Undergraduate Council (UGC)
AGENDA
Tuesday, January 23, 2024
1:00pm – 2:30pm

Zoom Information:
https://ucmerced.zoom.us/j/84154985472
Meeting ID: 841 5498 5472
One tap mobile: +16694449171,,84154985472# US

I. **Consent Calendar – 1:00pm – 1:05pm**
   A. The Agenda
   B. December 7 Meeting Minutes
   C. Request from SSHA for an exception to the October 16, 2023 deadline to submit PSY 015 in Curriculog, effective Fall 2024.

   Requested Action: Approval of the Consent Calendar.

II. **Chair's Report – Christopher Viney – 1:05pm – 1:15pm**
   A. December 14 and January 22 DivCo Meetings
   B. January 8 and 22 UCEP Meetings

III. **Vice Chair's Report – Valerie Leppert – 1:15pm – 1:20pm**
   A. November 29 and January 22 PROC Meetings

IV. **Defining "Major Revisions" – All – 1:20pm – 1:35pm**
   UGC's current policy for UGC's Review/Approval of Academic Degree Programs does not define what constitutes a major revision. Such instances include the addition of an emphasis track and changing the name of an emphasis or major/minor. The current process for adding emphasis tracks to a major includes submitting the proposal directly to UGC for review/approval through substantial catalog revisions. The current process for changing the name of an emphasis track or major/minor is through Senate review as a major revision.

   In 2017, the Registrar transmitted a memo to UGC which included a chart (pg. 2) that differentiates non-substantial revisions vs. substantial revisions. UGC should discuss and develop a column for major revisions.

   Requested Action: Members discuss and define what constitutes "major revisions". UGC's Review/Approval of Academic Degree Programs Policy will be revised accordingly.

V.   **AY 24-25 and AY 25-26 UGC Academic Calendars – All – 1:35pm – 1:45pm**
The Office of the Registrar has reviewed the AY 24-25 and AY 25-26 UGC academic calendars and offered comments.

In Fall 2023, a UGC member recommended revising the deadline for submitting new program proposals to approximately four months earlier (February to the previous October) to allow time for advertising. The Registrar recommended only revising this deadline in the AY 25-26 calendar. Changing the deadline in the AY 24-25 calendar would give faculty significantly less time to draft a new major proposal (four months) when they are currently expecting a deadline of February 2025.

Requested Action: Members approve the AY 24-25 and AY 25-26 academic calendars.

VI.   **Online Instruction for Summer Session Policy – Policy Subcommittee Members Alejandro Gutierrez and Ryan Baxter – 1:45pm – 2:00pm**
In September 2022, UGC developed an Interim Summer Remote Instruction Policy, and members agreed to extend the deadline for which faculty could request Summer 2024 remote instruction to November 30, 2023. However, UGC decided not to extend the interim policy for Summer 2025 and beyond.

At the December 7, 2023 UGC meeting, members agreed that the Policy Subcommittee would draft a permanent policy for online instruction in Summer session for Summer 2025 and beyond. Their draft policy is available here.

Requested Action: Members discuss the Policy Subcommittees' permanent policy for Online Instruction in Summer Session. If there are no revisions, voting members vote in executive session to approve the permanent policy.

VII.   **Campus Review Items – All – 2:00pm – 2:05pm**
A. **Aerospace B.S. Degree Program**
The proposal was distributed to the Chairs of Senate Committees, the SSHA Executive Committee, and the SNS Executive Committee. The policy governing the review and approval of Undergraduate Degree Programs is available here.

AFAC, CAPRA, UGC, and SSHA and SNS Executive Committees are lead reviewers.

Requested Action: Identify one or two lead reviewers. All Senate and School Executive Committee comments were due to the Senate Chair by Friday, December 8, 2023, and will be shared with the lead reviewer(s). Lead reviewer(s) will review all associated comments and send their assessment to UGC Analyst by Monday, February 5, 2024. All comments and lead reviewer's assessment will be discussed at the February 20 UGC meeting.

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B. **[Data Science and Policy Analysis Minor Proposal](#)**
The proposal was distributed to the Chairs of Senate Committees, the SNS Executive Committee, and the SoE Executive Committee. UGC's Minor Policy is available [here](#). The policy governing the review and approval of Undergraduate Degree Programs is available [here](#).

AFAC, CAPRA, UGC, and SNS and SoE Executive Committees are lead reviewers.

Requested Action: Identify one or two lead reviewers. All Senate and School Executive Committee comments are due to the Senate Chair by Friday, February 16, 2024, and will be shared with the lead reviewer(s). Lead reviewer(s) will review all associated comments and send their assessment to UGC Analyst by Monday, March 11, 2024. All comments and lead reviewer's assessment will be discussed at the March 19, 2024 UGC meeting.

VIII. **Approval of Courses[1] – CRF Subcommittee Members Elaine Denny, Bin Liu, Felicia Lopez, Alexander Petersen, and Greg Wright – 2:05pm – 2:20pm**
Courses are available at the links below. The CRF Subcommittee's recommendations are available [here](#).

1. [BIOE - 002 - Fundamentals of Molecular Biology](#) (modify existing; Spring 2025)
2. [BIOE - 002L - Fundamentals of Molecular Biology Laboratory](#) (modify existing; Spring 2025)
3. [BIOE - 106 - Cell Biology and Physiology](#) (modify existing; Fall 2024)
4. [BIOE - 140 - Biomolecular Engineering](#) (modify existing; Fall 2024)
5. [CHE - 110 - Mass Transfer and Separation](#) (new; Spring 2025)
6. [CHE - 111 - Kinetics and Reactor Design](#) (new; Spring 2025)
7. [CHE - 120 - Heat Transfer and Numerical Methods](#) (new; Spring 2025)
8. [CHEM - 008 - Principles of Organic Chemistry](#) (modify existing; Fall 2024)
9. [EE - 101 - Electronic Circuit Design I](#) (new; Spring 2025)
10. [EE - 111 - Electronic Circuit Design II](#) (new; Spring 2025)
11. [EE - 115 - Electromagnetics and Applications](#) (new; Spring 2025)
12. [EE - 130 - Electrical Machines](#) (new; Spring 2025)
13. [EE - 131 - Power Electronics](#) (new; Spring 2025)
14. [EE - 140 - Computer and Microcontroller Architecture](#) (new; Spring 2025)
15. [EE - 160 - Electric Power Systems](#) (new; Spring 2025)
16. [EE - 180 - Autonomous Vehicles](#) (new; Spring 2025)

RECUSALS:
Christopher Viney – ChE
Ryan Baxter – CHEM
Elaine Denny - EE
Valerie Leppert – ChE
Bin Liu - PHYS

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17. EE - 185 - Instrumentation (new; Spring 2025)
18. EE - 188 - Electric Vehicle Design (new; Spring 2025)
19. MATH - 032 - Probability and Statistics (modify existing; Fall 2024)
20. MATH - 041 - Matrix Analysis and Linear Algebra for Data Science (new; Fall 2024)
21. PHYS - 001 - Physics for a Better Future (modify existing; Fall 2024)
22. PSY - 015 - Research Methods in Psychology (modify existing; Fall 2024)
23. PSY - 129A - Topics in Health Psychology (new; Fall 2024)
24. PSY - 129B - Advanced Topics in Health Psychology (new; Fall 2024)
25. PSY - 139A - Topics in Developmental Psychology (new; Fall 2024)
26. PSY - 139B - Advanced Topics in Developmental Psychology (new; Fall 2024)
27. PSY - 149A - Topics in Clinical and Counseling Psychology (new; Fall 2024)
28. PSY - 149B - Advanced Topics in Clinical and Counseling Psychology (new; Fall 2024)
29. PSY - 159A - Topics in Social and Personality Psychology (new; Fall 2024)
30. PSY - 159B - Advanced Topics in Social and Personality Psychology (new; Fall 2024)
31. USTU - 040 - Undergraduate Career Experiences (new; Spring 2025)

Previously reviewed at the December 7, 2023 UGC meeting:

1. ESS - 190 - Undergraduate Seminar

Requested Action: Members vote to approve the courses.

IX. **Any Other Business – 2:20pm – 2:25pm**

X. **Executive Session – Voting Members Only – 2:25pm – 2:30pm**

XI. **Informational Items**
   A. Invitation to UC-wide Virtual Workshop – Monday, January 29, 2024
   B. The New York Times - The Misguided War on the SAT