unanimously endorsed, with no abstentions, for posting on the Senate's website, the [Overview of Consultation](#) document. Prior to posting, the Senate Chair and Vice Chair will revise the document to address CAPRA's request for clarification regarding the section on Deans and Senate

Chairs.

ACTION: The Senate Chair and Vice Chair will revise the document prior to its posting on the Senate website.

VIII. [Policy for the Establishment and Review of Core Facilities](#)

Members endorsed, with no abstentions, the new [Policy for the Establishment, Review, and Disestablishment of Core Facilities](#) drafted by CoR. The CoR Chair noted that the policy is generally consistent with existing policies, with the exception that different review processes are proposed for facilities that are campus wide versus those that are school or department wide. The policy also stipulates that a proposal for disestablishment must be approved by the provost. The policy is intended to provide a template of sorts for revising other components of the [Senate's policy for the establishment and review of research units](#).

ACTION: The Senate Chair will transmit the policy to the Provost/EVC.

IX. Committee Chairs' Reports

- [Academic Planning & Resource Allocation](#) (CAPRA)
The CAPRA Chair reported that CAPRA met with the Provost/EVC for the last time at its May 3 meeting. The Provost hoped that next year, CAPRA will continue advising the administration on 1) academic restructuring and reorganizing (with a priority on establishing academic leadership first, then focusing on the administrative structure), 2) new and backfill space, and 3) instructional budgets with respect to TA allocation.
- [Academic Personnel](#) (CAP)
The CAP Chair reported business is being conducted as usual.
- [Committees](#) (CoC)
The CoC Chair reported that business is being conducted as usual. CoC has sent to the Chancellor a list of nominees for the search committee for the Provost/EVC. The list includes two nominees from each school, as well as the incoming Chair and Vice Chair of the Academic Senate.
- [Committee on Research](#) (CoR)
The CoR Chair reported that, at the May 1 CoR meeting, Director of Policy & Accountability Sheryl Ireland updated CoR members on the implementation of the UCM Interim Policy on Assurance of Laboratory Safety Compliance. CoR members had additional comments, including 1) EH&S-related duties as part of the responsibility of future department chairs, 2) decommissioning laboratories after major findings, and 3) issues surrounding multi-occupancy laboratories. Director Ireland later informed the Senate Office that the deadline for comments was extended to September 20, 2018. VCORED Traina updated CoR members on his efforts to address the challenges faced by faculty and researchers that are caused by dairy cattle grazing practices on the vernal pools and grassland reserve. Chancellor Leland and Chief Facilities & Campus Operations Officer Michael McLeod are working with the rancher who leases the grazing area from the campus on modifying the lease to address conservation goals and rectify problems faced by faculty members.
- [Rules and Elections](#) (CRE)
The CRE Vice Chair reported that CRE met for the last time this semester on April 24. Since the last Divisional Council meeting, CRE has commented on the Proposed GE Bylaws and revised its UCM Voting Policies in Academic Personnel Cases document for re-review.

- [Diversity and Equity](#) (D&E)
The D&E Chair reported that D&E is in the process of selected three FEAs for AY 2018-2020 (one from each school).
- [Faculty Welfare and Academic Freedom](#) (FWAF)
The FWAF Chair reported that the revised classroom recording policy was resubmitted to DivCo on May 4. It will be on agenda for special session of DivCo.
- [Graduate Council](#) (GC)
The GC Chair reported that, at its May 4 meeting, GC approved the Bioengineering (BIOE) and Materials and Biomaterials Science and Engineering (MBSE) CCGA proposals for Divisional Council's consideration, approved its revised *Procedures for Appointing a Grad Student as IOR for UG Upper Division Courses* and associated petition, and endorsed the proposed program review teams for Psychological Sciences and Quantitative and Systems Biology.
- [Undergraduate Council](#) (UGC)
UGC's report will be forwarded by email.

X. Informational Items

- 5/1 – [The memo](#) on Senate Office space planning was sent to Maggie Saunders, the Director of Space Planning and Analysis.
- 5/3 – [President Napolitano issues memo](#) to the Chancellors articulating a three-year program to rebuild faculty salaries.
- 5/3 – The [Budget Work Group response](#) to Senate comments on the Carry Forward Policy and a revised policy were received.

Attest: Susan Amussen, Senate Chair