

GRADUATE COUNCIL (GC)**Meeting Minutes****Tuesday, December 14, 2021****1:30 – 3:00 PM****ZOOM ONLY**Zoom URL: <https://ucmerced.zoom.us/j/84757526508> Passcode: 050205

Zoom Phone: 1 669 900 6833, Meeting ID: 84757526508

Documents available in [box](#)[Graduate Council Duties](#)

Pursuant to the call, the meeting was convened at 1:37pm, with Vice Chair Ha presiding.

**I. Vice Chair's Report (1:30-1:35)—Vice Chair Ha**

- A. CCGA (12/1)—Chair Hestir will provide summary in writing. Members discussed students leaving the country during the holidays. Some students reported receiving messages from APO discouraging/denying travels. Dean Kello is consulting APO and the Office of International Affairs on messaging students. Students have received information by OIA but the information is not posted on the UCM website. Dean Kello received confirmation from Assistant Vice Provost for Academic Personnel during the meeting that GSRs as well as TAs are employed during semesters. With the Fall semester ending December 17 and Spring starting on January 11, travel during this time should not cause an employment issue.

**II. Consent Calendar (1:35-1:35)—Vice Chair Ha**

- A. The agenda (12/14)
- B. [Minutes](#) from the 11/30 meeting
- C. Extension request for temporary modality change from in-person to hyflex:
- EDUC X315: Single Subject Methods – English
  - EDUC X316: Single Subject Methods – History
  - EDUC X318: Single Subject Methods – Science

**Action:** The Consent Calendar was approved as presented.

**III. Systemwide Review Items (1:35-1:40)—Vice Chair Ha**

- A. [Proposed Revisions to Senate Regulation 424](#) (adding Area "H," Ethnic Studies, to the existing A-G requirements)
- B. [UCAF Recommendations](#) for Departmental Political Statements—the recommendations are to include an explicit statement that the departmental statement does not represent the University or the campus as a whole; and to provide minority viewpoints "a reasonable and proportionate" opportunity to express their views on the same platform as the departmental statement.

**Action:** Members to let the GC leadership and analyst know if willing to review these items.

**IV. Discussion Item: [Course Waitlist Framework](#) (1:40-1:50)—Vice Chair Ha, Registrar Webb**

The Registrar's Office has identified waitlist functionality as an important mechanism in support of the Curriculum Planning Program, our campus' overall strategy for managing course demand data. Per the proposal, classes can be waitlisted until the 5<sup>th</sup> day of instruction. Students have 18 hours upon email notification to enroll in their waitlisted courses. Registrar Webb will ask the external consultant if the 5-day window can be extended for graduate courses. There is built-in prioritization based on how few units students need for graduation, and the Registrar's office is considering "reserved seats" for the majors. Departments can receive reports from the Registrar's office about how many courses a student waitlists, which student is waitlisted, etc. A member added that waitlisting can be used to even out enrollments in labs. The Registrar's

office plans to conduct a pilot in Summer 22, with full implementation in Fall 22. 15% of maximum enrollment can be waitlisted, and will apply to all courses.

**Action:** The proposal was unanimously endorsed.

**V. Discussion Item: Conflict Resolution Infrastructure (1:50-2:00)—Vice Chair Ha**

GC has received comments from all three School Deans, as well as some department chairs and graduate group chairs, [here](#). Comments from the Senate Committees will be added as they are provided. The plan is to group the comments under common themes, extract the recommendations from these common themes, then apply them to the existing draft. The summaries should be completed before GC convenes in Spring 2022.

**VI. Consultation with Vice Provost/Dean of Graduate Education (2:00-2:15) —Interim VPDGE Chris Kello**

- A. Internal Graduate Student Fellowships (this Graduate Division [webpage](#) has a list and relevant information): regarding the R1 fellowship competition, Dean Kello announced the results via email, which was shared with GC members, available [here](#). No comments were made before or at the meeting. Dean Kello will go over the other fellowships with Graduate Group Chairs at their next (12/20) meeting, as the chairs must enter information in Slate.
- B. Open Q&As--Admissions: the number of applicants is about on track--two groups are lower than before, but others are growing. A member commented that he heard there were many incomplete applications. Graduate Division reaches out to the prospective applicants. While it tries to work with the graduate groups, faculty cannot review the applications until they are complete.

**VII. New Business?** No new businesses were presented.

**VIII. Informational Item**

[WSCUC Announcement](#) on Temporary Authorization for Remote Instruction in Spring and Summer 2022 (through July 31, 2022)

The Council entered Executive Session at 2:14PM.

**IX. Executive Session: MBSE P&Ps, ES Concentrations (2:15-3:00)—Vice Chair Ha**

**Action:** Analyst will draft memos for MBSE and ES for review by the lead reviewer and the Chair. (Update: MBSE P&Ps were approved on December 21, and ES Concentrations were approved on December 16, 2021.)