

**GRADUATE COUNCIL (GC)**

Tuesday, April 28, 2020

**Meeting Minutes**Documents available in **Box****Graduate Council Duties**

Pursuant to Call, the meeting was convened at 1:31PM via Zoom, Vice Chair Hrant Hratchian presiding.

**I. Vice Chair's Report**

Vice Chair Hratchian discussed the transition of GC leadership during summer, indicating the likelihood of businesses being continued in various forms, probably by consent calendar by email; announced that the review of continued fellowships has been delayed until possibly next week; reported on two new fellowships for which he formed ad hoc review committees at Graduate Division's request (one from UCOP for graduate students who did their undergraduate study at HSIs, the other one is Central Valley Fellowship, for Valley high school students entering UCs); updated on the Teacher Preparation Program Workgroup, which has not officially met since the last report but the Vice Chair has conversed with individual members, and plans to report to GC within the next 4 weeks, with the group's Charge.

Vice Chair informed GC members of the impending proposal to the Chancellor (in his capacity as the interim co-director of Cyberinfrastructure and Research Technology) to allocate \$175,000 for emergency cyberinfrastructure and software support, which would support research programs and, by extension, graduate students; and also thanked GC members for approving the P&P template and instructions by consent calendar, so that the Public Health Graduate Group may use it in their drafting of their first P&P.

ACTION: GC leadership will present a calendar and list of items to consider during summer at the next meeting.

ACTION: Vice Chair will report to GC on TPP Workgroup in the next 4 weeks.

**II. Consent Calendar**

A. The agenda (4/28)

B. [Minutes from the 4/14 meeting](#)

C. [IOR Petitions](#)

- Casky, Christopher\_HIST 117\_202030
- Gomez, Laura\_HIST 107\_202030
- Harmanpreet, Chauhan\_PH 110\_202030 (expected to advance to candidacy on 5/15/20)
- Spezzano, Theresa\_PH 105\_202030 (expected to advance to candidacy on 5/13/20)

The consent calendar was approved as presented.

ACTION: Forward the IOR petitions to UGC.

**III. Approval of Minutes from Last AY --Vice Chair Hratchian**

Draft Minutes from meetings in AY 2018-19 (October 18, 2018 to April 18, 2019) were not presented to, and thus not approved by, the Council. It was suggested that they be presented at the next GC meeting as a consent calendar item. Vice Chair made the motion, no objection was heard, motion carried unanimously.

ACTION: Analyst will place the Draft Minutes as a Consent Calendar item on the next GC meeting agenda.

#### **IV. Consultation with VPDGE**

Incoming Interim VPDGE Chris Kello provided the updates on admissions and projected enrollment. The number of admissions is about 5% above 2 years ago (last year was abnormal year), but there is considerable uncertainty about international students whose visas have not been granted. Fall enrollment is projected to be about 725-750, compared to 696 in Fall 2019. Discussion on deferred and/or remote enrollment in the fall is ongoing. GC members expressed their concerns about the uncertain status of international students, and about its impact on TA availability, and inquired about students who are already in U.S. getting visa extensions. It was agreed that it would be beneficial to have information from the Office of International Affairs.

ACTION: invite Becky Mirza, Assistant Director of the Office of International Affairs, to the next GC meeting.

Incoming Interim VPDGE also described the development of Annual Review of Students Form, whose development and use has been piloted in the EECS Graduate Group. EECS began using the form after realization of the need to keep track of student progress consistently across the group. The Annual Review Form will be presented at the next Graduate Group Chairs' meeting, with the goal of identifying information that is useful for record-keeping of all groups (and thus becoming required of all graduate groups). Discussions on the desirability and merits of a standardized form ensued. It was suggested that the form would be a good place to keep students' record of publications and presentations, but that Graduate Groups should discuss the form before GC does.

#### **V. New Business? Having none, the meeting entered executive session at 2:25PM.**

There being no further business, executive session adjourned at 2:39PM. Attest: Vice Chair Hratchian