

**Undergraduate Council** (UGC)**Agenda****Monday, February 13, 2023****1:30pm – 2:55pm****Zoom Information:**<https://ucmerced.zoom.us/j/84321307161>**Meeting ID:** 843 2130 7161**One tap mobile:** +16699006833,,84321307161# US (San Jose)

- I. Chair’s Report – 1:30pm – 1:40pm**
  - A. January 20 and February 9 PROC Meetings
  - B. February 6 UCEP Meeting
  - C. February 6 DivCo Meeting
  
- II. Consent Calendar – 1:40pm – 1:45pm**
  - A. The Agenda
  - B. [January 27 Meeting Minutes](#)
  
- III. [Campus-wide Laptop Policy](#) – Chair Moyes and VPDUE Frey - 1:45pm – 1:55pm**

At the November 8, 2022 meeting, UGC voting members voted in executive session to endorse the proposal for a campus-wide laptop policy. On November 9, 2022, the School Executive Committees were invited to comment on the proposal.

**Comments:**  
[NSEC](#)  
SSHA EC – endorsed the policy with no further comments.  
[SoE EC](#)

Chair Moyes and VPDUE Frey drafted a response to NSEC and SOE, available [here](#).

**Requested Action:** Members to discuss the School Executive Committees’ comments and the draft memos. Members to determine if changes should be made to the policy.
  
- IV. Update on Summer Online – Ryan Baxter, Heather Bortfeld, Alejandro Gutierrez, and Holley Moyes – 1:55pm – 2:05pm**

On January 19, 2023, Chair Moyes, CRF Subcommittee members, Policy Subcommittee members, and School Curriculum Managers met to discuss the approval processes and an extended deadline for faculty to submit Summer 2024 online course proposals.

Chair Moyes drafted a plan for distance education in Summer session, available [here](#).

**Requested Action:** Today, participants will debrief the membership on the January 19 discussion. Members to discuss Chair Moyes’ draft plan for distance education in Summer session. Members to agree on processes and procedures.

V. **January 26 UCOPE Meeting Update – Francois Blanchette - 2:05pm – 2:10pm**

VI. **Campus and Systemwide Review Items – 2:10pm – 2:20pm**

- A. [Campus Review Item - Proposal for a B.A. in Data Science and Analytics](#) – All  
The proposal was distributed to the Chairs of Senate Committees, the SNS Executive Committee, and the SSHA Executive Committee. The policy governing the review and approval of Undergraduate Degree Programs is available [here](#).

**AFAC, CAPRA, UGC, and SSHA and SNS Executive Committees are lead reviewers.**

**Requested Action:** Identify a lead reviewer. All Senate and School Executive Committee comments are due to the Senate Chair by Friday, March 24, 2023, and will be shared with the lead reviewer. Lead reviewer will review all associated comments and send their assessment to UGC Analyst by Tuesday, April 4, 2023. All comments and lead reviewer’s assessment will be discussed at the April 10 UGC meeting.

- B. [Systemwide Review Item - Senate Regulation Re: Admissions](#) – Member Lopez  
The proposal was distributed to Chairs of Senate Committees and the School Executive Committees.

**AFAC, CRE, and UGC are lead reviewers.**

**Lead Reviewer:** Felicia Lopez  
Lead reviewer’s comments are available [here](#).  
Lead reviewer’s draft memo is available [here](#).

**Requested Action:** Members discuss the proposal and lead reviewer's assessment. If no additional comments, members vote in executive session to endorse the draft memo.  
**Deadline for comments to the Senate Chair:** Friday, February 17, 2023.

VII. **Request from Graduate Council (GC) - [Proposed Policy for Undergraduate/Graduate Hybrid Degree Programs](#) – Alejandro Gutierrez and Heather Bortfeld**

In AY 21-22, a proposal for a combined Bachelor’s and Master’s program was submitted to the Senate; however, there was no UCM policy in place for establishing and reviewing such programs. GC has worked to develop a policy, linked above, modeled after that of

[UC Riverside](#) and invites UGC to review the proposed policy in terms of undergraduate education.

GC also invites UGC to review [GC's Procedures for Submitting Proposals for Graduate Programs, and Undergraduate/Graduate Hybrid Degree Programs](#), as UGC is included in the review process for Undergraduate/Graduate Hybrid Degree Programs, as described beginning on page 2 of the document.

On January 23, 2023, the Policy Subcommittee reviewed the proposed policy and the revisions to GC's Procedures for Submitting Proposals for Graduate Programs, and Undergraduate/Graduate Hybrid Degree Programs. Their recommended revisions on the proposed policy are available [here](#). The subcommittee did not recommend any revisions to GC's Procedures for Submitting Proposals for Graduate Programs, and Undergraduate/Graduate Hybrid Degree Programs.

**Requested Action:** Members to discuss the Policy Subcommittee's proposed revisions to the proposed Policy for Undergraduate/Graduate Hybrid Degree Programs. Members to discuss GC's revised Procedures for Submitting Proposals for Graduate Programs, and Undergraduate/Graduate Hybrid Degree Programs. If members have no additional comments/recommend revisions, members vote to endorse the Policy Subcommittee's revisions and GC's revised Procedures for Submitting Proposals for Graduate Programs, and Undergraduate/Graduate Hybrid Degree Programs.

#### VIII. **Approval of Courses – Ryan Baxter, Felicia Lopez, Alexander Petersen – 2:35pm – 2:50pm**

Courses are available at the links below.

Continued discussion from the January 27 UGC meeting:

1. [BIO - 119 - Fantastic Microbiomes and How to Study Them](#)

New courses pending UGC's review and vote,:

1. [BIO - 139 - Research Lab of Cell Biology](#) (Fall 2023)
2. [CCST - 014 - Introduction to Nahuatl Literature, Language and Culture](#) (cross-listed; Fall 2023)
3. [ENG - 089 - Introduction to Nahuatl Literature, Language and Culture](#) (cross-listed; Fall 2023)
4. [SPAN - 014 - Introduction to Nahuatl Literature, Language and Culture](#) (cross-listed; Fall 2023)

**Requested Action:** UGC members discuss the Courses' subcommittee recommendations and vote.

**IX. New Business – All – 2:50pm – 2:55pm**

**X. Executive Session – Voting Members Only – 2:55pm – 3:00pm**