

GRADUATE COUNCIL (GC)**AGENDA****Tuesday, September 3, 2024****12:00pm – 1:30pm****ADMIN 344**

Documents available in [Box](#)
[Graduate Council Duties](#)

I. Welcome and Introductions – Chair Abatzoglou – 12:00pm – 12:10pm**II. Chair’s Report – John Abatzoglou – 12:10pm – 12:20pm**

- A. August 23 All Chairs’ Meeting
- B. August 29 SNS & SoE Graduate Group Chairs’ Meeting

III. Consent Calendar – Chair Abatzoglou – 12:20pm – 12:25pm

- A. Agenda
- B. [GC’s Conflict of Interest Policy](#)¹

Requested Action: Approval of the Consent Calendar.

IV. Conducting Committee Business – Chair Abatzoglou – 12:25pm – 12:35pm

Members review and, as relevant, discuss the following aspects of conducting committee business.

- [Senate website](#)
- [GC’s website](#) and [GC’s Box site \(also provided in the header\)](#)
- [Meeting Schedule](#)
- [Senate Policies and Procedures](#)
- [Divisional Bylaws and Regulations](#)
- [Systemwide Bylaws and Regulations](#)
- [Consultation Guidelines](#)
- [Principles to Guide the Practice of Executive Session](#)
- [Graduate Policies and Procedures Handbook](#) (Revised May 2023)
- [CoC’s Guide to Populating Academic Senate Committees: Leadership and Membership Commitments](#)
- Confidentiality
- Distributing work on Graduate Council

All campus and systemwide review items will be posted on GC’s Box folder and on the Senate website, here: <https://senate.ucmerced.edu/review-items>. Some review items may be assigned to one or more GC reviewers before each scheduled meeting.

¹ All Senate Committees are encouraged to review their respective COI policy at their first meeting in the Fall. All Senate Committees COI policies are available on the Senate website: <https://senate.ucmerced.edu/conflict-interest>

V. **Representation on Subcommittees, Work Groups, and Systemwide Committees – All - 12:35pm – 12:45pm**

A. Campus Representation

- **Policy Subcommittee (3 members; ideally representation from each school)**

This subcommittee reviews and makes recommendations to GC members on policies related to graduate education.

Requested Action: Determine membership of this subcommittee.

- **Course Proposal Subcommittee (3 members; one member to serve as the Chair of the subcommittee; ideally representation from each school)**

This subcommittee reviews and makes recommendations to GC members on new/ revised graduate courses. This subcommittee also reviews and makes recommendations to GC members on new/ revised Extension courses, postbaccalaureate courses, and Teacher Preparation Program (TPP) requests.

Requested Action: Determine membership of this subcommittee.

- **Awards Subcommittee (minimum of three GC Senate faculty; balanced representation from a range of academic areas and broad school representation. If additional expertise is needed, non-GC members will be appointed by Chair Abatzoglou).**

This subcommittee is responsible for:

- Reviewing nominations for the Graduate Teaching/Mentorship Award in the Spring term.
- Reviewing the applications for the Graduate Student Supplemental Travel Award for the remaining two rounds (August 26 and December 2 Calls) to ensure each nomination includes a research/academic related abstract and will be supported by the appropriate amount and source of matching funds.

Requested Action: Determine membership of this subcommittee.

- **Periodic Review Oversight Committee (PROC)**

Representative: GC Vice Chair Irene Beattie

The GC representative on PROC attends each PROC meeting and reports back to GC; takes turns acting as a lead reader for agenda items approximately once every two meetings (Meeting materials are never more than 25 pages, and more typically less than 10. The reader must read them in advance of the meeting and be prepared to weigh in on specific questions.); and participates in agenda item discussions, representing GC's perspective and deciding when GC may need to weigh in on PROC business.

No Requested Action.

B. Systemwide Representation

- **Coordinating Committee on Graduate Affairs (CCGA)**

Representative: GC Chair Abatzoglou

CCGA advises the Senate and University administration on all matters regarding the promotion of research and learning related to graduate education.

No Requested Action.**VI. GC AY 2023-24 Goals, Priorities, and Anticipated Business – Chair Abatzoglou – 12:45pm – 1:05pm**

Requested Action: Members discuss the Council’s goals for this academic year and propose additional goals.

VII. Campus and Systemwide Review Items – 1:05pm – 1:15pm**A. Proposed Revisions to Presidential Policy: Use of Externally Supplied Medications in UC Outpatient and Clinic Settings (Systemwide)**

The responsibility and accountability for purchasing, mixing, and administering injectable medications resides solely with University of California Health System (“UC Health”) pharmacists, and the physicians, nurses, and physician assistants who administer the drugs.

The policy includes several key issues outlined in Executive Vice President Rubin’s [cover letter](#).

Requested Action: GC is to decide whether to opine. If opining, assign a lead reviewer. Lead reviewer’s comments will be circulated via email by Friday, September 13, 2024 and will serve as the basis for GC’s official response.

Comments are due to the Senate Chair by **Friday, September 20, 2024**.

B. Proposed Revisions to the Policy on Vaccination Programs (Systemwide)

The proposed revisions can be found linked above within the Interim Program Attachments #3-7.

Requested Action: GC is to decide whether to opine. If opining, assign a lead reviewer. Lead reviewer’s comments will be circulated via email by Friday, September 13 and will serve as the basis for GC’s official response.

Comments are due to the Senate Chair by **Friday, September 20, 2024**.

C. Renaming of University Extension (Campus Wide)

The suggested alternatives are “UC Merced Division of Professional Studies” or “UC Merced Division of Professional and Continuing Education”.

Requested Action: GC is to decide whether to opine. If opining, assign a lead reviewer. Lead reviewer’s comments will be circulated via email by Friday, September 20 and will serve as the basis for GC’s official response.

Comments are due to the Senate Chair by **Friday, September 27, 2024**.

VIII. VPDGE Hratchian’s Report – 1:15pm – 1:25pm

- A. Graduate Enrollment Update
- B. Graduate Budgeting
- C. Priorities for AY 24-25

IX. Any Other Business – 1:25pm – 1:30pm

X. Informational Items

- A. [GC AY 23-24 Annual Report](#)