

GRADUATE COUNCIL (GC)

Meeting Minutes

Tuesday, March 3, 2020

1:30 – 3:00 PM

Graduate Council Duties

- I. **Executive Session** Called to order at 1:33PM, with Vice Chair Hratchian presiding.
- II. **Vice Chair's Report---Vice Chair Hratchian**
Vice Chair, together with UGC Chair, presented policy proposal for DACA students at Divisional Council.
- ACTION:** Vice Chair, with UGC Chair, will continue their work and draft a FAQ about rights and responsibilities for faculty and students.

III. **Consent Calendar**

- A. The agenda (3/3)
- B. [Minutes from the 2/18 meeting](#)
- C. Revised P&Ps—[Physics](#)
- D. Catalog Revision for [Physics](#) and [Economics](#)
- E. CRFs
New:
[MIST 215](#) (Cross-listing with ES 241)—Political Ecology and Complexity
Modify Existing:
[ES 241](#) (cross-listing with MIST 215)—Natural Resource Management
[CHEM 260](#)—Introduction to Scientific Computing
[ES 231](#) -Fuel Cell Fundamentals, Modeling, and Diagnostic
[ME 262](#) -Fuel Cell Fundamentals, Modeling, and Diagnostic
[MBSE 262](#) - Fuel Cell Fundamentals, Modeling, and Diagnostic
[ES 233](#)-Convective Heat and Mass Transfer
[ME 232](#) - Convective Heat and Mass Transfer
[QSB 201](#)-Teaching and Learning in the Sciences
- F. **IORs:** petitions for the following graduate students to teach the listed courses have been approved by GC Chair Westerling:
Baker, Melissa_POLI 120_202020
Maria Camila, Alviar Guzman_COGS 105_202020
Arcellano Carmona, Kimberly_PH 102_202020

Hearing no objection, the consent calendar was approved as presented.

IV. **Campus Review**

- A. Provost's [proposal for Summer Session Faculty Compensation](#) –**Member Theodoridis**
The Senate was asked to comment on the Budget Working Group's proposed model for summer session faculty compensation. The intention is to implement the new model in time for faculty to consider their participation in the 2020 summer session. The reviewer suggested reconsidering the complete removal of salary cap, noting that some courses may result in not producing revenue. The reviewer also recommended that the proposal provide information on the distribution of the revenues.

ACTION: Endorse, with the comments integrated into the memo, and transmit Graduate Council comments to Senate Chair by 3/12/20. Motion carried unanimously.

V. Discussion Item: Credit Hour Increase in CRFs—CRF Subcommittee Chair Ni

There have been recent CRFs that propose unit increases. As Curriculog only maintains CRFs that are being reviewed for approval, it is difficult to assess whether the unit increase is warranted. This is particularly difficult for courses that are being cross-listed. A discussion on cultural difference between departments and disciplines regarding unit-hour conversion, and on the importance of uniformity for resource considerations (as instructional budget is tied to credit hours), ensued.

ACTION: revisit this topic in 2 weeks, with recommendations (for example, a prompt in Curriculog to explain unit increase, or preparing a guidance document). Analyst to provide the UC Davis document. Motion carried unanimously.

VI. Discussion Item: CRF Policy Work Group Update—Member Newsam

CRF Policy Work Group has further requests for GC's feedback on the revision of CRF process, including changing the timeline for CRF review, considering an abbreviated review process for Special Topics courses, enabling graduate program support staff to submit and edit CRFs, and reviewing [the draft memo](#) to Graduate Group and Department Chairs.

The Registrar explained the benefit of shifting the CRF review timeline so new courses are proposed a year in advance, as opposed to a semester in advance as currently is the case. While Special Topics courses offer flexibility and ability to tailor, questions remain about how to ensure students do not take the same course more than once. Members requested more information.

ACTION: Ask Workgroup to produce a memo with recommendations. Approve the draft memo. Motion carried unanimously.

VII. Discussion Item: P&P Template Revision—Vice Chair Hratchian

As approved at GC's meeting on 2/18/20, Graduate Groups will be asked to submit/revise their P&Ps starting in Fall 2020. To facilitate this process, and also to incorporate recent developments in addressing faculty-graduate student relations, a proposed revised P&P [template](#) and accompanying [instruction](#) documents have been prepared for Graduate Council's review.

ACTION: GC members to review the template and instruction documents for GC's 3/31 meeting.

VIII. Consultation with VPDGE

Due to the extended discussion during Executive Session, consultation with VPDGE was postponed until the next meeting.

IX. New Business? The new business was designated for Executive Session.**X. Informational Item**

(2/20/20) Academic Council's [Statements](#) concerning the graduate students' strike at UCSC and associated police presence at UCSC, in response to the strike.

Having no further business, the meeting was adjourned at 3:13PM.