

Undergraduate Council (UGC)

AGENDA

Thursday, September 28, 2023

1:00pm – 2:30pm

Zoom Information:<https://ucmerced.zoom.us/j/86804719979>**Meeting ID:** 868 0471 9979**One tap mobile:** +16694449171,,86804719979# US**I. Chair's Report – Heather Bortfeld – 1:00pm – 1:10pm**

- A. September 14 and 28 DivCo Meetings
- B. Writing on Campus Working Group Update

II. Consent Calendar – 1:10pm – 1:15pm

- A. The Agenda
- B. [September 14 Meeting Minutes](#)
- C. [SNS's request to remove discussion sections from PHYS 003](#)
- D. [SSHA's request for extension to the February 6, 2023 deadline to submit CRES 142, CRES 143, and PH 181 for Spring 2024 implementation](#)

III. VPDUE Frey's Report – 1:15pm – 1:35pm

- A. [Entry Level Writing Requirement \(ELWR\) Petition Delegation Proposal](#)

VPDUE Frey would like to propose delegating the review and adjudication of student petitions related to the ELWR to the Vice Provost and Dean of Undergraduate Education.

Requested Action: Voting members vote to approve VPDUE Frey's proposal in the executive session.

- B. [Honors Course Designation Delegation Proposal](#)

Joined by Campus-wide Honors Program Director Holley Moyes

VPDUE Frey would like to propose that UGC delegate the review and approval authority of "H" courses to the Honors/Division of Undergraduate Education Executive Committee.

VPDUE Frey would also like to propose that UGC authorize the Registrar's Office to take associated catalog and degree audit updates to course prerequisites, major requirements, minor requirements, and GE requirements allowing for the "H" course to satisfy the same requirements as the underlying course.

Requested Action: Voting members vote to approve VPDUE Frey's proposal in the executive session.

This agenda may contain confidential and privileged material for the sole use of UGC Members.

IV. Proposed Revisions to the CRF Policy – Policy Subcommittee Members Ryan Baxter and Alejandro Gutierrez – 1:35pm – 1:45pm

On September 2, 2022, UGC created and endorsed the new Course Modification Guide/Supplemental Questionnaire as a requirement for faculty to complete and upload into Curriculog when proposing a new course with - or modify an existing course with - online, hyflex, or hybrid modality.

At the time the form was implemented, UGC also agreed to implement a requirement for proposers to upload their 4-year curriculum plan when proposing a course with online, hybrid, or hyflex modality in Curriculog. In Spring 2023, Chair Bortfeld met with former UGC Chair Moyes, the School Curriculum Managers, and the School Advising Directors and agreed that a 2-year curriculum plan is more feasible.

ALO Laura Martin was invited to review the policy and her recommendations are incorporated in the policy and supplemental questionnaire, both linked below. The School Executive Committees were also invited to review both documents; however, no comments were provided.

The revised [PROCEDURES AND POLICIES FOR APPROVAL OF NEW UNDERGRADUATE COURSES AND UNDERGRADUATE COURSE CHANGES](#) (page 6) and [Course Modification Guide/Supplemental Questionnaire](#) (pages 1, 4-5) both include minor revisions shown in tracked changes to include the requirement for providing a “2-year curriculum plan (4-year preferred)”, as well as minor revisions proposed by ALO Martin.

Requested Action: Voting members vote to approve the proposed revisions to the CRF policy and Course Modification Guide/Supplemental Questionnaire. Upon approval, the policy will be effective Spring 2024.

V. Approval of Courses – All – 1:45pm – 2:00pm

Courses are available at the links below. The CRF Subcommittee’s recommendations are available [here](#).

Previously reviewed course:

1. [PH - 117 - Decolonizing Methodologies in Public Health Research](#) (revised) – UGC reviewed this course in Spring 2023 and asked the proposer to update the course description to include public health while keeping to the 75-word maximum, remove concurrent enrollment with PH 001, and provide justification for sophomore status. The SSHA Curriculum Manager confirmed that the course has been updated accordingly.

Courses pending UGC’s review and approval:

2. [SOC - 123 - Indigenous Sociology](#) (new course; Spring 2024)
3. [ESS - 134 - Air Pollution and Resources](#) (modify existing; Fall 2024)
4. [PHIL - 123 - Technology Ethics](#) (new course; Fall 2024)
5. [GASP - 055D - Arts of India](#) (crosslisted with HIST 055D; Spring 2024)
6. [HIST – 055D – Arts of India](#) (crosslisted with GASP 055D) Spring 2024)

- VI. Upcoming Business – Chair Bortfeld - 2:00pm – 2:05pm**
 - A. Summer Remote Instruction Policy

- VII. Any Other Business – 2:05pm – 2:10pm**

- VIII. Executive Session – Voting Members Only – 2:10pm – 2:30pm**