Undergraduate Council (UGC)
AGENDA
Thursday, December 7, 2023
1:00pm – 2:30pm

Zoom Information:
https://ucmerced.zoom.us/j/86804719979
Meeting ID: 868 0471 9979
One tap mobile: +16694449171,,86804719979# US

I. **Consent Calendar – 1:00pm – 1:05pm**
    A. The Agenda
    B. November 9 Meeting Minutes
    C. ELWR Review Timeline

II. **Chair's Report – Heather Bortfeld – 1:05pm – 1:10pm**
    A. November 30 DivCo Meeting
    B. December 4 UCEP Meeting

III. **Honors/Undergraduate Division Executive Committee Update – Interim VPDUE Utter, Interim GEEC Chair Hicks, and Honors Director Moyes – 1:10pm – 1:15pm**

IV. **Review of AY 24 - 25 Catalog Updates – Alejandro Gutierrez, Elaine Denny, and Bin Liu - 1:15pm – 1:25pm**

    SNS: https://ucmerced.box.com/s/mccy62b5laalqbllktmrudmtl158ipyc
    SSHA: https://ucmerced.box.com/s/sguvcu1tvjp3bx2lmwghxo1mnq1b05ew
    SoE: https://ucmerced.box.com/s/ttua56bsdksaw0xdj42hugikqyuy1ykt
    Honors: https://ucmerced.box.com/s/y22k3wcepmoyv8483zwm6kdvbkzlgirc

    The Catalog Review Committee's comments are available here.

    Requested Action: Catalog Subcommittee provides its recommendations on the AY 24 – 25 Catalog Updates. UGC approves the Catalog Updates in executive session and notifies the Registrar.

V. **Defining "Major Revisions" – All – 1:25pm – 1:35pm**
    UGC's current policy for UGC's Review/Approval of Academic Degree Programs does not define what constitutes a major revision. Such instances include the addition of an emphasis

track and changing the name of an emphasis or major/minor. The current process for adding emphasis tracks to a major includes submitting the proposal directly to UGC for review/approval through substantial catalog revisions. The current process for changing the name of an emphasis track or major/minor is through Senate review as a major revision.

In 2017, the Registrar transmitted a memo to UGC which included a chart (pg. 2) that differentiates non-substantial revisions vs. substantial revisions. UGC should discuss and develop a column for major revisions.

Requested Action: Members discuss and define what constitutes "major revisions". UGC's Review/Approval of Academic Degree Programs Policy will be revised accordingly.

VI.   **Summer Remote Instruction Policy – Policy Subcommittee Members Alejandro Gutierrez and Ryan Baxter – 1:35pm – 1:45pm**
In September 2022, UGC developed an Interim Summer Remote Instruction Policy, and members agreed to extend the deadline for which faculty could request Summer 2024 remote instruction to November 30, 2023. However, UGC decided not to extend the interim policy for Summer 2025 and beyond.

The Policy Subcommittee met to discuss a permanent policy for Summer remote instruction for Summer 2025 and beyond. *Draft policy is forthcoming.*

Requested Action: Members discuss the Policy Subcommittees' permanent policy for Summer Remote Instruction Policy. If there are no revisions, voting members vote in executive session to approve the permanent policy.

VII.   **Campus Review Items – 1:45pm – 1:55pm**
    A. **Biology B.A. Degree Program** – **Alexander Petersen and Francois Blanchette**
The policy governing the review and approval of Undergraduate Degree Programs is available here.

Lead Reviewers: Alexander Petersen and Francois Blanchette
Lead reviewers' assessment is available here.

Comments:
AFAC
CAPRA
LASC
ALO
EVC/Provost

Requested Action: Members discuss the proposal and lead reviewers' assessment. Voting Members vote in executive session to endorse the proposal if there is consensus.

B. **Aerospace B.S. Degree Program**
The proposal was distributed to the Chairs of Senate Committees, the SSHA Executive Committee, and the SNS Executive Committee. The policy governing the review and approval of Undergraduate Degree Programs is available here.

AFAC, CAPRA, UGC, and SSHA and SNS Executive Committees are lead reviewers.

Requested Action: Identify one or two lead reviewers. All Senate and School Executive Committee comments are due to the Senate Chair by Friday, December 8, 2023, and will be shared with the lead reviewer(s). Lead reviewer(s) will review all associated comments and send their assessment to UGC Analyst by Monday, January 8, 2023. All comments and lead reviewer's assessment will be discussed at the first Spring 2024 UGC meeting.

VIII. **Approval of Courses[1] – CRF Subcommittee Members Francois Blanchette, Felicia Lopez, and Alexander Petersen – 1:55pm – 2:05pm**
Courses are available at the links below. The CRF Subcommittee's recommendations are available here.

[Cross-listed/Conjoined Courses]
1. EH - 130 - Writing to Save the Planet (new; Fall 2024)
2. ENG - 130 - Writing to Save the Planet (modify existing; Fall 2024)
3. MSE - 110 - Solid State Materials (modify existing; Fall 2024; conjoined with MBSE 210)

[Standalone Courses]
4. CHE - 196H - Honors Thesis for Chemical Engineering (new; Fall 2024)
5. CSE - 155 - Introduction to Human-Computer Interaction (modify existing; Spring 2025)
6. EH - 192 - Internship in Environmental Humanities (modify existing; Fall 2024)
7. ESS - 001 - Introduction to Earth Systems Science (modify existing; Fall 2024)
8. ESS - 190 - Undergraduate Seminar (modify existing; Fall 2024)
9. MATH - 008 - Foundations of Quantitative Reasoning (new; Fall 2024)
10. MSE - 196H - Honors Thesis for Materials Science and Engineering (new; Fall 2024)
11. PH - 005 - Global and International Public Health (modify existing; Fall 2024)
12. PH - 120 - Unintentional and Intentional Injury: Description, Prevention, and Research (new; Fall 2024)

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[1] **RECUSALS:**
Heather Bortfeld – PSY
Valerie Leppert – MSE, CHE
Francois Blanchette – MATH
Alexander Petersen – DSA, MIST
Bin Liu - PHYS

This agenda may contain confidential and privileged material for the sole use of UGC Members.

13. [DSA - 002 - Thinking Like a Programmer](#) (new; Fall 2024)
14. [EE - 190 - Special Topics in Electrical Engineering](#) (new; Fall 2024)
15. [EE - 195 - Electrical Engineering Undergraduate Research](#) (new; Fall 2024)
16. [EE - 198 - Electrical Engineering Directed Group Study](#) (new; Fall 2024)
17. [EE - 199 - Electrical Engineering Individual Study](#) (new; Fall 2024)
18. [EH - 190 - Capstone in Environmental Humanities](#) (modify existing; Fall 2024)
19. [MIST - 070 - Innovation Management](#) (new; Fall 2024)
20. [PSY - 107 - Analysis of Variance in Psychological Research](#) (new; Fall 2024)
21. [PSY - 163 - The Psychology of Learning & Memory](#) (new; Fall 2024)
22. [PSY - 187 - Pharmacological Treatments of Neurological Disorders](#) (new; Fall 2024)
23. [PSY - 191 - Psychology Culminating Experience](#) (modify existing; Fall 2024)
24. [PSY - 191L - Laboratory for Culminating Experience in Psychology](#) (new; Fall 2024)
25. [BIO - 005 - Concepts and Issues in Biology Today](#) (modify existing; Fall 2024)
26. [PHYS - 008L - Introductory Physics I for Physical Sciences Lab](#) (modify existing; Fall 2024)
27. [PHYS - 009L - Introductory Physics II for Physical Sciences Lab](#) (modify existing; Fall 2024)
28. [PHYS - 018L - Introductory Physics I for Biological Sciences Lab](#) (modify existing; Fall 2024)
29. [MIST - 130 - Statistical Data Analysis and Optimization in R for Decision Support](#) (modify existing; Fall 2024)
30. [PSY - 106 - Regression Analysis in Psychological Research](#) (new; Fall 2024)

Requested Action: Members vote to approve the courses.

IX.   **Vice Chair's Report – Valerie Leppert – 2:05pm – 2:10pm**
   A. November 29 PROC Meeting

X.   **VCSA Nies' Report – 2:10pm – 2:15pm**
   A. Enrollment Updates

XI.   **Any Other Business – 2:15pm – 2:20pm**
   A. SNS representative and additional member from any School to serve on the CRF Subcommittee in Spring 2024.

XII.   **Executive Session – Voting Members Only – 2:20pm – 2:30pm**