

**DIVISIONAL COUNCIL
Minutes of Meeting
September 11, 2018**

Pursuant to call, the Divisional Council met at 3:00 p.m. on September 11, 2018 in Room 362 of the Kolligian Library, Senate Chair Kurt Schnier presiding.

Present: Ignacio Lopez-Calvo, Laura Hamilton, Linda Hirst, Anne Kelley, Michael Scheibner, Jessica Trounstone, Peter Vanderschraaf, and Christopher Viney. The Committee for Diversity and Equity was represented by member, Ahmed Arif, Graduate Council by Vice Chair, Hrant Hratchian, and UGC by Vice Chair, Catherine Keske. Guests included Interim Provost and Executive Vice Chancellor, Gregg Camfield, for agenda item I, Paul Maglio, Director, Division of Information and Management, for agenda item II, and Karin Groth, Director of Traffic and Parking Services (TAPS,) and Eric Walle, faculty representative to the TAPS Advisory Committee, for agenda item III.

I. Consultation with Interim Provost/EVC Camfield

The Interim Provost discussed with Divisional Council implementing a formative mid-career assessment for deans. Members noted that framing the review as a developmental, formative exercise to support an incumbent's success would be important, as the existence of such a policy, if not well implemented, could deter quality applicants from applying. A member raised the potential of implementing a financial incentive for deans for success on this review. Also noted was the importance of ensuring that the review be structured so that assistant professors and staff are able to provide feedback without feeling at risk of retribution. The CAP Chair noted he would consult with his CAP colleagues on other campus's about the existence of similar policies. Likewise the Interim Provost/EVC stated that he will inquire with his Provost/EVC colleagues. The Interim Provost also noted his interest in pursuing systematic integrative planning. He is discussing this with CAPRA.

II. Consultation on the Gallo School Planning Process

The Director of the Division of Management and Information, Paul Maglio, joined DivCo to discuss planning for the Gallo School. Director Maglio summarized changes to the planning procedures shared with Divisional Council. Changes included postponing campus review of their two page statement pending a period of working with the SSM bylaw unit. Following that, they will be iteratively inviting comments on a vision statement as well as inviting campus stakeholders to participate in drafting the pre-proposal. The intention is to have a pre-proposal to the Senate by summer. Questions raised by members addressed the involvement of the undergraduate Management degree program in the school (to be determined), whether Philosophy would be moving to the school with Cognitive Science (yes), and the current enrollment in the new Master of Management program (10). The Senate Chair shared that the Senate is drafting procedures for establishing a new school for consideration by the administration and by the Senate. Director Maglio noted the importance of clear procedures and expectations to aid development of the pre-proposal. The CAPRA chair said the procedures will need to include a section articulating the impacts of the new school on existing programs, units, and schools. A member recommended that committee vice chairs be apprised of this process since the pre-proposal and subsequent final proposal will be reviewed in the Senate over the next several years. Director Maglio also noted that the *Compendium* includes procedures for the formation of an academic school, as well as a professional school, and that the academic procedures will likely apply to the Gallo School.

ACTION: Director Maglio will be invited back to DivCo following committee consideration of a draft procedures for the establishment of a new school. Committees will be invited to review the draft procedures in light of their charges and the policy for establishing schools outlined in the *Compendium*.

III. Consultation on Current and Future Campus Parking Plans

The Director of Traffic and Parking Services (TAPS), Karin Groth, and Faculty Representative to the TAPS Advisory Committee, Eric Walle, provided DivCo with [an overview](#) of five key changes to parking at UC Merced. These are the North Bowl Solar Carport Project, Project 2020 parking, the new, integrated parking management system, the multiyear parking rate increase, and changes to transportation resources. Regarding the new Parking Management System, a member asked about the ability to move a parking permit from car to car. In the new system, the license plate functions as a permit, and each individual's account can have two vehicles but only can be on campus at a time. A member asked about parking reciprocity, in the absence of a paper permit. TAPS will maintain an option to maintain a sticker. A member asked whether license plate information will be shared, including with law enforcement agencies. Director Groth reported that license plate information will not be shared with any third parties beyond UC Merced. Director Groth also reported that new parking rates are possible this spring 2019, pending the Chancellor's approval. The GC Chair commented that he hoped TAPS has considered the financial impact of the increased parking costs on the large number of graduate students that park in North Bowl, and the likelihood of changed parking patterns as students seek cheaper parking options.

IV. Chair's Report & Announcements – *Chair Schnier***A. Deans' Council (9/4)**

The Chair clarified with Deans' Council that President Napolitano's memo regarding support for mental health services addressed only students, rather than faculty and staff as previously reported. He also notified the Council of the Senate's plans for supporting development of the Gallo School proposal.

B. Meeting with Interim Provost Camfield (9/6)

Topics of discussion included enrollment management, academic and Gallo School planning. The Senate Chair, Vice Chair, and UGC Chair will be meeting with the Interim Provost to discuss enrollment management planning.

C. Meeting with Chancellor and Interim Provost/EVC (9/10)

Enrollment management, academic, and Gallo School planning were discussed. Also discussed were issues related to study abroad planning for students; the campus does not pre-approve courses for credit which means students cannot plan degree plans accordingly. It was also reported that Chancellors are discussing the role of Extension and that the draft campus space plan will be released soon.

V. Consent Calendar

A. The agenda approved as presented.

VI. Discussion Item: Proposed Academic Planning Work Group Charge

The Chair provided an overview of the [proposed charge to the Academic Planning Work Group](#) for AY 2018-19, noting that it is largely a continuation of the process from last year but with broader engagement of constituents (additional committees involved). A critical step will be providing departments and programs the opportunity to revise their proposals in response to feedback and to clearly established criteria/metrics. The outcomes of Phase I are minimum faculty FTE allocations to the departments for the next three years. A member suggested there needs to be more clarity about whether a goal is to move to R1 status. A member noted that this issue will be addressed by the APWG through the development of metrics/criteria for the allocation of faculty FTE that support advancement toward R1 status. Members were invited to provide additional comments through their respective school executive committees; the document has been shared with the school executive committees and deans and for comment.

VII. Discussion Item: [Principles to Guide the Conduct of Executive Session](#)

Members endorsed the draft [Principles to Guide the Conduct of Executive Session](#) for campus review. One member noted that some committees may have special needs that are not captured in the draft. A member commented that the information was helpful to know.

ACTION: The Chair will distribute the draft principles for campus review, including to school executive committees.

VIII. Discussion Item: Committee Goals

Chairs of those committees that have held their first meetings of the semester reported on their committee's goals for the year. CRE's goal is to complete their work efficiently this year. CoC's goal is to meet the membership needs of committees with good representation, including across schools and genders. CAPRA's goal is to strengthen CAPRA's integration into all the planning processes on campus from space, to FTE, etc. The intention is for the committee to participate in these processes rather than receive reports about them. GC's goals are to streamline processes as much as possible, meet with the school deans and the VCR, and work with the VPDGE on a new funding model for non-resident students. CoR's goals are to revise the policy for the establishment of ORUs, address support for contracts and grant support, and to work on indirect cost return policy. UGC anticipates focusing on enrollment management, a proposal for a review week, living learning communities, making the academic program review process less of a burden and more of an iterative process, and undocumented students.

IX. Discussion Item: Chairs' Reports

No questions or comments were made regarding the committee chairs' reports circulated to members by email on Monday, September 10. A member asked if the CDC will generate child care workers for the ECEC. The answer is the focus is currently on the demands from Merced County.

X. Informational Items

- 8/20 - [President Napolitano responds](#) to the Academic Senate's August 3, 2018 letter regarding resourcing needs for student mental health services.

Attest: Kurt Schnier, Chair