

Undergraduate Council (UGC)

Agenda
Friday, September 10, 2021
1:30pm-3:00pm

Zoom:

Join Zoom Meeting

<https://ucmerced.zoom.us/j/88422659632>

Meeting ID: 884 2265 9632

One tap mobile

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- I. Welcome and Introductions – Chair Moyes – 1:30pm – 1:35pm**

- II. Consent Calendar – 1:35pm – 1:40pm**
 - A. The Agenda
 - B. [UGC’s Conflict of Interest Policy](#)
 - C. SSHA Petitions for Graduate Students to Teach Upper Division Courses
 1. [Chen, Jung_POLI 135_202130](#)
 2. [Cruz, Nicholas_POLI 130_202130](#)

- III. Chair’s Report – Holley Moyes – 1:40pm – 1:45pm**
 - A. September 2 Divisional Council Meeting
 - B. Update on meetings with VPDUE Frey, Interim VPDGE Kello, and GC Chair Hestir

- IV. UGC Resources – Chair Moyes – 1:45pm – 1:50pm**
 - A. [Senate website](#)
 - B. [UGC’s website](#)
 - C. [Senate Policies and Procedures](#)
 - D. [UGC’s Box site](#)
 - E. [Divisional Bylaws and Regulations](#)
 - F. [Principles to Guide the Practice of Executive Session](#)
 - G. [Consultation guidelines](#)
 - H. Distributing work on Undergraduate Council
All campus and systemwide review items will be posted on UGC’s Box folder and on the Senate website, here: <https://senate.ucmerced.edu/review-items>. Some review items may be assigned to one or more UGC reviewers before each scheduled meeting.

V. **UGC Goals and Priorities for AY 21-22**– All - 1:50pm – 2:00pm

Members discuss the Council’s goals for this academic year, established prior to the Governance Retreat, and propose additional goals.

VI. **Reports from VPDUE Frey and Director of Summer Session Johnson– 2:00pm – 2:15pm**

A. **Summer Session Schedule Change Proposal**

The existing block schedule begins instruction at 7:30am and continues until as late as 10:20pm. Summer session proposes that the official block schedule begins at 8:30am and extends to 9:50pm.

Requested Action: UGC members approve the proposal.

B. Update on Fall 2021 In-Person Instruction

C. Educational Technology Advisory Board (ETAB)

Required Action: Solicit one UGC volunteer to serve on the Educational Technology Advisory Board. The draft charge is available [here](#).

This UGC representative will craft a suggested policy in response to last year’s Top Hat discussion and to address the need for a conflict of interest policy related to course materials.

VII. **UGC Representation on Subcommittees, Work Groups, and Systemwide Committees – 2:15pm – 2:25pm**

A. Campus Representation

- Courses/Policies (need five UGC Senate Faculty Members. One member from each school to review courses, and two members to review policies)

This subcommittee reviews and makes recommendations to UGC members on new/revised courses and on policies related to undergraduate education.

Requested Action: Determine membership of this subcommittee.

- **Periodic Review Oversight Committee (PROC)**

UGC representative: Brian Utter

The UGC representative on PROC attends each PROC meeting and reports back to UGC; takes turns acting as a lead reader for agenda items approximately once every two meetings (meeting materials are never more than 25 pages, and more typically less than 10, and the reader must read them in advance of the meeting and be prepared to weigh in on a specific questions); and participates in agenda

item discussions, representing UGC's perspective and deciding when UGC may need to weigh in on PROC business.

No Action Requested

- Support Services for Undocumented Students Work Group¹
Representative: Alejandro Gutierrez (continuing member)
This work group is charged to annually review efforts and report outcomes of services offered to support graduate and undergraduate undocumented students at UC Merced.

No Action Requested

B. Systemwide Representation

- [University Committee on Educational Policy \(UCEP\)](#)
Representative: UGC chair Holley Moyes
UCEP considers the establishment or disestablishment of curricula, colleges, schools, departments, institutes, bureaus, and the like, and on legislation or administrative policies involving questions of educational policy.

No Action Requested.

- [University Committee on International Education \(UCIE\)](#)
Representative: Michelle Leslie (continuing member)
Oversees all academic aspects of the UC Education Abroad Program, which operates in conjunction with offices on the campuses and serves all UC students. The committee is responsible for approving new programs, changes in programs, and all program courses and credits. The committee also oversees the regular formal review of programs and advises the President on the appointment of study center directors.

No Action Requested.

- [University Committee on Preparatory Education \(UCOPE\)](#)
Representative: TBD
Monitors and conducts periodic reviews and evaluations of preparatory and remedial education. In addition, the committee supervises the Entry Level Writing Requirement with special emphasis on establishing appropriate and uniform Universitywide standards for the Analytical Writing Placement Examination. Each year the Committee selects the essay/prompt that is to be used in administration of the Analytical Writing Placement Examination and also sets the passing standard for the exam.

Requested Action: Identify UGC member to serve as the UCM representative on UCOPE.

VIII. Consultation with GE Executive Committee Chair Valerie Leppert – 2:25pm – 2:40pm

IX. VCSA Nies' Report – 2:40pm – 2:45pm

A. Housing update

X. [Update to the Current Honors at Graduation Awarding Practice](#) – Joshua Reinhold – 2:45pm – 2:50pm

The Registrar's Office is proposing a practice for honors at graduation that more closely aligns with UC Berkeley:

At the end of each academic year, the Registrar shall determine for each school the minimum grade-point average of the top 2%, the next 4%, and the next 10% of the students graduating in that year. These grade-point averages shall serve each School as minimal criteria for Honors during the next academic year. This will provide both student transparency and increase the speed in which we can confer degrees and issue diplomas each spring semester.

Requested Action: Members to discuss and endorse this proposal.

Deadline: October 31, 2021

XI. Systemwide Review Items – 2:50pm – 2:55pm

A. [Revised Presidential Policy on SVSH](#)

Requested Action: UGC to determine if Council will opine. If UGC decides to opine, identify a lead reviewer. Lead reviewer will provide comments by the September 24, 2021 meeting.

Deadline: October 15, 2021

B. [Revised Senate Regulation 478 -IGETC](#)

UGC is a lead reviewer.

Requested Action: Assign lead reviewer. The lead reviewer's comments will be sent to Chair Moyes, Melanie Snyder, and Fatima Paul. This item will be discussed at the September 24 UGC meeting.

Deadline: October 15, 2021

XII. Any Other Business – 2:55pm – 3:00pm

XIII. Upcoming Business:

A. Fall Instruction Campus Policy – Dealing with Disruption

This will be included in the September 24 agenda. Members are to review/comment (or decline) and send their comments to FWAF and fpaul@ucmerced.edu.

Deadline: This will be determined once the FWAF memo is issued.

XIV. Informational Items

A. [Grading Options for ELWR in Fall 2021](#)

B. [DACA Statement & FAQ Regarding Texas v. USA](#)

C. [Interim COVID-Related Dependent Care Modified Duties and Remote Teaching](#)

D. [Systemwide Guidelines and Recommendations for Campus Re-opening](#)

E. [AY 21-22 UGC Academic Calendar](#)