

[Undergraduate Council](#) (UGC)

Agenda
Tuesday, September 13, 2022
10:30am – 11:50am

Zoom Information:
<https://ucmerced.zoom.us/j/84479214389>
Meeting ID: 844 7921 4389
One tap mobile: +16699006833, 84479214389

- I. Chair’s Report – Holley Moyes – 10:30am – 10:40am**
 - A. September 6 Divisional Council meeting
 - B. September 9 Regular Check-in Meeting with GC Chair Scheibner, VPDUE Frey, and VPDGE Hratchian.

- II. Consent Calendar – 10:40am – 10:45am**
 - A. The Agenda
 - B. [August 30 meeting minutes](#)

- III. Consultation with Accreditation Liaison Officer (ALO) Laura Martin – 10:45am – 11:00am**
 - A. Merritt Writing Program (MWP) Review
At UGC’s May 9, 2022 meeting, members held a discussion regarding academic review structures, particularly as they apply to the Merritt Writing Program (MWP).

UGC transmitted a memo to PROC on June 27, 2022 conveying UGC’s endorsement to delay the review of the MWP by one semester to one year. On July 21, 2022, PROC provided a response. Both memos are available [here](#).

ALO Martin is joining us today to further discuss this item.

Requested Action: Voting members will review the MWP’s self-study and vote during executive session to determine whether to delay the MWP Program Review.

- IV. VPDUE Frey’s Report – 11:00am – 11:15am**
 - A. Course barrier data
VPDUE Frey would like to share data about the impact of pre-requisite and other course management barriers on students and staff in hopes that this will be informative to future curriculum review decisions.

 - B. Laptop Policy
VPDUE Frey would like to propose a campus-wide adoption of a laptop policy modeled after

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that of the School of Engineering's policy.

SoE Laptop Policy

In order to support student success, the School of Engineering (SOE) is communicating minimum hardware specifications for student laptops effective August 2019. Procurement of a computer that meets these specifications will improve a student's success by facilitating connectivity to the University's network, which enables the execution of tasks assigned in most engineering classes, thereby cultivating the skill development necessary for acclimation into today's workplace.

The full text of the School of Engineering laptop policy is available [here](#).

VPDUE Frey's proposal for policy and implementation:

- All UC Merced undergraduate students are required to have a personal laptop computer. This laptop must meet university designated minimum specifications [LINK to site which will be updated annually with appropriate specifications]. Students may be required by instructors to utilize a laptop in class.
- Beginning Fall 2023, all incoming freshmen and transfer students are required to have a laptop. This will continue to roll out to incoming students each year.

Requested Action: Members are to engage in discussion and determine if a campus-wide laptop policy should be established. If so, the Policy Subcommittee will draft a proposed policy.

- V. **Consultation with Chief Financial Officer (CFO) Kurt Schnier – 11:15am – 11:30am**
A. Budget Projections and Academic Planning

- VI. **Approval of Courses –Ryan Baxter, Felicia Lopez, Alexander Petersen – 11:30am – 11:35am**
Courses are available at the links below.

1. [ANTH - 135 - Anthropological and Archaeological Sciences](#)
2. [MIST - 138 - Systematic Financial Trading & Analysis](#)
3. [WRI - 024C - Poetry without Fear](#)

Requested Action: UGC members discuss the Courses' subcommittee recommendations and vote.

- VII. **Systemwide Review Items – Chair Moyes – 11:35am – 11:45am**

- A. [Revision to Senate Regulation 630 – Residency](#)

The amendment clarifies the residency prerequisite for an undergraduate Bachelor's degree by adding new paragraph 630.E, requiring undergraduates (both transfers and freshman admits) to complete six units of in-person courses in a quarter/semester for one year, with the

in-person course defined as having at least 50 percent of instruction occur in a face-to-face manner.

UGC and CRE are lead reviewers

Requested Action: Identify a lead reviewer. Lead reviewer will send their comments to UGC Analyst by Monday, October 3, 2022.

Deadline for comments: Thursday, October 13, 2022.

B. [Proposed Senate Regulation 479 \(Cal-GETC\)](#)

The Intersegmental Committee of the Academic Senates (ICAS) designed Cal-GETC in response to State Assembly Bill 928 (AB 928), a new law which calls for the establishment of a single lower-division general education pathway that can meet the academic requirements necessary for transfer admission from the California Community Colleges (CCC) to both UC and the California State University (CSU).

AFAC, UGC and CRE are lead reviewers.

The General Education Executive Committee (GEEC) has been invited to review and provide comments.

Requested Action: Identify a lead reviewer. Lead reviewer will send their comments to UGC Analyst by Monday, October 3, 2022.

Deadline for comments: Thursday, October 13, 2022.

C. [Entry Level Writing Requirement Task Force Report and Recommendations](#)

This Task Force was established by Academic Council in response to a request from the University Committee on Preparatory Education (UCOPE). The primary focus of the Task Force was to address the descriptive language of the ELWR; to collect and analyze data; and to develop recommendations for updating Senate Regulation 636.

UGC is a lead reviewer.

Member Eileen Camfield volunteered to lead the review. The Writing Studies and the MWP faculty have been invited to review and comment. Their comments will be shared with UGC.

Requested Action: Member Camfield will send her comments to UGC Analyst by Friday, October 7, 2022.

Deadline for comments: Thursday, October 13, 2022.

D. [Second Review of Draft Presidential Policy - Abusive Conduct in the Workplace](#)

The proposed policy is responsive to a request from the Regents and the Academic Senate for a systemwide policy that addresses the University's responsibilities and procedures related to abusive conduct.

Requested Action: Decide if Council wants to opine. If Council decides to opine, identify a lead reviewer. Lead reviewer will send their comments to UGC Analyst by Wednesday, September 21, 2022.

Deadline for comments: Friday, September 30, 2022.

E. [Second Review of Proposed Revisions to APM-025 and APM-671](#)

From late October 2021 to early March 2022, the Office of Academic Personnel and Programs initiated a comprehensive review of APM - 025 and APM - 671. Systemwide comments reflected general disapproval of the proposed revisions, which were intended to respond to management corrective actions resulting from a systemwide Office of Ethics, Compliance and Audit Services (ECAS) audit.

Requested Action: Decide if Council wants to opine. If Council decides to opine, identify a lead reviewer. Lead reviewer will send their comments to UGC Analyst by Wednesday, September 21, 2022.

Deadline for comments: Friday, September 30, 2022.

VIII. New Business? – 11:45am – 11:50am

IX. Executive Session – Voting Members Only – 11:50am – 12:00pm