

**Undergraduate Council (UGC)****Meeting Minutes****Monday, March 13, 2023****1:30pm – 2:50pm****I. Consent Calendar – 1:30pm – 1:35pm**

- A. The Agenda
- B. [February 27 Meeting Minutes](#)

**Action:**

- The Consent Calendar was approved as presented.

**II. Chair's Report – Holley Moyes - 1:35pm – 1:45pm****A. March 6 and 13 DivCo Meetings**

- The Disability Management Services staff have been recommending accommodations to faculty, such as recording lectures or offering lectures in a hybrid format without prior approval. Chair Moyes and Vice Chancellor for Student Affairs (VCSA) Nies would like to meet with members from the Disability Services Office to further discuss this issue.
- CAPRA Chair Mitchell reported on a memo regarding strike compensation for faculty and another memo regarding the hiring of departmental staff.
- A New School Process Work Group was formed in consideration of recent experiences with the Gallo School of Management; however, the process being proposed will not retroactively apply to the Gallo School proposal.
- The Coordinating Committee on Graduate Affairs (CCGA) shared their report on the Gallo School of Management pre-proposal. The reviewers were generally supportive of the pre-proposal but shared some concerns. DivCo did not endorse the pre-proposal and will continue their discussions.
- EVC/Provost Camfield reported on the budgetary implications of the settlement with the UAW following the strike noting that if the campus continues to use the current model with the same number of graduate students, the campus will accrue a large amount of debt. He also reported that several community colleges are interested in hiring UC Merced graduate students as apprentice teachers for a semester, which would benefit graduate students in growing their teaching portfolios in preparation for careers in academia.
- Special Assistant to the Chancellor Marjorie Zatz discussed the establishment of an office for faculty honorifics. She also proposed that an office be charged with the responsibility for facilitating nominations.

**B. March 6 UCEP Meeting**

- The Regents would like to ensure campuses adopt transfer pathways to attract

more transfer students.

- A new working group is being proposed to focus on the success of undergraduate education with emphasis on experiential education and research.
- Discussions were held regarding incoming students who appear to be less prepared due to missing several days in high school during the pandemic. Multiple preparation courses will be offered to these students.
- Further discussions were held regarding the pre-proposal for a Creative Technologies major at UCSC. There continues to be a question as to whether the proposers are asking for a major or an online degree program, and members discussed the difference between the two. Senate Regulation 630 - Residency has passed, and members are collaborating to determine how an online degree will work with a residency requirement. UCEP offered comments to the proposers.

### III. Catalog Review Subcommittee – All - 1:45pm – 1:50pm

Substantive revisions are available at the links below. Catalog updates are effective Fall 2023.

SNS: <https://ucmerced.box.com/s/emfctstprd276a6sq0bzute7bm8udbqo>.

SOE: <https://ucmerced.box.com/s/klfc3yz410qxb4fa3ezwj4nkkaigy1y>.

SSHA: <https://ucmerced.box.com/s/9fdf3ormtjz2e1jxdnwm7q59szlhkzcx>.

**Requested Action:** Establish a UGC Catalog Review Committee (one member from each school). Catalog Subcommittee provides its recommendations on the AY 23-24 Catalog Updates. UGC will review and approve the Catalog Updates at the April 10 UGC meeting.

**Action:**

- Members Santosh Chandrasekhar (SoE), Francois Blanchette (SNS), and Felicia Lopez (SSHA) volunteered to serve on the Catalog Review Subcommittee.
- Subcommittee members will review the substantive changes to each Schools' Catalog and provide their recommendations by April 22, 2023.
- UGC will review and approve the Catalog Updates at the April 24 UGC meeting.

### IV. Approval of Courses – Ryan Baxter, Felicia Lopez, Alexander Petersen – 1:50pm – 2:10pm

Courses are available at the links below. The CRF Subcommittee's recommendations are available [here](#).

**Action:**

- The following courses were approved and Curriculog will be updated accordingly (completed 3/14):
  1. [AE - 173 - Aerospace Propulsion](#) (UGC rejected this course at the February 27 meeting and requested that the proposer add prerequisites, which are now added).

2. [SOC - 112 - Climate Change and Society](#)
3. [SPAN - XM001 - Elementary Spanish I](#)
4. [WRI - 103 - Research Design and Methods in Writing Studies](#) (UGC approved an exception for late submission on February 16, 2023).

**Action:**

- The following courses were rejected and Curriculog will be updated accordingly:
  1. [EE - 021 - Introduction to Electrical Engineering Programming](#) – contact CSE Department Chair to discuss the potential overlap.
  2. [PH - 117 - Decolonizing Methodologies in Public Health Research](#) – request revisions to course description; inquire about prerequisite concurrent enrollment; ask to address sophomore status requirement.

**V. Summer Online – Ryan Baxter, Heather Bortfeld, Alejandro Gutierrez, and Holley Moyes - 2:10pm – 2:45pm**

On February 13 and 27, 2023, members discussed Chair Moyes' draft plan for distance education in Summer session. Following the meeting, members recommended revisions to the draft plan via Box Share. The updated draft plan is available [here](#). UCLA's policy for Distance Instruction in Summer Session is available [here](#).

On March 6, 2023, UGC voting members voted to move forward to continue the development of an interim policy for approvals for Summer 2024 remote courses.

**Requested Action:** Members to discuss the updated draft plan and agree on an interim policy.

Chair Moyes summarized the updated draft interim policy for Summer 2024 remote courses.

A member noted the difficulties in obtaining confirmation of the exams from lecturers because they are hired under a different contract and their appointments would not begin until after the proposed October 31 deadline. Another member wondered whether all summer remote instructors could be invited to attend a mandatory training session. Chair Moyes suggested making it a recommendation rather than a requirement. UGC can pilot this interim policy to see how well it works.

Members agreed to the following revisions:

- Remove numbers 3 and 4 regarding asynchronous courses.
- Add the recommendation that instructors complete an online CatCourse module or equivalent.
- Explicitly state the deadline for the policy is October 31, 2023.
- Fix typo "UCG" to "UGC".

A member recommended convening a work group at the beginning of AY 23-24 to work on developing a more permanent policy for when the interim policy expires.

**Action:**

- Chair Moyes will attend each Schools’ Department Chairs Meeting to solicit feedback from the department chairs.
- Further discussion will take place at a future UGC meeting.

**VI. New Business – All – 2:45pm – 2:50pm**

Chair Moyes would like to discuss chat bots at a future UGC meeting.

**VII. Executive Session – Voting Members Only – 2:50pm – 3:00pm**

No minutes were recorded during executive session. The action items were shared with UGC voting members.

**VIII. Informational:**

- A. [Assembly Approval of Revisions to Senate Regulations 610 and 630](#)
- B. [General Education Reciprocity AY 23-24](#)