

GRADUATE COUNCIL (GC)**Tuesday, February 4, 2020, 1:30-3:00PM****I. EXECUTIVE SESSION: Oversight of the Teacher Preparation Program (TPP)**

GC members met with Senate members of the Curriculum Advisory Board (CAB) for TPP, to discuss CAB's present and future role in providing academic oversight for TPP, and the resources and infrastructure for ensuring success and sustainability of such oversight, which are necessary for TPP's CTC accreditation.

II. Chair's Report (done before executive session)

Chair Westeling updated GC on news from the Divisional Council on the presidential search. No faculty representatives are on the interview committee but a conduit for faculty input to the Regents has been promised. CCGA has repeatedly expressed concern about graduate studies being moved to be under Student Affairs, and the systemwide Provost has responded by suggesting that CCGA create standards and metrics of student success. Chair suggests that UCM Campus create its own standards and metrics, an idea supported by VPDGE Zatz. VPDGE believes Graduate Group Chairs will be supportive, and suggests that this be done during AY 19-20, before the GG Chairs change.

III. Vice Chair's Report on Fellowships All graduate groups have put out some names for reviewers.**IV. PROC Update---*PROC Liaison Maria DePrano***

Pre-visit phone calls have been completed, great external reviewers for the graduate program reviews happening the week of February 10-14.

V. Consent Calendar

A. The agenda (2/4)

B. Minutes from the 1/21 meeting

C. P&P revisions for MBSE (see Member Arif's review [here](#)) and Catalog Revision for [EECS](#), [ES](#), [ME](#), [MBSE](#), [MIST](#), [MCS](#), [PH](#), [QSB](#)

Hearing no objection, the consent calendar was approved as presented.

VI. Senate Awards—*Chair Westerling*

The Call for Nominations for Senate Awards will be issued on February 5. Nominations are due to the Senate Office on March 9. GC is responsible for selecting the awardee for the Distinguished Graduate Teaching/Mentorship Award by April 16.

ACTION: An ad-hoc Awards Committee was formed, representing all 3 schools—Shawn Newsam (SOE), Stephanie Woo (SNS), Linda-Anne Rebhun (SSHA).

VII. Discussion Item: Concentrations and Designated Emphasis—revision to policy and form

The [policy document](#) and [form](#) for establishing Concentrations and Designated Emphasis incorrectly states that these appear on the diploma.

ACTION: Revise the policy document and form to remove reference to diploma. Motion carried unanimously.

VIII. Discussion Item: [CRF Policy Work Group](#)—*Chair Westerling*

Members discussed [CRF Work Group's request](#) for policy revisions to make the CRF process more efficient. Members agreed that PLO-CLO linkage is best and most accurately captured by a yearly mapping of courses, to be done at the Graduate Group level. Exceptions would be courses for GE designation or technical courses. Syllabus would no longer be required by GC, but programs and departments can add their own requirements. A related question about securing departmental support for the proposed courses was raised, as Curriculog does not explicitly require it as a step. Members also agreed the proposed credit hour calculation is adequate. Concerns were raised about meeting assessment needs. For abbreviated review, Registrar's Office will red-flag reviews that they consider substantive and send to GC.

ACTION: Remove syllabus requirement from the CRF process for graduate courses, approve the change in the credit-hour calculations in the Curriculog Form, and suggest the PLO-CLO mapping to be done annually at the program level, pending consultation with an assessment representative (Laura Martin was suggested). Motion carried unanimously.

ACTION: GC CRF Subcommittee to create a list and guidelines for CRF revisions that can be done at school level, without GC review, to be discussed at the next GC meeting. Motion carried unanimously.

IX. Discussion Item: PROC request—*PROC liaison Maria DePrano*

PROC would like GC to opine on whether to allow departments to undergo simultaneous review for closely aligned undergraduate and graduate programs. For the particular review in question (Sociology), simultaneous reviews will result in the graduate program review to take place one year after the originally scheduled date. Members discussed the merit and shortcomings of conjoined review, especially considering the encouraged interdisciplinarity of the campus, and of graduate programs that may suffer from vertically aligned reviews. A suggestion was made to generate more flexibility, allowing the programs that are to be reviewed to choose the review format.

ACTION: Draft a memo, with the PROC liaison DePrano as the lead, circulate to committee before submitting to PROC.

X. Consultation with VPDGE

Admissions and graduate visitation weekend update: 15% ahead of projected admissions, also quality has improved. Visitation is Weekend of 2/21.

XI. New Business? No new business was reported. Meeting adjourned at 3:04PM.